

ADAMS COUNTY SCHOOL DISTRICT 14  
BOARD OF EDUCATION  
AGENDA

Date: April 25, 2017

Adams County School District 14  
Board of Education Room  
5291 East 60th Avenue, Commerce City, CO

**5:45 PM – Study Session**

- Budget

**6:30 PM – Regular Meeting**

**I – PRELIMINARY**

(Please turn all cellular phones off during the meeting.)

- B. CALL TO ORDER
- C. PLEDGE OF ALLEGIANCE
- D. MOMENT OF SILENCE
- E. ROLL CALL
- F. APPROVAL OF THE MINUTES
  - April 11, 2017 1-7
  - April 18, 2017 8
- G. APPROVAL OF AGENDA
- H. AUDIENCE COMMENTS (Please complete a Comment Card available in the foyer of the board room or from the Board Secretary. Submit the card to the Board Secretary. **Comments not to exceed 3 minutes per person.**)
- I. SUPERINTENDENT’S REPORT
  - Survey Findings from MSU – Dr. Marcela Parra
  - Dupont Elementary School Presentation
  - Adult Basic Education Conference Presentation

**II – ROUTINE ITEMS**

CONSENT ITEMS (asterisk\* denotes consent item)

- 1.0 Personnel**
- 1.1 Superintendent’s Recommendation 9-10
- Personnel Actions (Attachment of record)\*

Certified  
Appointment  
Resignation

Classified, Support & Tech  
Appointment  
Resignation

Board of Education believes:

When the community, students and staff are involved, all students do learn and succeed.

Therefore, our goals are:

- 1. To ensure all students will be at or above grade level;
- 2. To continually review programs and policies to ensure students are prepared for the 21<sup>st</sup> Century;
- 3. To continue our commitment to sustainable fiscal management and accountability;
- 4. To recruit and maintain the best qualified and well-trained work force;
- 5. To embrace the community as partners in the success of our students.

### III – BUSINESS

	<b>1.0</b>	<b>Grant</b>	
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	<b>3.0</b>	<b>Discussion</b> Future Board of Education Meetings	

### IV – COMMUNICATIONS

- General
  - Other
- (Calendars – Pg. 22)

### V – ADJOURNMENT

**SPECIAL MEETING** of the Adams County School District 14 Board of Education was called to order Tuesday, April 11, 2017 pursuant to notice by Mr. Rolla, President, at 5:19 p.m.

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to go into executive session under C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters and C.R.S. § 24-6-402(4)(e)-Contract Negotiations; Board to discuss matters subject to negotiation.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Executive session commenced at approximately 5:20 p.m. with Board of Education Members Archuleta, Dreiling, Quintana, Rolla, Thomas, CFOO Rotella, and Superintendent Abrego present, and on the phone Legal Counsel Kim Hult. Legal Counsel Kim Hult's call ended and Ms. Rotella exited executive session at approximately 5:55 p.m. Dr. Abrego exited executive session at approximately 6:05 p.m. and reentered at approximately 6:15 p.m. Executive session was conducted pursuant to C.R.S. 24-6-402(4)(b) for legal advice to discuss legal matters and to C.R.S. § 24-6-402(4)(e) to discuss matters subject to negotiation.

Executive session adjourned at approximately 6:28 p.m.

**STUDY SESSION** of the Adams County School District 14 Board of Education was called to order Tuesday, April 11, 2017 pursuant to notice by Mr. Rolla, President, at 6:32 p.m.

**Hyper-V Replacement**—Director of Assessment and Technology Teresa Hernandez and Manager of Technology Services Brandon Steili shared information and impact of a Hyper-V's role with the Adams 14 technology operational system.

The study session adjourned at approximately 6:43 p.m.

**REGULAR MEETING** of the Adams County School District 14 Board of Education was called to order Tuesday, March 14, 2017 pursuant to notice by Mr. Rolla, President, at 6:43 p.m.

