ADAMS COUNTY SCHOOL DISTRICT 14
BOARD OF EDUCATION
AGENDA

Date: November 12, 2019

Adams County School District 14
Board of Education Room
5291 East 60th Avenue, Commerce City, CO

6:00 PM – Study Session

• Data

6:30 PM – Regular Meeting

I – PRELIMINARY

(Please turn all cellular phones off during the meeting.)

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. MOMENT OF SILENCE
D. ROLL CALL
E. APPROVAL OF THE MINUTES
   • October 8, 2019
F. APPROVAL OF AGENDA
G. RECOGNITIONS & CELEBRATIONS
H. AUDIENCE COMMENTS (Please complete a Comment Card available in the foyer of the board room or from the Board Secretary. Submit the card to the Board Secretary. Comments not to exceed 3 minutes per person.)

II – ROUTINE ITEMS
CONSENT ITEMS (asterisk* denotes consent item)

1.0 Personnel
1.1 Superintendent’s Recommendation
   Personnel Actions (Attachment of record)*
   Certified & Special Service Providers (SSP)
   First Year Probationary
   Resignation

Classified and Support & Tech
   Appointment
   Resignation
   Retirement
   Termination
   Transfer

   Administration
   Appointment
2.0 Grant
1-5 2.1 Superintendent Recommendation 11
Approval to Apply for the Adult Education and Family Literacy Act from the Colorado Department of Education

1-3 2.2 Superintendent Recommendation 12
Approval to Apply for the Early Literacy Assessment Tool Project Grant from the Colorado Department of Education

3.0 Resolution
1-5 3.1 Board Action 13-14
Resolution Number 19-011
Implement Proposed Revisions to District Idling Policy

1-5 3.2 Board Action 15
Resolution Number 19-012
District Level Commitment to High Performance Schools

4.0 Other
3 4.1 Superintendent’s Recommendation 16
Approval of the 2019-2020 School and District Unified Improvement Plans

2, 3 4.2 Superintendent’s Recommendation 17
Approval to Purchase Playworks for Dupont Elementary for the 2019-2020 School Year

3 4.3 Superintendent’s Recommendation 18
Approval to Amend the Amount Spent for Adams County Head Start Preschool

2-5 4.4 Superintendent’s Recommendation 19
Approval to Contract with Advanced Medical Personnel Services, Inc. D/B/A, Advanced Travel Therapy, Advanced Travel Nursing, and Advanced School Staffing, Advanced MSP, Advanced Tele Therapy for the Professional Services of a Licensed Speech Language Pathologist

3 4.5 Superintendent’s Recommendation 20
Approval of SchoolDude Web-based Cloud Software Renewal Increase

1-3 4.6 Superintendent’s Recommendation 21
Approval for the Purchase of Continued Products with Pearson Incorporated

3 4.7 Superintendent’s Recommendation 22
Approval of Tree Removal Service Agreement with Acme Tree Service

3 4.8 Superintendent’s Recommendation 23
Approval of Asbestos Abatement Service Agreement with Specialty Contracting Services

III – COMMUNICATIONS
• General
• Other
  ○ (Calendars – Pg. 24)

IV – ADJOURNMENT
Minutes – October 8, 2019

SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, October 8, 2019 pursuant to notice by Mrs. Quintana, President, at 5:43 p.m.

MOTION was made by Mr. Thomas and seconded by Mr. Moreno to go into executive session under C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Executive session commenced at approximately 5:45 p.m. with Board of Education Members Martinez, Moreno, Quintana, Rolla, Thomas, Dr. Bull, Mr. Rangel and Attorney Jonathon Fero present. The Board received legal advice until 6:32 p.m. then exited executive session.

Executive session adjourned at approximately 6:32 p.m.

REGULAR MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, October 8, 2019 pursuant to notice by Mrs. Quintana, President, at 6:38 p.m.

Roll Call
Present: Ms. Martinez, Mr. Moreno, Mrs. Quintana, Mr. Rolla, Mr. Thomas

MOTION was made by Mr. Moreno, seconded by Mr. Thomas to approve the minutes of September 10, 2019.

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Moreno, seconded by Mr. Thomas to amend the agenda to remove item number 5.5.

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Moreno, seconded by Mr. Thomas to approve the agenda as amended.

