Board of Education believes:

When the community, students and staff are involved, all students do learn and succeed.

Therefore, our goals are:

1. To ensure all students will be at or above grade level;
2. To continually review programs and policies to ensure students are prepared for the 21st Century;
3. To continue our commitment to sustainable fiscal management and accountability;
4. To recruit and maintain the best qualified and well-trained work force;
5. To embrace the community as partners in the success of our students.

ADAMS COUNTY SCHOOL DISTRICT 14
BOARD OF EDUCATION
AGENDA

Date: February 14, 2017

Adams County School District 14
Board of Education Room
5291 East 60th Avenue, Commerce City, CO

5:45 PM – Special Meeting

• Dropout & Graduation Rate Presentation
• Nutrition Services Presentation
• Accountability Update

6:30 PM – Regular Meeting

I – PRELIMINARY

(Please turn all cellular phones off during the meeting.)

B. CALL TO ORDER
C. PLEDGE OF ALLEGIANCE
D. MOMENT OF SILENCE
E. ROLL CALL
F. APPROVAL OF THE MINUTES
   • January 24, 2017
   • January 31, 2017
G. APPROVAL OF AGENDA
H. RECOGNITIONS & CELEBRATIONS
I. AUDIENCE COMMENTS (Please complete a Comment Card available in the foyer of the board room or from the Board Secretary. Submit the card to the Board Secretary. Comments not to exceed 3 minutes per person.)
J. SUPERINTENDENT’S REPORT
   • Lester Arnold High School Presentation
   • Kearney Middle School Presentation
   • Courage to Risk Conference – Professional Development Presentation

II – ROUTINE ITEMS

CONSENT ITEMS (asterisk* denotes consent item)

1.0 Personnel

1.1 Superintendent’s Recommendation
   Personnel Actions (Attachment of record)*
Goal

Certified
PERA 110 Appointment
Resignation
Retirement
Substitute Appointment
Termination

Classified, Support & Tech
Appointment
Retirement
Resignation
Termination

Administrative
Resignation

III – BUSINESS

1.0 Policy

2,5 1.1 Superintendent’s Recommendation 14-18
Policy FF and FF-R–Revised 2nd Reading/Adoption
Naming of Facilities

2,5 1.2 Superintendent’s Recommendation 19-20
Policy FF-E–New 2nd Reading/Adoption
Naming of Facilities–Community Input Survey

2.0 Grant

3,5 2.1 Superintendent’s Recommendation 21
Approval to Accept $20,000 from the Climb Higher Colorado Grant/Rose Foundation
to Support Academic Partnership between Schools and Families

1-3 2.2 Superintendent’s Recommendation 22
Approval to Apply for Aim High Grant from the New York Life Foundation

1-3 2.3 Superintendent’s Recommendation 23
Approval to Apply for Diagnostic Review Grant from the Colorado Department of
Education

1-3,5 2.4 Superintendent’s Recommendation 24
Approval to Apply for Early Literacy Program Grant from the Colorado Department of
Education

3,4 2.5 Superintendent’s Recommendation 25
Approval to Apply for School Turnaround Leaders Development Program Grant from
the Colorado Department of Education

1-5 2.6 Superintendent’s Recommendation 26
Approval to Apply for Turnaround Network Grant from the Colorado Department of
Education

3.0 Other

2,3,5 3.1 Superintendent’s Recommendation 27
Approval for Out of State Travel to Orlando, FL for Commission on Adult Basic
Education Conference from April 2-5, 2017
Superintendent’s Recommendation
Approval for Out of State Travel to Seattle, WA for Annual Teachers of English to Speakers of Other Languages Conference from March 21-24, 2017

Superintendent’s Recommendation
Approval to Renew the Adams 14 Contract with Don Johnston for Co-Writer

Superintendent’s Recommendation
Approval for Learning Services to Use Funds for Food/Beverages

Superintendent’s Recommendation
Approval of Auctioning Inoperable Service Vehicles

Superintendent’s Recommendation
Approval of Ironwood Earthcare for District Tree Pruning and Removal

Superintendent’s Recommendation
Approval to Renew Maintenance Agreement for General Ledger and Human Resources System (Infinite Visions) with Tyler Technologies LLC