Roll Call

Present: Mr. Archuleta, Mr. Dreiling, Mrs. Quintana, Mr. Rolla, Mr. Thomas

Also Present: Dr. Javier Abrego

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve the minutes of March 14, 2017.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve the minutes of March 17, 2017.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Thomas, seconded by Mr. Dreiling to amend the agenda to remove business item 2.6 regarding RELAY travel due to a grant pending and a memorandum of understanding with RELAY pending approval and also to remove the administrative appointment on personnel actions from the agenda.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve the agenda as amended.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Recognitions & Celebrations

Superintendent Abrego—Dupont Elementary School recognized the hours of planning and thoughtful delivery of instruction that the biliteracy team provides every day. Their professionalism and high expectations have created an atmosphere of academic and linguistic excellence that supports all students in the biliteracy strand. It is an honor to recognize: Mary Fernandez-Kindergarten, Ivonne Braun-Kindergarten, Nancy Carbajal-Tinsman-1st grade, Arturo Esparza-2nd grade, and Courtney Rangel-English Language Development Coach. Dupont Elementary School also recognized Jayhawk Trailers for their generous donation of the use of several trailer to use for many floats that made the Homecoming Day Parade memorable for the students and the entire community. Lastly a couple months ago, Dupont embarked on a journey that was meant to recognize one teacher in particular. The process of completing a video that is now on Facebook and You tube and recognizes all school employees is complete but the positive impact left on Dupont by The Integer Group has just begun. They collected bags and bags of clothing, shoes, winter clothing, backpacks, and school supplies that will support students into next year. The Integer Group is an example of a village helping to raise a child and it is a privilege to recognize their contributions and recognize: Teresa Lopez, Krissy Porter, and Ryan Davis.

Audience Comments

**Barb McDowell**

**Issue: CTA Update**—Ms. McDowell provided the Board of Education with an update from the Certified Teachers' Association regarding a climate survey conducted and provided a copy for the Board of Education members. Ms. McDowell also expressed concern regarding the changes in ELD and only offering 1 elective to English language learners.

**Guillermo Serna**

**Issue: Boundaries**—Mr. Serna congratulated the Board of Education on the upcoming Parent

Academy and finally offering the event that many parents have requested to have. Mr. Serna also mentioned to the Board members a concern with the City of Commerce City and them holding a meeting to possibly change the distance required for liquor license and marijuana from schools, he expressed that there should be dialogue between the two entities.

**Crystal Lopez**

**Issue: Educational Concern**—Ms. Lopez expressed several concerns to the Board of Education regarding Monaco Elementary.

**Kristine Barber**

**Issue: Education**— Ms. Barber expressed several concerns to the Board of Education regarding Monaco Elementary.

**Jessica Murillo**

**Issue: Education**— Ms. Murillo expressed several concerns to the Board of Education regarding Monaco Elementary.

Responses to Prior Audience Comments

President Rolla—There are no responses to prior audience comments.

Superintendent's Report

**Teachers of English to Speakers of Other Languages Conference Overnight Professional Development Presentation**

—Instructor of Adult Learning Center Blake Pendergrass presented his biggest takeaways at the conference. In attending sessions that focused on practical skills and plan on applying in the classroom. This includes workshops that focused on pronunciation instruction (Haptic techniques) and integrating technologies into the classroom (such as the free EdPuzzle program that allows teachers to create subtitled YouTube videos with vocabulary imbedded into a video). Mr. Pendergrass also shared strategies for eliciting student thinking and interaction by using ended questions and also blending authentic materials into the class curriculum using jigsaw reading activities

**DAAC Presentation—Priorities for Spending School District Money**—DAAC President Isabel Garcia presented recommendations on priorities for spending school district money and consult with all required stakeholders regarding federally funded activities to the Board of Education. The following were table discussions and priorities presented:

Technology

- Digital books in the library and classrooms
- More Chromebooks

Training

- Parent enrichment in how to help students succeed
- Professional development for teachers/paras

Staffing

- Keep class sizes small
- Additional support staff

Before/After School Activities

- After school sports, games, rec. center activities
- Tutoring, homework, and reading
- Story tellers (for story nights)
- Gardening grants

Academics

- More GT support
- Consistent curriculum and instruction in ELA, Math, and Social Emotional
- Educational field trips

- Curricular resources like textbooks, etc.

School Repairs

- School Repairs

**School Presentations—Sanville Preschool, STARS, Hanson Preschool**—Director of Student Services Robert Frantum-Allen and Director of Early Childhood Karen Weaver gave the Board of Education an overview of the Early Childhood Education (ECE) in Adams 14. The mission of ECE is: Our mission is to inspire our students to embrace lifelong learning by providing them with the foundation for academic and person success through effective instruction and relevant experiences. The total ECE numbers of students served for the 2016-2017 school year are 593. Mr. Frantum-Allen and Ms. Weaver reviewed data, funding sources, staffing information, and successes throughout the year.

