

ADAMS COUNTY SCHOOL DISTRICT 14  
BOARD OF EDUCATION  
AGENDA

Date: September 26, 2017

Adams County School District 14  
Board of Education Room  
5291 East 60th Avenue, Commerce City, CO

**5:45 PM – Special Meeting**

• Executive Session

- C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters

**6:30 PM – Regular Meeting**

**I – PRELIMINARY**

(Please turn all cellular phones off during the meeting.)

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. MOMENT OF SILENCE
- D. ROLL CALL
- E. APPROVAL OF THE MINUTES
  - September 12, 2017 1-6
- F. APPROVAL OF AGENDA
- G. AUDIENCE COMMENTS (Please complete a Comment Card available in the foyer of the board room or from the Board Secretary. Submit the card to the Board Secretary. **Comments not to exceed 3 minutes per person.**)

**II – ROUTINE ITEMS**

CONSENT ITEMS (asterisk\* denotes consent item)

**1.0 Personnel**

- 1.1 Superintendent's Recommendation Personnel Actions (Attachment of record)\* 7-9

Certified  
1st Year Probationary

Classified, Support & Tech  
Appointment  
Resignation  
Transfer

Board of Education believes:

When the community, students and staff are involved, all students do learn and succeed.

Therefore, our goals are:

- 1. To ensure all students will be at or above grade level;
- 2. To continually review programs and policies to ensure students are prepared for the 21<sup>st</sup> Century;
- 3. To continue our commitment to sustainable fiscal management and accountability;
- 4. To recruit and maintain the best qualified and well-trained work force;
- 5. To embrace the community as partners in the success of our students.

### III – BUSINESS

	<b>1.0 Other</b>	
3,5	1.1 Superintendent's Recommendation Approval of SchoolDude Web-based Cloud Software Renewal	10
2-5	1.2 Superintendent's Recommendation Approval of Out-of-State Travel to Chicago, Illinois to Attend the 2017 National Association for the Education of Homeless Children and Youth Conference	11
3-5	1.3 Superintendent's Recommendation Approval of In-State Overnight Travel to Vail, CO by Human Resources Director to Attend Employment Law Conference	12
1-5	1.4 Superintendent's Recommendation Approval of Increase in Table of Authorized Personnel for Nutrition Services Staff	13
1,3,5	1.5 Superintendent's Recommendation Approval to Accept Donation from Ascent Technologies for School Supplies Provided to Alsup Elementary Students	14
1-5	1.6 Superintendent's Recommendation Approval of Out-of-State Travel to Tucson, Arizona for a Team to Visit Beyond Textbooks	15
	<b>2.0 Discussion</b>	
	2.1 Clarify Policy Regulations	

### IV – COMMUNICATIONS

- General
  - Other
- (Calendars – Pg. 16)

### V – ADJOURNMENT

**SPECIAL MEETING** of the Adams County School District 14 Board of Education was called to order Tuesday, September 12, 2017 pursuant to notice by Mr. Rolla, President, at 5:32 p.m.

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to go into executive session under C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Executive session commenced at approximately 5:32 p.m. with Board of Education Members Archuleta, Dreiling, Quintana, Rolla, Thomas, Superintendent Abrego, COO Thompson, and Attorney Craig Nuss present. Mr. Nuss exited executive session at approximately 6:05 p.m. The Board discussed and received legal advice on specific matters from Attorney Nuss. At approximately 6:05 p.m., Attorney Kim Hult was on the phone with the Board members, Superintendent and COO. Mrs. Hult and Mr. Thompson and were excused from the executive session at approximately 6:25 p.m. The Board discussed and received legal advice on specific matters from Attorney Hult.

Executive session adjourned at approximately 6:26 p.m.

**REGULAR MEETING** of the Adams County School District 14 Board of Education was called to order Tuesday, September 12, 2017 pursuant to notice by Mr. Rolla, President, at 6:32 p.m.

Roll Call

Present: Mr. Archuleta, Mr. Dreiling, Mrs. Quintana, Mr. Rolla, Mr. Thomas

Also Present: Dr. Javier Abrego

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve the minutes of August 22, 2017.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Dreiling, seconded by Mr. Thomas to amend the agenda to add a business item under Other Item 3.13; approval to contract with supplemental health care services for the professional service of a fully licensed occupational therapist.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling Thomas to approve the agenda as amended.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Audience Comments

**Nicole Harmon**

**Issue: Lunch & Recess**—Ms. Harmon expressed that there is a need for adequate time to eat lunch and not enough recess.