Superintendent’s Recommendation
Approval for Renewal of Memorandum of Understanding (MOU) with Kroenke Stadium Services

Superintendent’s Recommendation
Approval of In-State Overnight Travel for Student Leadership Organization, FBLA State Conference from April 14-16, 2017

Superintendent’s Recommendation
Approval to Accept Eide Bailly Payroll Examination

Discussion
Restroom for Transportation Department

IV – COMMUNICATIONS
- General
- Other
(Calendars – Pg. 37)

V – EXECUTIVE SESSION

VI – ADJOURNMENT
SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, January 24, 2017 pursuant to notice by Mr. Rolla, President, at 5:40 p.m.

MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to go into executive session under C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Executive session commenced at approximately 5:40 p.m. with Board of Education Members Archuleta, Dreiling, Rolla, Thomas, Superintendent Abrego and Legal Counsel Holly Ortiz present. Executive session was conducted pursuant to C.R.S. 24-6-402(4)(b) for legal advice to discuss legal matters.

Executive session adjourned at approximately 6:30 p.m.

REGULAR MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, January 24, 2017 pursuant to notice by Mr. Rolla, President, at 6:38 p.m.

Roll Call
Present: Mr. Archuleta, Mr. Dreiling, Mr. Rolla, Mr. Thomas
Excused: Mrs. Quintana
Also Present: Dr. Abrego

MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to approve the minutes of January 10, 2017.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to approve the agenda as presented.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Audience Comments
Karol Martinez  
Issue: Thank You—Miss Martinez on behalf of student council thanked the Board for their support to athletics and for the purchase of the refrigerator in the concessions area.

Deborah Figueroa  
Issue: Draft Calendar & Teacher Retention—Ms. Figueroa addressed worries regarding teacher turnover and expressed hope of sticking to the collaboration mission. Ms. Figueroa also expressed
concerns about the 2017-2018 calendar regarding communication, sharing the draft, and input.

Responses to Prior Audience Comments
President Rolla—There are no responses to prior audience comments.

Student Board of Education Report
There was not a Student Board of Education representative present.

Consent Items
MOTION was made by Mr. Archuleta, seconded by Mr. Thomas to approve the consent items.

1.0 Personnel
1.1 Superintendent’s Recommendation
   Personnel Actions

   Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

   MOTION CARRIED

Business Items
1.0 Policy
MOTION was made by Mr. Thomas, seconded by Mr. Dreiling to approve policy item 1.1.

   1.1 Superintendent’s Recommendation
   Policy FF and FF-R–Revised Discussion/1st Reading
   Naming of Facilities

   Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

   MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to approve policy item 1.2.

   1.2 Superintendent’s Recommendation
   Policy FF-E–New Discussion/1st Reading
   Naming of Facilities-Community Input Survey

   Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

   MOTION CARRIED

2.0 Grant
MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to approve grant item 2.1.

   2.1 Superintendent’s Recommendation
   Approval to Apply for Adult Education and Family Literacy Grant
Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

3.0 Resolution

MOTION was made by Mr. Dreiling, seconded by Mr. Archuleta to approve resolution item 3.1.

3.1 Superintendent’s Recommendation
Resolution Number 17-002
Appropriation Resolution

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Dreiling, seconded by Mr. Archuleta to approve resolution item 3.2.

3.2 Superintendent’s Recommendation
Resolution Number 17-003
Authorizing the Use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

4.0 Other

MOTION was made by Mr. Archuleta, seconded by Mr. Thomas to approve other item 4.1.

4.1 Superintendent’s Recommendation
Approval of Calendar Change for School Closure Due to Inclement Weather on January 5, 2017

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Rolla to approve other item 4.2.

4.2 Superintendent’s Recommendation
Approval of Repair to Adams County School District 14 Warehouse/Nutrition Services Building

Dreiling requested to see two more bids from companies.

Mr. Archuleta, aye; Mr. Dreiling, no; Mr. Rolla, aye; Mr. Thomas, no

MOTION FAILED
MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 4.3.