Consent Items

**MOTION** was made by Mr. Archuleta, seconded by Mr. Thomas to approve the consent items.

**1.0 Personnel**

- 1.1 Superintendent's Recommendation  
Personnel Actions

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Business Items

**1.0 Grant**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve grant item 1.1.

- 1.1 Superintendent's Recommendation  
Approval to Accept Grant Funding from the Turnaround Network Grant from the Colorado Department of Education

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Thomas to approve grant item 1.2.

- 1.2 Superintendent's Recommendation  
Approval to Apply for the Gaining Early Awareness and Readiness to Undergraduate Programs (GEAR UP) Grant through the Colorado Department of Higher Education

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**2.0 Other**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 2.1.

2.1 Superintendent's Recommendation  
Approval to Contract with the Tennyson Center to Provide Educational and Therapeutic Interventions for Students with Significant Emotional Disabilities

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 2.2.

2.2 Superintendent's Recommendation  
Approval to Contract with the Devereux Cleo Wallace Center to Provide Educational and Therapeutic Interventions for Students with Significant Emotional Disabilities

Mr. Archuleta, aye; Mr. Dreiling, no; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, no

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 2.3.

2.3 Superintendent's Recommendation  
Approval to Contract with the Laradon School to Provide Educational and Therapeutic Interventions for Students with Significant Emotional and Cognitive Disabilities

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 2.4.

2.4 Superintendent's Recommendation  
Approval for In-State Overnight Travel to Keystone, CO for the Transition Leadership Conference on June 8-9, 2017

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 2.7.

2.7 Superintendent's Recommendation  
Approval to Submit 2017-2018 Priority II E-Rate Applications

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, no

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mrs. Quintana to approve other item 2.8.

2.8 Superintendent's Recommendation  
Approval to Purchase HP Hardware and Associated Software to Replace Current Hyper-V Server and Storage Infrastructure

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 2.9.

2.9 Superintendent's Recommendation  
Calendar Change for School Closure Due to Water Main Break at STARS

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Thomas to approve other item 2.5.

2.5 Superintendent's Recommendation  
Approval for In-State Overnight Travel to Breckenridge, CO for the Midwest Educational Leadership Conference on June 26-28, 2017

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**

Communications

It was consensus of the Board of Education to donate \$5,000 to the Adams 14 Education Foundation for the annual 14er where scholarships are presented to Adams 14 students.

It was consensus of the Board of Education to purchase a table at the Commerce City Historical Society's Annual "From Time to Time" luncheon.

It was consensus of the Board of Education to have a budget study session on Tuesday, April 18 at 6:30 p.m.

**MOTION** was made by Mr. Archuleta, seconded by Mr. Thomas to adjourn.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

**MOTION CARRIED**



The Board adjourned the regular meeting at 8:30 p.m. The next regular meeting of the Board of Education will be Tuesday, April 25, 2017. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

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Monica Aviña  
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings  
April 25, 2017

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Timio Archuleta  
Secretary, Board of Education

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David Rolla  
President, Board of Education

Minutes – April 18, 2017

**SPECIAL MEETING** of the Adams County School District 14 Board of Education was called to order Tuesday, April 18, 2017 pursuant to notice by Mr. Rolla, President, at 6:30 p.m.

Roll Call

Present: Mr. Archuleta, Mr. Dreiling, Mrs. Quintana, Mr. Rolla

Also Present: Dr. Abrego, Sandy Rotella, Monica Aviña

Absent: Mr. Thomas

**Budget**—Superintendent Abrego and Ms. Rotella presented information to the Board regarding the budget process, reviewed the budget calendar, and gave estimated figures.

**MOTION** was made by Mr. Archuleta, seconded by Mr. Dreiling to adjourn.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye

**MOTION CARRIED**

The Board adjourned the budget study session meeting at 8:07 p.m. The next regular meeting of the Board of Education will be Tuesday, April 25, 2017. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

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Monica Aviña  
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings  
April 25, 2017

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Timio Archuleta  
Secretary, Board of Education

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David Rolla  
President, Board of Education

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL TO ACCEPT FUNDING FROM THE DIAGNOSTIC REVIEW  
GRANT FROM THE COLORADO DEPARTMENT OF EDUCATION**

Adams 14 requests approval to accept \$100,000 in funding from the Diagnostic Review Grant. This total reflects one year of funding. (\$50,000 Kearney Middle School and \$50,000 Adams City Middle School)