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Recognitions & Celebrations
Dupont Elementary Principal, Brian Clark, recognized the Dupont Stomp program volunteers and the classified paraprofessionals who serve as interventionists at Dupont Elementary.
Minutes – October 8, 2019

Audience Comments

Brittany Saia
Issue: Payroll & Contract Policy

Jeremy Rodriguez
Issue: Ed Perlmutter Update

Consent Items

MOTION was made by Mr. Moreno, seconded by Mrs. Quintana to approve all consent routine items.

1.0 Personnel
1.1 Superintendent’s Recommendation
Personnel Actions (Attachment of record)*

Certified & Special Service Providers (SSP)
First Year Probationary
Resignation

Classified and Support & Tech
Appointment
Resignation
Retirement
Termination

Administration
Appointment

2.0 Resolution
2.1 Board Action
Resolution Number 19-009
Resolution to Designate District Attendance Officers and to Authorize Attendance Officers to Represent the District in Truancy Court Proceedings

2.2 Board Action
Resolution Number 19-010
A Resolution Calling for Recognition of Classified School Employees Week, National School Lunch Week and National School Bus Safety Week in Adams 14

3.0 Grant
3.1 Superintendent Recommendation
Approval to Apply for Funding from the Colorado Department of Education for the Ninth Grade Success Grant

3.2 Superintendent Recommendation
Approval to Apply for Funding from the Colorado Department of Education’s Building Excellent Schools Today (BEST) Program Grant for Adams City Middle School and One Elementary School

3.3 Superintendent Recommendation
Approval to Apply for Empowering Action for School Improvement (EASI) Grant from the Colorado Department of Education
Minutes – October 8, 2019

4.0 Policy
4.1 Superintendent’s Recommendation
   Policy AE and AE-R–Revised 2nd Reading/Adoption
   Accountability/Commitment to Accomplishment

4.2 Superintendent’s Recommendation
   Policy LBD and LBD-R–Revised Discussion/1st Reading
   Relations with District Charter Schools

5.0 Other
5.1 Superintendent’s Recommendation
   Approval to Purchase Propane Fuel from Hill Petroleum per Policy DJ

5.2 Superintendent’s Recommendation
   Approval of 2019-2020 Support Fees for Zonar per Policy DJ

5.3 Superintendent’s Recommendation
   Approval for Appointment of Candidates to serve on the District Accountability
   Committee for the 2019-2020 School year

5.4 Superintendent’s Recommendation
   Approval for Adams City High School and Lester Arnold High School to Contract with the
   University of Denver for the Class of 2020 Graduation

5.6 Superintendent’s Recommendation
   Approval for Adams City High School Future Business Leaders of America to Attend an
   Overnight Fall Leadership Summit in Vail, CO on October 21-22, 2019

5.7 Superintendent’s Recommendation
   Approval to Purchase Edge Resources from Cengage Learning

5.8 Superintendent’s Recommendation
   Approval to use General Funds to Purchase Refreshments for the Calendar Committee

5.9 Superintendent’s Recommendation
   Approval for Student Services to use General Funds to Purchase Food and Beverages
   for Staff at Monthly Professional Learning Meetings

5.10 Superintendent’s Recommendation
    Approval for Adams City High School to Purchase Food from General Funds for Staff
    during the 2019-2020 School Year

5.11 Superintendent’s Recommendation
    Approval to Amend the Amount Spent to Purchase Resources from Zaner-Bloser

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Communications
Board members shared out thoughts and events attended.
Minutes – October 8, 2019

The Board adjourned the meeting at 7:35 p.m. The next regular meeting of the Board of Education will be Tuesday, October 22, 2019. The Board will convene in the Board of Education room located at 5291 East 60th Avenue, Commerce City, CO.

_____________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
November 12, 2019

_____________________________________
Harvest Thomas
Vice President/Secretary, Board of Education

_____________________________________
Connie Quintana
President, Board of Education
Superintendent's Recommendation

TOPIC: APPROVAL TO APPLY FOR THE ADULT EDUCATION AND FAMILY LITERACY ACT (AEFLA) FROM THE COLORADO DEPARTMENT OF EDUCATION (CDE)

The Adult Learning Center is requesting approval to apply for the Adult Education and Family Literacy Act Grant from the Colorado Department of Education (CDE) in an amount up to $625,000 for the 2020-2023 school years.

The purpose of the AEFLA Grant funding will help build career pathways providing adults with basic and secondary education to enable them to earn a high school equivalency diploma, transition into postsecondary education or training, and/or gain or advance in employment in order to achieve self-sufficiency.

