ADAMS COUNTY SCHOOL DISTRICT 14
BOARD OF EDUCATION
AGENDA

Date: May 3, 2018

Adams County School District 14
Board of Education Room
5291 East 60th Avenue, Commerce City, CO

4:00 PM – Special Meeting

- Executive Session
  - C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters

5:00 PM – Study Session

I – PRELIMINARY

(Please turn all cellular phones off during the meeting.)

1.0 Discussion

1.1 Superintendent’s Recommendation

Personnel Actions (Attachment of record)*

Certified
Resignation
Non-Renewal
Limited Term Contract Ends

Classified, Support & Tech
Resignation

Administration
Resignation

3 1.2 Superintendent’s Recommendation
Approval to Renew Barracuda Service Contracts

3 1.3 Superintendent’s Recommendation
Approval to Increase Funds for Approved District Vendor – Apple Inc.

3 1.4 Superintendent’s Recommendation
Approval to Purchase Chromebooks for Alsup Elementary Using Title I Funds

3 1.5 Superintendent’s Recommendation
Approval to Purchase I-Stations for Monaco Elementary Using Turnaround Network Grant Funds

3 1.6 Superintendent’s Recommendation
Approval to Purchase Chromebooks and Carts for Dupont Elementary Using Title I Funds

3 1.7 Superintendent’s Recommendation
Approval to Purchase Chromebooks and iPads for Monaco Elementary Using Title I Funds

3 1.8 Superintendent’s Recommendation
Approval to Purchase I-Stations for Hanson Elementary Using Title I Funds
Superintendent’s Recommendation 13
Calendar Change for Sanville Pre-School Closure Due to Plumbing Concern on April 23, 2018

Superintendent’s Recommendation 14
Calendar Change for District Closure Due to a High Increase of Teacher Absences on April 27, 2018

1-5 Superintendent’s Recommendation 15
Approval to Purchase Voyager Intervention Materials for Dupont Elementary’s STOMP Program

1-3 Superintendent’s Recommendation 16
Approval to Purchase iPads and Cases for Testing in the Elementary Schools

Superintendent’s Recommendation 17
Approval to Purchase Custodial Equipment

Superintendent’s Recommendation 18
Approval to Purchase Equipment to Replace Steamers at Adams City Middle School, Central Elementary and Rose Hill Elementary

Superintendent’s Recommendation 19
Approval of Asphalt Repair/Replacement at Adams City High School

Superintendent’s Recommendation 20
Approval of Kearney Middle School Gym Floor Refinish

Superintendent’s Recommendation 21
Approval to Increase Funds for Approved District Vendor – AMAZON.COM

Superintendent’s Recommendation 22
Approval to Increase Funds for Approved District Vendor – American Produce

Superintendent’s Recommendation 23
Approval to Increase Funds for Approved District Vendor – College Board AP Exams

Superintendent’s Recommendation 24
Approval to Increase Funds for Approved District Vendor – Kids First

Superintendent’s Recommendation 25
Approval to Increase Funds for Approved District Vendor – Pearson Inc.

Advisory Committees
- School Improvement Advisory
- Accountability Accreditation Advisory
- Technology & Data Privacy Advisory
- Teaching & Learning Advisory
- Capital Improvement Advisory
- Climate & Culture Advisory

II – EXECUTIVE SESSION
- C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters

III – ADJOURNMENT
TOPIC: APPROVAL TO RENEW BARRACUDA SERVICE CONTRACTS

Adams 14 currently utilizes multiple Barracuda Networks devices to secure and support the District's infrastructure. The service contract renewal costs for these devices are listed below:

<table>
<thead>
<tr>
<th>Device</th>
<th>Renewal Cost</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barracuda Message Archiver 650 Online Backup</td>
<td>$3,334.64</td>
<td>The Root Group</td>
</tr>
<tr>
<td>Barracuda Message Archiver 650 Updates and Instant Replacement</td>
<td>$6,535.45</td>
<td>The Root Group</td>
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<tr>
<td>Barracuda Firewall Updates and Instant Replacement</td>
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<td>The Root Group</td>
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<tr>
<td>Barracuda Email Security Gateway</td>
<td>$2,062.16</td>
<td>CounterTrade Products</td>
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<tr>
<td>Barracuda Web Security Gateway Updates, Instant Replacement and Premium Support</td>
<td>$34,527.28</td>
<td>CounterTrade Products</td>
</tr>
</tbody>
</table>

The service contracts are supported by two different resellers since the devices were purchased at separate times from these vendors.

Funding for this renewal is included in the approved 2017 – 2018 General Fund.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the renewal of the Barracuda Networks service contracts from The Root Group and CounterTrade Products for $57,484.09 using funds from the approved 2017 – 2018 General Fund.
TOPIC: APPROVAL TO INCREASE FUNDS FOR APPROVED DISTRICT VENDOR - APPLE INC.

Apple Inc. was approved by the Board of Education on June 27, 2017 for the 2017-2018 school year per Policy DJ for up to $28,582.84. The district has reached the previously approved dollar amount. We are requesting for an increase to the spending threshold for an additional $120,000.

The additional approval limit will allow for the completion of two planned purchases as well as provide flexibility for additional lower value purchases through the end of the budget cycle.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve a $120,000 increase to the spending threshold with Apple Inc. with the requirement that any single purchase exceeding $15,000 will require additional board approval.
TOPIC: APPROVAL TO PURCHASE CHROMEBOOKS FOR ALSUP ELEMENTARY USING TITLE I FUNDS

The department of Federal Programs is requesting approval for the purchase of 50 CDW-G6 Chromebooks in the amount of $16,300 for Alsup Elementary using their school allocated Title I funds for the 2017-18 school year. The Chromebook purchase would be in addition to the Chromebooks that were purchased by Adams 14 Board of Education request.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the purchase of 50 CDW-G6 Chromebooks in the amount of $16,300 for Alsup Elementary using their school allocated Title I funds for the 2017-18 school year.
Superintendent’s Recommendation

TOPIC: APPROVAL TO PURCHASE I-STATIONS FOR MONACO ELEMENTARY USING TURNAROUND NETWORK GRANT FUNDS

The department of Federal Programs is requesting approval for the purchase of I-Stations for Monaco Elementary in the amount of $17,080 using Monaco’s Turnaround Network Grant for the 2017-18 and 2018-19 school year.

I-Stations is an on-line intervention program that adapts to each individual student’s learning needs. This intervention supports the need of Monaco’s students who are not performing at grade level in grades kindergarten – fifth grade as identified through Monaco’s weekly data talks.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the purchase of I-Stations in the amount of $17,080 for Monaco Elementary using their school allocated Turnaround Network Grant for the 2017-18 and 2018-19 school year.
Superintendent's Recommendation

**TOPIC:** APPROVAL TO PURCHASE CHROMEBOOKS AND CARTS FOR DUPONT ELEMENTARY USING TITLE I FUNDS

The department of Federal Programs is requesting approval for the purchase of 50 chrome books and 2 carts from Apple Inc. for Dupont Elementary in the amount of $14,000 using Dupont’s Title I Funds for the 2017-18 and 2018-19 school year.