The intent of this grant would be to support The No Child Left Behind Act of 2001 which requires that states allocate resources for intensive and sustained support to schools designated as in need of improvement. This grant is made available to Title I schools with an Improvement, Priority Improvement or Turnaround plan type, in order to address the needs identified by a diagnostic review and support a focused approach to improvement and improvement planning.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education approve and accept \$100,000 from the Diagnostic Review Grant through the Colorado Department of Education for the 2017-18 school year. Funds received from this grant would be accounted for in a school specific grant fund.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL TO ACCEPT FUNDING FROM THE QUALITY COMMUNITY  
FOUNDATION FROM THE CITY OF COMMERCE CITY**

Adams 14 requests approval to accept \$5,000 in funding from the Quality Community Foundation Grant (QCF) through the City of Commerce City. The purpose of this grant would be to provide funds to support and/or enhance after school programming at Adams City Middle School.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education approve and accept \$5,000 from the Quality Community Foundation Grant (QCF) through the City of Commerce City for the 2017-2018 school year. Funds received from this grant will be accounted for in a school based grant account.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2016**

**Superintendent's Recommendation**

**TOPIC: APPROVAL TO USE nTHERM, LLC SERVICES FOR NATURAL GAS  
TRANSPORT**

The Adams 14 Maintenance department would like approval to utilize cooperative pricing through the City and County of Denver's contract with nTherm, LLC to transport natural gas.

Transport Natural Gas was competitively vetted and awarded by the City & County of Denver RFP # 0366A. The award includes cooperative language which allows us to piggyback their contract # 0366A0116.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve utilizing the contract awarded to nTherm, LLC for the 2017-18 school year, not to exceed \$162,000, budgeted from the General Fund Budget.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL TO RENEW LICENSES FOR PLATO COURSEWARE FROM  
EDMENTUM, INC**

Lester Arnold High School and Adams City High School wishes to renew the licenses for secondary and beyond high school Plato courseware from Edmentum Inc. to cover the period of 7/1/17 to 6/30/18. The cost of these licenses will be \$35,500 for the secondary licenses and \$8,125 for the beyond high school licenses for a total of \$43,625.

The \$35,500 will be funded by designated instruction budget within the General Fund in Fiscal year 2017-18 and \$8,125 will be funded from the LAHS building budget. The software allows Lester Arnold High School and Adams City High School to provide online course content.

Therefore, it is recommended...

**RECOMMENDATION:**

... that the Board of Education of Adams County School District 14 approve the expenditure of \$43,625 from budgets in Fiscal year 2017-18, to renew Plato courseware licenses from Edmentum.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: PURCHASE CURRICULUM FROM NATIONAL GEOGRAPHIC AND  
SANTILLANA FOR SECONDARY SCHOOLS TO MEET THE NEEDS OF  
EMERGING BILINGUAL STUDENTS**

To support emerging bilinguals and English-only students in middle and high school with a consistent curriculum that meets the needs of 21st century learners. ACMS, KMS AND ACHS all have a previous version of these materials in their schools. This purchase will update and enhance the resources already available and ensure there are enough materials for all students attending English Language Development and Spanish instruction. The purchase of \$275,000 will be funded with ELPA Funds

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams 14 approve the purchase of National Geographic and Santillana. Inside and Edge, Spanish Language Arts and Spanish as a World Language Curriculum for all Middle and High school emerging bilingual and English-only students, to be funded with ELPA (English Language Proficiency Act) Funds from the state.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL FOR IN-STATE TRAVEL TO ATTEND SECONDARY CONSTRUCTING MEANING SEMINAR IN FORT COLLINS, COLORADO ON JUNE 5-9, 2017**

Dr. Edilberto Cano, Director of ELD and Billiteracy Department is seeking approval for in-state travel for five staff members to attend the E. L. Achieve-Secondary Constructing Meaning seminar in Fort Collins, Colorado.

Staff will have the opportunity to become a part of a certified district leadership team. They will deepen their understanding of explicit language instruction, academic literacy, and effective instructional planning. Also, they will be part of a professional learning community specifically designed to prepare them to support others in designing, refining and delivering Secondary Constructing Meaning instruction. Certified district leaders will develop their capacity to lead continuing learning and collaboration sessions. The goals of the seminar include:

- Expand knowledge and understanding of explicit language instruction
- Deepen understanding of Secondary CM Refining the practice skills and competencies
- Develop and revise lessons based on deeper understanding of Secondary Constructing Meaning
- Develop and present a continuing learning session that supports colleagues with key Secondary Constructing Meaning concepts

Travel expenses will be paid for by the English Language Proficiency Assessment (ELPA) Grant. This conference training costs per person include: A registration fee of \$1,950, hotel charges of \$100/night for 4 nights (\$400) per person. Allowances for meals in the amount of \$50 per person per day (\$200 per person) is also included. For a total of \$2,550 per person. These expenditures have been approved by the grant funding source, the Colorado Department of Education.