Therefore, it is recommended…

RECOMMENDATION:

... that the Board of Education of Adams County School District 14 approve the request to apply for the Adult Education and Family Literacy Act Grant from the Colorado Department of Education (CDE) in the amount up to $625,000 for the 2020-2023 school years.
TOPIC: APPROVAL TO APPLY FOR THE EARLY LITERACY ASSESSMENT TOOL PROJECT GRANT FROM THE COLORADO DEPARTMENT OF EDUCATION

The Department of Federal Programs is requesting approval to apply for the Early Literacy Assessment Tool Project (ELAT) grant from the Colorado Department of Education (CDE). This grant would be used for elementary schools to support the early literacy assessments. The ELAT grant has a varying range from $10,000 - $200,000.

The purpose of the ELAT grant is to supply an early literacy assessment tool that teachers may use to obtain real-time assessments of the reading skill levels of students in kindergarten through third grade. The Early Literacy Assessment Tool is designed to assist teachers in meeting the assessment requirements of the READ Act. The tool will allow teachers to obtain real-time assessment of the reading skill levels of students enrolled in kindergarten, first, second, and/or third grades, and, based on the assessment results, generate intervention plans and materials. The two vendors the ELAT grant supports are Amplify Education for DIBELS Next and IDEL and DIBELS Deep PA/WRD Diagnostic Assessment and I-station for ISIP Early Reading and ISIP Lectura Temprana.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the request to apply for the Early Literacy Assessment Tool Project (ELAT) grant from the Colorado Department of Education (CDE).
RESOLUTION NUMBER 19-011

IMPLEMENT PROPOSED REVISIONS TO DISTRICT IDLING POLICY

WHEREAS, - Adams County School District 14 (“The District”) believes students and staff are entitled to a safe and healthy school environment; and

WHEREAS, studies have indicated that idling vehicles contribute pollution and negatively impact air quality which disproportionately impacts minors; and

WHEREAS, the District’s commitment to expanding efforts in sustainable design and operating principles includes reviewing efficiencies of our transportation department; and

WHEREAS, the District recognizes its contribution to our community’s environment and the impact we can have by minimizing waste, as well as air and pollution; and

WHEREAS, a basis for an idling policy is already in effect at a District level including numerous requirements which could use further development and clarity; and

WHEREAS, the Collaborative for High Performance Schools (CHPS) has developed comprehensive design criteria based on the latest available information on sustainable school design, construction, and operation which includes measures for anti-idling; and

WHEREAS, schools designed to meet the CHPS criteria incorporate environmental features that provide a context for learning; now, therefore, be it

RESOLVED, that Adams County School District 14 Board of Education shall instruct the District to revise and develop their current idling policy per CHPS directive in order to meet the criteria in the District’s school construction program; and

RESOLVED further, that the updated idling policy applies to all school buses operating in the school district and all vehicles operating within 100 feet of the school; and be it

RESOLVED, that this policy adopted by the Board, and implemented by the District, shall be clarified through the following required provisions per CHPS Guidelines:

- School bus drivers will shut off bus engines upon reaching destination, and buses will not idle for more than five minutes while waiting for passengers. This rule applies to all bus use including daily route travel, field trips, and transportation to and from athletic events. School buses should not be restarted until they are ready to depart and there is a clear path to exit the pick-up area.
- Post signage expressly prohibiting the idling of all vehicles for more than five minutes in the school zone.
- Transportation operations staff will evaluate and shorten bus routes whenever possible, particularly for older buses with the least effective emissions control.
- All school district bus drivers will complete a “no idling” training session at least once. All bus drivers will receive a copy of the school district’s No Idling Policy at the beginning of every school year.

BE IT FURTHER RESOLVED that the Board of Education endorses District participation in CHPS and directs staff to pursue partnerships that further the goal of high-performance schools, including
other Federal, State and utility programs that provide sustainable design assistance and/or financial incentives.

ADOPTED AND APPROVED this 12th day of November 2019.