4.3 Superintendent’s Recommendation
Approval of In-State Overnight Field Trip by Kemp Elementary 5th Grade Students to Highlands Presbyterian Camp and Retreat in Allenspark, Colorado on May 11-12, 2017 and Their Fundraising Efforts

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 4.4.

4.4 Superintendent’s Recommendation
Approval of the 2017-2018 Student Calendar

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Dreiling, seconded by Mr. Archuleta to approve other item 4.5.

4.5 Superintendent’s Recommendation
Approval of an In-State Overnight Travel to Colorado Springs, CO by Monaco Elementary Music Teacher

Board requested for this motion to add with travel per diem added.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Dreiling to approve other item 4.6.

4.6 Superintendent’s Recommendation
Approval of an In-State Overnight Travel to Colorado Springs, CO for the State DECA Leadership Conference by Adams City High School DECA Students and Sponsor

MOTION was made by Mr. Dreiling, seconded by Mr. Thomas to table this item until complete expenditures (transportation) are provided.

Mr. Archuleta, no; Mr. Dreiling, aye; Mr. Rolla, no; Mr. Thomas, aye

MOTION FAILED
Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Communications
The Board of Education requested the following items:

- Send a plant to the Hanson family
- Organize a tree planting in the spring in honor of Mr. Hanson
- Present Board with report of everyone with a purchasing card with limit amount
- Provide Board with financial report with staff names prior to December names were listed and last report didn’t have names
- Drop-out prevention presentation at next Board meeting
- Nutrition Services presentation at next Board meeting
- Updates requested on placement of eagle at ACHS

The Board of Education came to an agreement of a Board work study session on Tuesday, January 31 at 5:00 p.m.

MOTION was made by Mr. Archuleta, seconded by Mr. Thomas to adjourn.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mr. Rolla, aye; Mr. Thomas; aye

MOTION CARRIED

The Board adjourned the regular meeting at 9:42 p.m. The next regular meeting of the Board of Education will be Tuesday, February 14, 2017. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

________________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
February 14, 2017

________________________________________
Timio Archuleta
Secretary, Board of Education

________________________________________
David Rolla
President, Board of Education
STUDY SESSION of the Adams County School District 14 Board of Education was called to order Wednesday, November 30, 2016 pursuant to notice by Mr. Rolla, President, at 5:14 p.m.

Roll Call
Present: Mr. Archuleta, Mr. Dreiling, Mrs. Quintana, Mr. Rolla, Mr. Thomas
Also Present: Dr. Javier Abrego

MOTION was made by Mr. Thomas, seconded by Mr. Archuleta to approve the agenda as presented.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye

MOTION CARRIED

Board of Education Roles & Responsibilities—Superintendent Abrego shared the article 7 Practices of Highly Effective Board Members. The Board discussed and held several interactive activities with information from the article.

Board of Education Process & Guidelines—Continued conversations with the article 7 Practices of Highly Effective Board Members.

Superintendent’s Evaluation Tool & Goals—The Board members were presented with three evaluation models to review and give feedback as to which tool is preferred. The Board members held discussion regarding goals for Superintendent Abrego. The Board agreed to the following goals:

- Improve Student Achievement
  - Frameworks
  - Scores
  - Reduction of Reading Plans
- Improve Culture and Climate
  - Morale
  - Dress Code
  - Recruit and Retention
- Superintendent being visible in the community

Dr. Abrego shared some reading materials with the Board members to continue learning and growing in their roles and members of the Board of Education.

MOTION was made by Mr. Dreiling, seconded by Mr. Thomas to adjourn.

Mr. Archuleta, aye; Mr. Dreiling, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas; aye

MOTION CARRIED

The Board adjourned the regular meeting at 8:15 p.m. The next regular meeting of the Board of Education will be Tuesday, February 14, 2017. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
December 13, 2016

Timio Archuleta
Secretary, Board of Education

David Rolla
President, Board of Education
BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO

February 14, 2017

Superintendent's Recommendation

TOPIC: POLICY FF AND FF-R – NAMING OF FACILITIES

There is a need for the Board of Education to update the district policy book. The following policy has been reviewed and suggested revisions have been offered. If approved, this will be added in the district policy manual. Policy FF, FF-R and Exhibit A provides necessary guidance on the process to name or re-name district facilities.