Per policy DBE, bullet 2, section c:

All travel costs, including per diem and substitute coverage (if necessary) while the employee is absent, are paid in full by grant funds, the conference sponsor, or vendor of a product or service utilized by the District or under consideration for purchase by the District, except as such participation would violate the District's conflict of interest/ethics policy or other provision of law/policy.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education for Adams 14 School District approve the in-state travel and expenses for five staff to attend the E. L. Achieve-Secondary Constructing Meaning seminar in Fort Collins, Colorado from June 5-9, 2017. The amount of \$12,750 to be paid from English Language Proficiency Assessment funds.



**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL FOR MEMORANDUM OF UNDERSTANDING WITH RELAY GRADUATE SCHOOL OF EDUCATION AND APPROVAL TO ACCEPT FUNDING FROM THE COLORADO DEPARTMENT OF EDUCATION'S SCHOOL TURNAROUND LEADERS DEVELOPMENT GRANT TO COVER RELAY EXPENSES**

The National Principals and Supervisors Academy is a selective national instructional school leadership program designed for passionate and reflective sitting principals. The program offers a practice based curriculum providing practical leadership training and support to principals leading high-need and turnaround schools in improving student learning and their school communities.

The program prepares principals to better support their schools and implement a common framework for cultivating excellence in instructional leadership. Five participants: Mike Abdale, Deana Valadez, Patricia Almeida, Robert Jurhs-Savage and Tom Ciolek will participate. The cost of the program is \$18,000 per participate for a total of \$90,000.

The district was awarded a grant from the School Turnaround Leaders Development grant program, which will pay for the cost of the program up to \$76, 252.00.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve the Memorandum of Understanding with RELAY Graduate School of Education, which includes a cost of \$90,000 to be paid from the general fund budget.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL FOR OUT OF STATE TRAVEL TO PHILADELPHIA for RELAY-NATIONAL PRINCIPALS ACADEMY FELLOWSHIP PROGRAM**

Aracelia Burgos, Chief Academic Officer is seeking approval for out of state travel for Michael Abdale, Deana Valadez, Patricia Almeida, Robert Juhrs-Savage, and Tom Ciolek to participate in the Relay-National Principals Academy Fellowship Program (NPAF).

Participants will engage in five (5) sessions, three (3) in Denver and two (2) in Philadelphia that include the following topics: individualized professional development that focuses on driven by data instruction; observation and feedback; instructional planning; and aligned staff culture, high expectations for students and strategic leadership.

Estimated expenses include: program participation fee, airfare, baggage, per diem, parking and mileage in the amount of \$20,000 for Tom Ciolek to be paid from the general fund budget.

Per policy DBE in sub-section D, it reads, "The Superintendent shall also have the authority to approve out-of-state travel which he or she determines is of a superior quality to similar content offered in Colorado and of great importance in achieving Board of Education objectives.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve out of state travel for Michael Abdale, Deana Valadez, Patricia Almeida, Robert Juhrs-Savage, and Tom Ciolek. Including the estimated expense for Tom Ciolek that include: program participation fee, airfare, baggage, per diem, parking and mileage in the amount of \$20,000 be paid from the general fund budget

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL OF IN-STATE OVERNIGHT TRIP TO COLORADO SPRINGS,  
COLORADO FOR PROMOTING EXCELLENCE THROUGH EQUITY IN  
COLORADO SCHOOLS CONFERENCE**

Chief Academic and Innovations Officer, Aracelia Burgos is seeking approval for overnight travel to attend Promoting Excellence through Equity in Colorado Schools in Colorado Springs, Colorado.

The conference brings thought provoking discussion that advances shared work in attaining equity and opportunity for all students by exploring essential ingredients for schools improvement: a coherent instructional guidance system; ongoing professional development, strong parent-community-school ties, student centered climate and shared leadership to drive culture.

The cost of lodging is \$180 to be paid from the general fund account

Therefore, it is recommended...