Therefore, it is recommended…

**RECOMMENDATION:**

…that the Board of Education of Adams County School District 14 approve the purchase of the 50 chrome books and 2 carts from Apple Inc. in the amount of $14,000 for Dupont Elementary using their school allocated Title 1 funds for the 2017-18 and 2018-19 school year.
TOPIC: APPROVAL TO PURCHASE CHROME BOOKS AND IPADS FOR MONACO ELEMENTARY USING TITLE I FUNDS

The department of Federal Programs is requesting approval for the purchase of 30 chrome books from CDW Government and 20 iPads from Apple Inc. for Monaco Elementary in the amount of $16,000 using Monaco’s allocated Title 1 funds for the 2017-18 and 2018-19 school year.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the purchase of 30 chrome books from CDW Government and 20 iPads from Apple Inc. in the amount of $16,000 for Monaco Elementary using their school allocated Title I funds for the 2017-18 and 2018-19 school year.
TOPIC: APPROVAL TO PURCHASE I-STATIONS FOR HANSON ELEMENTARY

The department of Federal Programs is requesting approval for the purchase of I-Stations for Hanson Elementary in the amount of $8,330 using Hanson’s Title I funds for the 2017-18 and 2018-19 school year.

I-Stations is an on-line intervention program that adapts to each individual student’s learning needs. This intervention supports the need of Hanson’s students who are not performing at grade level in grades kindergarten – fifth grade as identified through Hanson’s weekly data talks. They will be purchasing Spanish and English reading materials as well as math intervention materials.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the purchase of I-Stations in the amount of $8,330 for Hanson Elementary using their school allocated Title I funds for the 2017-18 and 2018-19 school year.
State law requires that the Board of Education approve any change in the adopted school calendar. Classes were canceled on Monday, April 23, 2018 at Sanville Pre-School due to a backed up plumbing line. As a safety precaution, the school was closed.

The current school calendar still exceeds the minimum number of hours of instruction required by the State after the hours lost to closure are deducted from the calendar. No further changes to the calendar are necessary at this time.

Therefore, it is recommended . . .

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the 1 day reduction in student contact time at Sanville Pre-School for April 23, 2018 due to plumbing concerns.
Superintendent's Recommendation

TOPIC: CALENDAR CHANGE FOR DISTRICT CLOSURE DUE TO A HIGH INCREASE OF TEACHER ABSENCES ON APRIL 27, 2018

State law requires that the Board of Education approve any change in the adopted school calendar. There was a district-wide no student contact day on Friday, April 27, 2018 due to an exceeding amount of planned teacher absences, which results in an unsustainable teaching environment.

The current school calendar still exceeds the minimum number of hours of instruction required by the State after the hours lost to closure are deducted from the calendar. No further changes to the calendar are necessary at this time.

Therefore, it is recommended . . .

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the one day reduction in student contact time due to closure on April 27, 2018, for district closure due to abundant teacher absences.
Superintendent’s Recommendation

TOPIC: APPROVAL TO PURCHASE VOYAGER INTERVENTION MATERIALS FOR DUPONT ELEMENTARY’S STOMP PROGRAM

The Department of Federal Programs is requesting approval to purchase Voyager intervention materials to support Dupont’s STOMP program in the amount of $16,000. Voyager is currently being used as the approved intervention material for Dupont’s STOMP program through Dupont’s Connect for Success grant. Dupont would like to purchase additional intervention materials to service additional students.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve our request to purchase Voyager intervention materials for Dupont’s STOMP program in the amount of $16,000 using Dupont’s Connect for Success grant.
TOPIC: APPROVAL TO PURCHASE iPADS AND CASES FOR TESTING IN THE ELEMENTARY SCHOOLS

The Curriculum and Instruction Assessment Department requests approval to purchase 200 iPads from Apple Inc. for $58,800 and the cases for $6,300 from Connection Public Sector Solutions for the elementary schools. The total amount of the purchase is $65,100. The purchase of these iPads and cases will be funded by the Assessment Department’s General Fund. These handheld devices will be used to assist teachers in the testing of students, who respond to questions verbally.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approves the purchase of iPads and cases from the Apple Inc. and Connector Public Sector Solutions in the amount of $65,100 to be paid by the Assessment Department’s general fund.
TOPIC: APPROVAL TO PURCHASE CUSTODIAL EQUIPMENT

The Adams 14 Maintenance and Operations department would like to purchase the custodial equipment needed to assure a clean and safe learning environment for our students and staff. The equipment list is as follows; one Doodle Scrub and accessories for Kearney Middle School, one Electrostatic disinfecting machine and accessories to be used districtwide, two floor machines to be used at Adams City Middle School and one at Kearney Middle School, one Chariot Iscrub for the warehouse, two Kaivac machines for Adams City High School and one wide area vacuum to be used at Central Elementary. The cleaning equipment was identified as a need in the 2017-18 fiscal year.