This revision is based on the work of the District Facility Naming Committee, which, having worked through the policy process, found the policy in need of greater specificity and important clarifications. Based on the committee’s experience and its desire to serve the board of education most effectively, the committee offers suggested revisions to improve the policy and regulations.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 adopt policy FF and FF-R on second reading.
NAMING OF FACILITIES

The Board of Education (Board) recognizes that the process for naming or renaming a school, school facility, or area of school property is a matter deserving thoughtful and serious attention. Names of schools and education facilities become a part of a community’s history and can provide long-standing pride from generation to generation.

Ordinarily, a facility will not be renamed unless the current name has become obsolete or is deemed inappropriate because of the community it serves or the program it houses. Names of current members of the Board of Education or current staff members of Adams County School District 14 shall not be considered when naming or renaming a building or addition.

In order to ensure that facilities are named in a fair and uniform manner, the Board directs that a facility naming committee be established. Such a committee will be appointed by the Board at a regularly scheduled meeting and shall consist of no less than seven community members who represent the entire district and have at least one member with historical perspective of the total community. The committee shall be considered a standing committee, permanent and ongoing. Three years shall constitute a term of appointment, whose members will serve a 3-year appointment. At the end of the original 3-year term, the Board will determine new committee appointees.

The purpose of the Facility Naming Committee is to vet a proposal brought to the board and thoroughly consider it through the lens of the community. The committee evaluates the proposal against board policy using established criteria. The committee provides information to the board of education which makes the final decision about a proposal. There is no intent to create a contested race with proposals competing against each other. Each proposal to the board is considered based on its own merit and evaluated against the policy governing facility naming.

The facility naming committee shall be responsible for enforcing administrative regulations established for naming or renaming District 14 facilities. The committee shall be charged to initiate the facility naming process prior to any bid award for a new school facility. The recommendation of the committee will be presented to the Board at a regularly scheduled meeting. The Board shall conduct a public hearing on the recommended name to gain community input with formal action to be taken by the Board at a later regularly scheduled meeting.

Revised: 4/11/06, 12/12/06

Adams 14, Colorado
PROCEDURE FOR NAMING OF FACILITIES

Facility refers to any district school, facility, or portion of a school building or property.

1. The Board shall entertain requests for facility naming each year in February. The following procedures will consist of a one-year cycle for the purpose of vetting a facility name proposal, gathering background and research as required by board policy and the committee’s due diligence.

2. Proposals to the board for a facility name shall include:
   a. Reason(s) necessitating a name change or an establishment of a facility name based on policy FF.
   b. If proposing a facility named in memory of a person, the proposal shall include factual evidence about the person’s:
      i. Civic-minded activities
      ii. Longevity in the Commerce City community
      iii. Positive influence on students and/or community
      iv. Work in earning respect from the community, students, parents, teachers and/or administrators
      v. Work to actively engage parents and others in meeting the needs of students
   c. The proposal shall also include four letters of support to be shared with the board and the committee.

3. School facilities may be named for a geographical area community, location, or in honor of an individual who has made a significant contribution to the field of education at either a local, state, or national level and has made significant, positive community impact.

4. Names of schools will not be duplicated within the school system.

5. When a facility is named for an individual or an area which is not an obvious location, a plaque will be placed on the facility describing the significance of the name and, in the case of individuals, a summary of the achievements of the individual in the field of education individual’s contributions and community significance.

6. The committee will serve as a standing committee to be activated in instances when, based on policy FF, there is a need to name a new facility, when the board has received an appropriate request for a facility name change, or the need to rename a facility arises. The request to activate the facility naming committee may come from the Board or the Superintendent.

7. Community input to the committee regarding the naming of a facility is strongly encouraged. The committee may develop a plan to receive community input. Formal input to the committee may be made through presentation of a petition. The petition should specify the suggested name, the significance of the name (backed up by research, if appropriate), and should contain a minimum of 150 signatures of district residents. Student signatures are acceptable on the petition if they are clearly identified as student. However, no more than 50
percent of the signatures may be those of students. All signatures must be accompanied by a printed name and address of the signee.