Connie Quintana  
President, Board of Education

(District Seal)

ATTEST:  
Harvest Thomas  
Vice President and Secretary, Board of Education

DATE: November 12, 2019
BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO

RESOLUTION NUMBER 19-012

DISTRICT LEVEL COMMITMENT TO HIGH PERFORMANCE SCHOOLS

WHEREAS, Adams County School District 14 believes students and staff are entitled to a safe and healthy school environment; and

WHEREAS, studies have indicated that student achievement is greater, attendance is higher, and teacher and staff retention are improved when the learning environment is naturally lit, comfortable and well maintained; and

WHEREAS, schools that employ sustainable design and operating principles can contribute to our community's environment by minimizing waste, as well as air and water pollution; and

WHEREAS, new buildings and renovations of existing schools provides a unique opportunity to reinvest in the community and move beyond standard designs to create school facilities that honor the needs of current and future students, staff and community members; and

WHEREAS, an integrated design approach can often take advantage of energy savings that become feasible when the interaction between separate building elements, such as windows, lighting and mechanical systems are considered; and

WHEREAS, the Collaborative for High Performance Schools (CHPS) has developed comprehensive design criteria based on the latest available information on sustainable school design, construction, and operation; and

WHEREAS, schools designed to meet the CHPS criteria incorporate environmental features that provide a context for learning; now, therefore, be it

RESOLVED, that Adams County School District 14 Board of Education recognizes the progress already made by the District's staff and design teams to incorporate sustainable design criteria into the District's school construction program; and

RESOLVED further, that the Board directs staff to expand this effort to ensure that in each new school project, including Alsup Elementary now in design, consideration is given to efficient designs and best practices, including but not limited to anti-idling measures, green cleaning, indoor air quality, integrated pest management, and resource utilization; and

BE IT FURTHER RESOLVED that the Board of Education endorses District participation in CHPS and directs staff to pursue partnerships that further the goal of high-performance schools, including other Federal, State and utility programs that provide sustainable design assistance and/or financial incentives.

ADOPTED AND APPROVED this 12th day of November 2019.

____________________________________
Connie Quintana
President, Board of Education

(District Seal)

ATTEST:

____________________________________
Harvest Thomas
Vice President and Secretary, Board of Education

DATE: November 12, 2019
TOPIC: APPROVAL OF THE 2019-2020 SCHOOL AND DISTRICT UNIFIED IMPROVEMENT PLANS

The Unified Improvement Plans (UIP) are plans that will be continuously revised and reposted as necessary to reflect the most current information, implementation and benchmark statuses.

The district and school UIP’s are developed at the site level by determining root causes and major improvement strategies, followed by action steps and implementation benchmarks and student achievement goals, identified by each school in order to best support system-wide improvement.

The district is required to submit their plans to the Colorado Department of Education no later than January 12, 2020.

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the proposed 2019-2020 school and district Unified Improvement Plans as presented.
TOPIC: APPROVAL TO PURCHASE PLAYWORKS FOR DUPONT ELEMENTARY FOR THE 2019-2020 SCHOOL YEAR

On August 13, 2019 Kemp Elementary was approved to purchase Playworks in the amount of $36,000 for the 2019-2020 school year. Due to the success of the Playworks program at Kemp in reducing the number of behavior referrals, Dupont Elementary is seeking permission to purchase Playworks Recess Reboot program and their online subscription platform called PlayworksU, which is filled with resources and ideas. The cost of the Playworks Program is $10,500. This purchase will be paid by Dupont's Title 1 allocated funds. Playworks will provide 4-days of professional development. Staff will be trained on the core elements of a Playworks recess program with the goal of creating a positive play environment. The Playworks’ program helps kids acquire the tools to work out disagreements and differences, which leads to better attendance and better grades.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the purchase of Playworks for Dupont Elementary for the 2019-2020 school year in the amount of $10,500 using their Title I funds.
TOPIC: APPROVAL TO AMEND THE AMOUNT SPENT FOR ADAMS COUNTY HEAD START PRESCHOOL

STARS preschool is requesting to amend the contract amount with Adams County Head Start from $130,000 to $172,800.

During the June 25, 2019 regular board meeting, the Board of Education approved $130,000 under the contracts Vendor per Policy DJ for the preschool program with Adams County Head Start. The change in amount is due to the increase in number of slots for the preschool program to 48 slots.

Therefore, it is recommended...

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 amend the amount spent from $130,000 to $172,800 for Adams County Head Start.
Superintendent’s Recommendation

TOPIC: APPROVAL TO CONTRACT WITH ADVANCED MEDICAL PERSONNEL SERVICES, INC. D/B/A, ADVANCED TRAVEL THERAPY, ADVANCED TRAVEL NURSING, AND ADVANCED SCHOOL STAFFING, ADVANCED MSP, ADVANCED TELE THERAPY FOR THE PROFESSIONAL SERVICES OF A LICENSED SPEECH AND LANGUAGE PATHOLOGIST

The Federal Individual with Disabilities Education Act requires that students with disabilities receive special education and related services including speech and language therapy services provided by a licensed speech and language pathologist. Due to a shortage of speech and language pathologists in the State of Colorado and the demand for these services in our district, we must secure these services for our students immediately. All efforts to hire and recruit professional staff have been unsuccessful. There is a need to contract with Advanced Medical Personnel Services, Inc. to provide speech and language therapy services to students in Adams 14. This position will be funded through Student Services general funds.