**Adams City High School Student Council**

**Issue: Homecoming Invite**—Members of the Adams City High School Student Council informed and invited the Board of Education to all of the Homecoming festivities during the week of September 18.

Responses to Prior Audience Comments

President Rolla—Superintendent Abrego provided a response to the concerns addressed to the Board of Education during audience comments at the August 22 meeting.

Superintendent's Report

**Federal Programs Overview Presentation**—Director of Federal Programs Shelagh Burke and Manager of Family & Community Engagement Jesse Martinez provided an annual report on district engagement, academic partnership, family empowerment, and staff development.

Consent Items

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve the consent items.

**1.0 Personnel**

- 1.1 Superintendent's Recommendation  
Personnel Actions

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Business Items

**1.0 Grant**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve grant item 1.1.

- 1.1 Superintendent's Recommendation  
Approval to Accept Funds for Pathways Implementation Early Action Grant from the Colorado Department of Education

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**2.0 Board Action**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve Board action item 2.1.

2.1 Superintendent's Recommendation

Ratification of Amended Withdrawal and Settlement Agreement with Rocky Mountain Insurance Risk Group (RMRIG) formerly known as Adams County Board of Cooperative Educational Services (BOCES)

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**3.0 Other**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.1.

3.1 Superintendent's Recommendation

Approval of In-State Overnight Trip to Vail, CO for 2017 Superintendents Conference

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.2.

3.2 Superintendent's Recommendation

Approval to Purchase Equipment to Replace Steamers at Hanson Elementary and Alsup Elementary

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.3.

3.3 Superintendent's Recommendation

Approval to Purchase Read Well from Voyager Sopris Learning, Inc.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.4.

3.4 Superintendent's Recommendation

Approval to Contract with Frontline Education Enrich to Provide a Platform for Required Education Plans

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.5.

- 3.5 Superintendent's Recommendation  
Approval for Out of State Travel to Charlotte, NC for the National Gifted and Talented Conference

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.6.

- 3.6 Superintendent's Recommendation  
Approval for In-State Overnight Travel to Breckenridge, CO for the State Gifted and Talented Directors Meeting

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.7.

- 3.7 Superintendent's Recommendation  
Approval for In-State Overnight Travel to Vail, CO for the Reading in the Rockies Conference

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.8.

- 3.8 Superintendent's Recommendation  
Approval for In-State Overnight Travel to Loveland, CO for the Colorado Association of Gifted and Talented Conference

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.9.

- 3.9 Superintendent's Recommendation

Approval for In-State Overnight Travel to Grand Junction, CO for the 2017 Western Slope Autism/Abilities Conference

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.10.

- 3.10 Superintendent's Recommendation  
Approval to Purchase Additional Amplify mClass: Dibels, Next/IDEL, a Web-Based Software Platform for Grades K-5

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.11.

- 3.11 Superintendent's Recommendation  
Approval to Purchase Chemistry and Biology Resources at Adams City High School

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.12.

- 3.12 Superintendent's Recommendation  
Approval to Use Funds for Food | Beverages for Teacher Professional Development

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 3.13.

- 3.13 Superintendent's Recommendation  
Approval to Contract with Supplemental Health Care Services for the Professional Services of a Fully Licensed Occupational Therapist

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Communications

President Rolla—The Adams 14 Board of Education will have two open seats this November. Elections will be held on Tuesday, November 7, 2017 and we have four candidates running that you will see on the ballot: Connie Quintana, Joseph Dreiling, Brian Josef Reichel, and Bill Hyde.

It was consensus of the Board of Education to give the left over ice cream from the 56th Annual South Adams County Fire Department Spaghetti Dinner at the homecoming BBQ sponsored by ROTC.

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to adjourn.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

The Board adjourned the regular meeting at 7:45 p.m. The next regular meeting of the Board of Education will be Tuesday, September 26, 2017. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

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Monica Aviña  
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings  
September 26, 2017

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Timio Archuleta  
Secretary, Board of Education

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David Rolla  
President, Board of Education

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**September 26, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL OF SCHOOLDUDE WEB-BASED CLOUD SOFTWARE RENEWAL**

The Adams 14 Business Services would like to renew the web-based cloud software with SchoolDude for 2017-2018 in efforts to integrate and more efficiently manage operations.