The district will use the NCPA #02-09 contract to purchase this custodial cleaning equipment from Waxie Sanitary Supply.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the purchase of the custodial equipment from Waxie Sanitary Supply for the total cost of $17,464.74 budgeted from the 2017-18 General Fund Budget.
Superintendent's Recommendation

TOPIC:  APPROVAL TO PURCHASE EQUIPMENT TO REPLACE STEAMERS AT ADAMS CITY MIDDLE SCHOOL, CENTRAL ELEMENTARY AND ROSE HILL ELEMENTARY

The procurement process was completed by a three bid process via email per Board Policy for steamers at Adams City Middle School, Central Elementary, and Rose Hill Elementary. The price for the steamers from United Restaurant Supply is a total of $42,630. The expenses of the equipment will be paid for by the Capital Reserve funds.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approves to purchase steamers Adams City Middle School, Central Elementary, and Rose Hill Elementary.
TOPIC: APPROVAL OF ASPHALT REPAIR/REPLACEMENT AT ADAMS CITY HIGH SCHOOL

The Adams 14 Maintenance and Grounds department would like to use Asphalt Specialties to remove and replace approximately 241,605 square feet of asphalt as well as re-stripe the pre-existing pattern and color.

A Request for Proposal (RFP #1718-112) was published via the Rocky Mountain E-Purchasing System to which four companies matched the solicitation and Asphalt Specialties was selected as the vendor.

Therefore, it is recommended...

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the Asphalt repair /replacement at Adams City High School for the total cost of $360,909.35 budgeted from the 2017-18 Capitol Project Fund Budget and will be expended in 2018-19 School Year.
TOPIC: APPROVAL OF KEARNEY MIDDLE SCHOOL GYM FLOOR REFINISH

The Adams 14 Maintenance and Operations department would like to purchase the labor and materials needed from Garland Hardwood Floors to resurface, stripe and finish the main gym floors to assure a safe playing surface and learning environment for our students. This was identified as a need for the 2017-18 fiscal year.

The district used the three quotations per Board policy DJ-R and has recommended this vendor based on timelines and pricing.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the purchase of Labor and Materials from Garland Hardwood Floors for the total cost of $22,083.00 budgeted from the 2017-18 General Fund Budget.
TOPIC: APPROVAL TO INCREASE FUNDS FOR APPROVED DISTRICT VENDOR – AMAZON.COM

AMAZON.COM was approved by the Board of Education on June 27, 2017 for the 2017-18 fiscal year per Policy DJ for $19,962. Cumulative spending totals in the District have reached this approved dollar amount. We are requesting an increase to the spending threshold of $30,000. Individual purchases over $15,000 will still require board approval.

Therefore, it is recommended…

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve an increase to the spending threshold with AMAZON.COM of $30,000.
TOPIC: APPROVAL TO INCREASE FUNDS FOR APPROVED DISTRICT VENDOR – AMERICAN PRODUCE

American Produce was approved by the Board of Education on June 27, 2017 for the 2017-18 fiscal year per Policy DJ for $150,000. Cumulative spending totals in the District have reached this approved dollar amount. We are requesting an increase to the spending threshold of $100,000. No other approval will be required even for purchases over $15,000.