**RECOMMENDATION**

...that the Board of Education of Adams County School District 14 approve overnight travel to attend Promoting Excellence through Equity in Colorado Schools in Colorado Springs, Colorado in the amount of \$180 to be paid from the general fund account.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: CALENDAR CHANGE FOR SCHOOL CLOSURE DUE TO WATER MAIN  
BREAK AT STARS**

State law requires that the Board of Education approve any change in the adopted school calendar. Due to a water main break and associated repairs, STARS preschool was closed on the following days:

- Wednesday, April 5, 2017;
- Thursday, April 6, 2017;
- Monday, April 10, 2017; and
- Tuesday, April 11, 2017.

The current school calendar still exceeds the minimum number of hours of instruction required by the State after the hours lost to closure are deducted from the calendar. No further changes to the calendar are necessary at this time.

Therefore, it is recommended . . .

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve the 4 day reduction in student contact time due to closure at STARS preschool due to a water main break and associated repairs.

**BOARD OF EDUCATION  
ADAMS COUNTY SCHOOL DISTRICT 14  
COMMERCE CITY, COLORADO**

**April 25, 2017**

**Superintendent's Recommendation**

**TOPIC: APPROVAL TO EXPAND TIMECLOCK PLUS, TIME AND ATTENDANCE SOFTWARE, FROM DATA MANAGEMENT, INC.**

To ensure compliance with Department of Labor rules and regulations, a time and attendance system is needed to facilitate accurate daily tracking of nonexempt staff shift start times, end times and break times. This system will allow web based and standard clock based logging. The software cost is \$21,224.58 and an additional \$2,498 is estimated for physical clock purchases. The quoted rates are using a cooperative purchasing agreement (TCPN) for competitive bidding.

The subsequent year's ongoing annual renewal amount is expected to be approximately \$1,821.84.

The \$23,722.58 will be paid from remaining Finance/Human Resources system implementation funds within the Capital Reserve fund.

Therefore, it is recommended...

**RECOMMENDATION:**

... that the Board of Education of Adams County School District 14 approve the expenditure of \$23,722.58, to purchase TimeClock Plus, time and attendance software from, Data Management, Inc.

## Board of Education Committee Assignments 2016-2017

<b>COMMITTEE</b>	<b>BOARD MEMBER</b>	<b>MEETS</b>
Adams 14 Education Foundation	<span style="background-color: yellow;">                    </span> Alt. Mr. Thomas	4th Thursday of every month, 11:30 AM Location: ESS
DAAC	Mr. Archuleta Alt. Mr. Rolla	1st Monday of every 3rd month, 6:00 PM Location: ACHS
City Council	Mr. Thomas Alt. Mr. Dreiling	Every Monday, 6:30 PM Location: Council Chambers
Business & Professional	Mr. Archuleta Alt. Mr. Thomas	Random - Meeting Invites Sent Via Email Location: CCHS
Community Health	Mrs. Quintana Alt. Mr. Rolla	3rd Tuesday every month, 8:30 AM Location: ESS
Legislative	Mrs. Quintana Alt. Mr. Archuleta	TBD – CASB/Lobbyist Location: State Capital Bldg.
Area Boards	Mr. Archuleta Alt. Mr. Dreiling	3rd Tuesday every 3rd month Location: TBA, Hosts Vary
Student Board of Education	Mr. Rolla	Every Friday, 2:45 PM Location: ACHS
Rotary	Mr. Rolla Alt. Mr. Archuleta	Every Wednesday, 12:00 PM Location: El Jardin
Facility Review Committee	Mr. Dreiling Alt. Mr. Thomas	4th Tuesday of every month, 5:00 p.m. Location: ACHS Community Room
Calendar Committee	Mrs. Quintana Alt. Mr. Archuleta	TBD, 8:00 a.m.-4:00 p.m. Location: ESS
C. C. Urban Renewal Authority	Mr. Archuleta	CCURA - TBD

## **Board of Education School Assignments 2016-2017**

STARS	Mr. Thomas
Sanville	Mr. Dreiling
Alsup	Mr. Rolla
Central	Mr. Rolla
Dupont	Mr. Dreiling
Hanson	Mr. Archuleta
Kemp	Mrs. Quintana
Monaco	Mr. Archuleta
Rose Hill	Mr. Thomas
Kearney	Mrs. Quintana
Adams City Middle	Mr. Rolla
Adams City High School	Mr. Rolla
Lester Arnold High School	Mr. Thomas