SchoolDude maintains a web-based cloud to operate programs that manages facility usage, utility maintenance, work orders, inventory and automated district building maintenance. Combined with all the necessary modules the total estimated cost is \$25,000 with the required upgrades. Four out of five of the modules will be expended from general fund (\$17,700) with the exception of FacilityDirect (\$7,300) that of which is paid for from Fee Supported Fund (facility use).

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve the SchoolDude renewal for the total cost of \$17,700, budgeted from the 2017-2018 General Fund and \$7,300 from Fee Supported Fund (facility use).

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**September 26, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL OF OUT-OF-STATE TRAVEL TO CHICAGO, ILLINOIS TO ATTEND THE 2017 NATIONAL ASSOCIATION FOR THE EDUCATION OF HOMELESS CHILDREN AND YOUTH CONFERENCE**

The Director of Intervention Services, Ruben Chacon, and Adams 14 McKinney Vento Liaison, Mary Ann Mosquera are seeking approval for out of state travel to attend The National Association for the Education of Homeless Children and Youth (NAEHCY) Conference 2017 in Chicago, Illinois.

The Homeless Education program is authorized under Title VII-B of the McKinney-Vento Homeless Assistance Act (42 USC 11431 et seq.). The McKinney-Vento Act was enacted to address the numerous barriers homeless children face in obtaining a free, appropriate public education.

The program was originally authorized in 1987 and, most recently, reauthorized as Title IX, Part A of the Every Student Succeeds Act. The Act ensures educational rights and protections for children and youth experiencing homelessness.

Conference attendance costs include: Registration fee, mileage and travel expenses in the amount of \$3000. The amount will be paid from the Colorado Department of Education, McKinney-Vento Program Grant fund "provided with assurances that the receiving school district will send a representative to the 2017 NAEHCY Conference in Chicago, Illinois". The conference is scheduled October 28-31, 2017.

Per Policy DBE (c): All travel costs, including per diem and substitute coverage (if necessary) while the employee is absent, are paid in full by grant funds, the conference sponsor, or vendor of a product or service utilized by the District or under consideration for purchase by the District, except as such participation would violate the District's conflict of interest/ethics policy or other provision of law/policy.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve out of state travel to attend The National Association for the Education of Homeless Children and Youth (NAEHCY) Conference 2017 in the amount of \$3,000.00 to be paid from the Colorado Department of Education, McKinney-Vento Program Grant fund.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**September 26, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL OF IN-STATE OVERNIGHT TRAVEL TO VAIL, CO BY HUMAN RESOURCES DIRECTOR TO ATTEND EMPLOYMENT LAW CONFERENCE**

Darci Mohr, Director of Human Resources is seeking approval for in-state overnight travel to attend the Employment Law Conference in Vail, CO, October 6-7, 2017.

Sponsored by the Colorado Bar Association, this 2-day conference will focus on human resources and in-house legal counsel employment laws, policies, and procedures. Note: the conference begins the evening of October 5, but I will drive to Vail very early on Friday morning so as not to have to spend 2 nights in the hotel. Also, the 2nd full day of conference is a Saturday, so I will only miss one day of work (Friday, Oct. 6).

Training costs include: registration fee, hotel, per diem and mileage in the amount of \$172.62 hotel + \$379 registration + \$104.11 mileage + \$40 (2 days) per diem. The amount will be paid from Human Resources professional development general fund.

Therefore, it is recommended...

**RECOMMENDATION:**

... that the Board of Education of Adams County School District 14 approve in-state overnight travel for Darci Mohr to attend the Employment Law Conference in Vail, CO, October 6-7, 2017 in the amount of \$695.73 total dollar amount to be paid from Human Resources professional development general fund.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**September 26, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL OF INCREASE IN TABLE OF AUTHORIZED PERSONNEL (TAP)  
FOR NUTRITION SERVICES STAFF**

Nutrition Services is requesting a 1.0 FTE Nutrition Assistant designated to carry out the function of the Fresh Fruit and Vegetable Program (FFVP) in all elementary schools. The FFVP is a grant offered by the United States Department of Agriculture (USDA).