Therefore, it is recommended…

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve an increase to the spending threshold with American Produce of $100,000.
TOPIC: APPROVAL TO INCREASE FUNDS FOR APPROVED DISTRICT VENDOR – COLLEGE BOARD AP EXAMS

College Board AP Exams was approved by the Board of Education on June 27, 2017 for the 2017-18 fiscal year per Policy DJ for $15,113.45. Cumulative spending totals in the District have reached this approved dollar amount. We are requesting an increase to the spending threshold of $6,000. Individual purchases over $15,000 will still require board approval.

Therefore, it is recommended…

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve an increase to the spending threshold with College Board AP Exams of $6,000.
TOPIC: APPROVAL TO INCREASE FUNDS FOR APPROVED DISTRICT VENDOR – KIDS FIRST

Kids First was approved by the Board of Education on June 27, 2017 for the 2017-18 fiscal year per Policy DJ for $497,470. Cumulative spending totals in the District have reached this approved dollar amount. We are requesting an increase to the spending threshold for an additional $10,000. Individual purchases over $15,000 will still require board approval.

Therefore, it is recommended...

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve an increase to the spending threshold with Kids First of $10,000.
TOPIC: APPROVAL TO INCREASE FUNDS FOR APPROVED DISTRICT VENDOR – PEARSON INC.

Pearson Inc. was approved by the Board of Education on June 27, 2017 for the 2017-18 fiscal year per Policy DJ for $30,864.68. Cumulative spending totals in the District have reached this approved dollar amount. We are requesting an increase to the spending threshold for an additional $50,000. Individual purchases over $15,000 will still require board approval.

Therefore, it is recommended…

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve an increase to the spending threshold with Pearson Inc. of $50,000.
# Board of Education Committee Assignments 2017-2018

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>BOARD MEMBER</th>
<th>MEETS</th>
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<tr>
<td>Adams 14 Education Foundation</td>
<td>Dr. Bill Hyde</td>
<td>4th Thursday of every month, 11:30 AM</td>
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<td></td>
<td>Alt. Mr. Thomas</td>
<td>Location: ESS</td>
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<td>DAAC</td>
<td>Mr. Archuleta</td>
<td>1st Monday of every 3rd month, 6:00 PM</td>
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<td>Alt. Mr. Rolla</td>
<td>Location: ACHS</td>
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<td>City Council</td>
<td>Mr. Thomas</td>
<td>Every Monday, 6:30 PM</td>
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<td>Alt. Dr. Hyde</td>
<td>Location: Council Chambers</td>
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<tr>
<td>Business &amp; Professional</td>
<td>Mr. Archuleta</td>
<td>Random - Meeting Invites Sent Via Email</td>
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<td>Alt. Mr. Thomas</td>
<td>Location: CCHS</td>
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<td>Community Health</td>
<td>Mrs. Quintana</td>
<td>3rd Tuesday every month, 8:30 AM</td>
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<td>Alt. Mr. Rolla</td>
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<td>Legislative</td>
<td>Mrs. Quintana</td>
<td>TBD – CASB/Lobbyist</td>
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<td>Location: State Capital Bldg.</td>
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<td>Area Boards</td>
<td>Mr. Archuleta</td>
<td>3rd Tuesday every 3rd month</td>
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<td>Alt. Dr. Hyde</td>
<td>Location: TBA, Hosts Vary</td>
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<td>Rotary</td>
<td>Mr. Rolla</td>
<td>Every Wednesday, 12:00 PM</td>
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<td>Alt. Dr. Hyde</td>
<td>Location: El Jardin</td>
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<td>Calendar Committee</td>
<td>Mrs. Quintana</td>
<td>TBD, 8:00 a.m.-4:00 p.m.</td>
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<td></td>
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<td>Location: ESS</td>
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<td>Mr. Archuleta</td>
<td>CCURA – TBD</td>
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<td>C.C. Education Commission</td>
<td>Mr. Archuleta &amp; Dr. Hyde</td>
<td>TBD</td>
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<td>School</td>
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<td>Adams City High School</td>
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<tr>
<td>Lester Arnold High School</td>
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