Therefore, it is recommended….

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve a professional contract with Therapy Advanced Medical Personnel Services, Inc. to provide federally required special education related services to students with disabilities to meet their related services educational needs for the 2019-2020 school year, not to exceed $70,000.00
TOPIC: APPROVAL OF SCHOOLDUDE WEB-BASED CLOUD SOFTWARE RENEWAL INCREASE

Due to an ongoing 5% increase with SchoolDude (DudeSolutions) services, there is a need to seek approval for the additional $1,203.50, which is the remaining discrepancy from the previously approved amount of $24,061 back in May 2019.

To clarify, the current amount due for 2019-20 is $25,264.50 that includes renewals for EventEssentials Pro, Inventory Direct, Energy Manager, Maintenance Direct and PM Direct.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the SchoolDude renewal increase for the additional $1,203.50 budgeted from the 2019-20 General Fund.
TOPIC: APPROVAL FOR THE PURCHASE OF CONTINUED PRODUCTS WITH PEARSON INCORPORATED

On June 25, 2019, the board approved Pearson INC for $16,500.00 and today we are asking for an increase in the spending threshold of $8,500. We need to update old special education evaluation assessments that are outdated to the newest version of the assessment and continue to purchase protocols and online scoring. Pearson’s clinical assessments provide valuable insights for professionals in psychology, education, speech language pathology, occupational therapy, early childhood, and other areas. The Student Services licensed staff uses these products to help screen and diagnose students’ abilities, develop effective interventions, track progress, and ensure students meet annual achievement requirements.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the increase of $8,500.00 for Pearson INC for 2019-2020 school year, not to exceed the total amount of 25,000.00 in total for this school year.
TOPIC: APPROVAL OF TREE REMOVAL SERVICE AGREEMENT WITH ACME TREE SERVICE

There are fifteen trees across the District that represent a fall hazard on pedestrians and/or vehicles. Twelve of those trees are dead or dying and they require removal. Three trees require pruning to prevent major limbs from falling. The trees are located at Monaco, Kemp, Alsup, Central elementary schools, Lester Arnold High School and the old Adams City High School property.

The fall hazards represent a safety concern for our students, staff, and the public as well as a liability exposure for the District. The elimination of these fall hazards is a priority that merits use of capital reserve funds.

Three vendors bid on the project: Acme Tree Service, Ironwood Earthcare, and SavATree. Acme Tree Service provided the best estimate at $20,950.00.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the tree removal service agreement with Acme Tree Service for the total cost of $20,950.00 budgeted from the 2019-2020 General Fund Budget.
TOPIC: APPROVAL OF ASBESTOS ABATEMENT SERVICE AGREEMENT WITH SPECIALTY CONTRACTING SERVICES

The carpet of the Rose Hill Elementary School library and media center shrank thus presenting a trip hazard and exposing the floor beneath two layers of carpet, which contains asbestos. The carpet served as encapsulation, one of two acceptable methods of addressing asbestos containing materials. Although repairs to the carpet have been completed this past summer, the repairs are temporary. Asbestos abatement is the other method of addressing asbestos containing materials.

The abatement project will abate the asbestos beneath the carpet and replace the carpet throughout the library and the media center. The project is projected for the upcoming Winter Break.

Three vendors bid on the project: Specialty Contracting Services, Servpro of Lakewood, and Asbestos Professionals. Specialty Contracting Services provided the best estimate at $35,081.03.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the tree removal service agreement with Specialty Contracting Services for the total cost of $35,081.03 budgeted from the 2019-2020 General Fund Budget.
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<th>COMMITTEE</th>
<th>BOARD MEMBER</th>
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<td>Adams 14 Education Foundation</td>
<td>Alt. Mr. Thomas</td>
<td>4th Thursday of every month, 11:30 AM</td>
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<td>2nd Wednesday of every month, 5:30-7:30 PM</td>
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<td>Alt. Mr. Rolla</td>
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<td>City Council</td>
<td>Mr. Thomas</td>
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<td>Alt. Ms. Martinez</td>
<td>Location: Council Chambers</td>
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<td>Community Health</td>
<td>Mrs. Quintana</td>
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<td>Alt. Ms. Martinez</td>
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