Presently the labor hours of the FFVP grant is allocated to other Nutrition Assistants that are currently in a contracted position within individual kitchens and the extra time worked is paid by the FFVP grant. Operationally it has been a challenge to retain enough staff to carry out the function of the FFVP. The 1.0 FTE will carry out the function of Nutrition Assistant in all elementary schools that offer FFVP to students. It will allow for quality and consistency in the cleaning, cutting, and portion sizing (bagging) of the produce offered to students. The FTE will meet all requirements and standards set forth by Nutrition Services.

This position will be a classified position at range 1 on the salary schedule at 185 days.

Therefore it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve an increase in the Table of Authorized Personnel (TAP) of One Hundred Eighty Five Day (185) position as Nutrition Assistant. This increase will be funded by the USDA FFVP grant.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**September 26, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL TO ACCEPT DONATION FROM ASCENT TECHNOLOGIES FOR SCHOOL SUPPLIES PROVIDED TO ALSUP ELEMENTARY STUDENTS**

Alsup Elementary School requests approval to accept \$5,500 in donations from the Ascent Technologies for the donation of school supplies such as back packs, pencils, paper, crayons, markers, etc. for every student at Alsup Elementary School.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education approve Alsup Elementary donation of \$5,500 for school supplies for Alsup Elementary students.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**September 12, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL OF OUT OF STATE TRAVEL TO TUCSON, ARIZONA FOR A TEAM TO VISIT BEYOND TEXTBOOKS**

The instructional department is requesting to send Matt Schwartz, Cynthia Trinidad-Sheahan, Jamie Ball, and Aracelia Burgos to visit two schools in Tucson, Arizona on Tuesday, November 7, 2017 – Thursday, November 9, 2017.

The visit will allow the team to observe Beyond Textbooks fully implemented in a high school and K-8 setting. This includes the overall Beyond Textbooks climate and culture, expectations with instructional routines and student engagement as well as assessments in a 1 to 1 learning environment.

The cost of the trip will be approximately \$3,000 not to exceed \$3,500 to be paid from the instructional general fund.

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve the out of state travel to Tucson, Arizona in the amount of approximately \$3,000 not to exceed \$3,500 to be paid from the instructional general fund.

## Board of Education Committee Assignments 2017-2018

<b>COMMITTEE</b>	<b>BOARD MEMBER</b>	<b>MEETS</b>
Adams 14 Education Foundation	<span style="background-color: yellow;">                    </span> Alt. Mr. Thomas	4th Thursday of every month, 11:30 AM Location: ESS
DAAC	Mr. Archuleta Alt. Mr. Rolla	1st Monday of every 3rd month, 6:00 PM Location: ACHS
City Council	Mr. Thomas Alt. Mr. Dreiling	Every Monday, 6:30 PM Location: Council Chambers
Business & Professional	Mr. Archuleta Alt. Mr. Thomas	Random - Meeting Invites Sent Via Email Location: CCHS
Community Health	Mrs. Quintana Alt. Mr. Rolla	3rd Tuesday every month, 8:30 AM Location: ESS
Legislative	Mrs. Quintana Alt. Mr. Archuleta	TBD – CASB/Lobbyist Location: State Capital Bldg.
Area Boards	Mr. Archuleta Alt. Mr. Dreiling	3rd Tuesday every 3rd month Location: TBA, Hosts Vary
Student Board of Education	Mr. Rolla	Every Friday, 2:45 PM Location: ACHS
Rotary	Mr. Rolla Alt. Mr. Archuleta	Every Wednesday, 12:00 PM Location: El Jardin
Facility Review Committee	Mr. Dreiling Alt. Mr. Thomas	4th Tuesday of every month, 5:00 p.m. Location: ACHS Community Room
Calendar Committee	Mrs. Quintana Alt. Mr. Archuleta	TBD, 8:00 a.m.-4:00 p.m. Location: ESS
C. C. Urban Renewal Authority	Mr. Archuleta	CCURA - TBD

## **Board of Education School Assignments 2017-2018**

STARS	Mr. Thomas
Sanville	Mr. Dreiling
Alsup	Mr. Rolla
Central	Mr. Rolla
Dupont	Mr. Dreiling
Hanson	Mr. Archuleta
Kemp	Mrs. Quintana
Monaco	Mr. Archuleta
Rose Hill	Mr. Thomas
Kearney	Mrs. Quintana
Adams City Middle	Mr. Rolla
Adams City High School	Mr. Rolla
Lester Arnold High School	Mr. Thomas