Guidelines for planning the one-year cycle process:

  d. Board receives a request for facility naming. Board considers if the request meets the criteria for activating its committee and the process for naming a facility.
  e. Board takes action to begin the naming process by activating a Facility Naming Committee.
  f. If there is no committee in existence, the board receives names of community members willing to serve as committee members for a 3-year term. If a committee is already formed, the board gives the committee its charge in vetting the proposed name. The board announces the committee’s activation.
  g. If forming a committee or replacing members, the board votes to approve the names of individuals on the committee.
  h. Staff works with committee to establish its first meeting.
     i. At its first meeting:
        i. the committee selects a chair (and vice chair if needed)
        ii. establishes operational procedures
        iii. reviews Naming of Facilities policies.
        iv. establishes meeting timeline to be published
        v. establishes a plan to receive community input
        vi. determines if the requestors of the facility name should submit a petition
  j. Committee considers research and deliberates on the proposal for facility name
  k. Committee solicits and receives community input
  l. Committee considers proposal and community input for facility name
  m. Committee decides on its recommendation to the board for the facility name
  n. Committee prepares and presents a written recommendation of the new name to the board
  o. Board sets public hearing date; hears public input and make a decision on the facility name
  p. If name is approved by board, committee determines wording for a plaque to be placed on facility; staff orders and prepares the plaque
  q. Conduct an appropriate celebration with the community announcing the new facility name.

8. Community input to the committee regarding the naming of a facility is a necessary effort. The committee may develop a plan to receive community input in the form of a petition or a town hall format.

  a. In the instance of renaming a facility, a petition will be required. in accordance with the above guidelines. Clarification as to why the current facility name is obsolete or inappropriate should also be presented with the petition. Clarification as to why the current facility name is obsolete or inappropriate should also be presented with the petition. The petition will specify the suggested name, the significance of the name (backed up by research, if appropriate), and should contain a minimum of 150 signatures of district residents. Student signatures are acceptable on the petition if they are clearly identified as “student.” However, no more than 50 percent of the signatures may be those of students. All signatures must be accompanied by a printed name and address of the signee.
b. The town hall allows for committee members to meet directly with community members. Committee members will explain the proposal for facility naming and solicit feedback. Community participants will also be encouraged to complete a survey which aligns to the criteria noted above and allows for general comments.

7. 9. The committee will present a written recommendation to the Board on all the requests received. A single name recommendation will be presented when necessary or deemed appropriate from the Board which prompted the activation of the committee’s work.

8. 10. The Board shall have the final decision regarding the facility name, as specified in board policy.

Revised: 8/25/92, 12/12/06

Adams 14, Colorado
Superintendent's Recommendation

TOPIC:  POLICY FF AND FF-E – NAMING OF FACILITIES- COMMUNITY INPUT SURVEY

There is a need for the Board of Education to update the district policy book. This addition is based on the work of the District Facility Naming Committee, which, having worked through the policy process, found the policy in need of greater specificity and important clarifications. Based on the committee’s experience and its desire to serve the board of education most effectively, the committee offers suggested addition to improve the policy, regulation, and exhibit.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 adopt policy FF-E on second reading.
The Adams 14 Board of Education and its Facility Naming Committee value the community’s opinions and feedback. This survey will help both the board and committee to understand the values and priorities of the community around the naming of a facility or portion of a facility. The board’s policy establishes criteria that the proposed namesake should meet and which are evaluated in the statements below.

Circle the statement that most closely represents your response to the following statements.

1. The person included in the proposed facility name demonstrated civic-minded behavior.

   Strongly Agree   Agree   Neutral   Disagree   Strongly Disagree

2. The person included in the proposed facility name had adequate longevity within Adams 14 and Commerce City.

   Strongly Agree   Agree   Neutral   Disagree   Strongly Disagree

3. The person included in the proposed facility name demonstrated positive influence on students and/or the community.

   Strongly Agree   Agree   Neutral   Disagree   Strongly Disagree

4. The person included in the proposed facility name earned the respect of the community, students, parents, teachers and/or administrators.

   Strongly Agree   Agree   Neutral   Disagree   Strongly Disagree

5. The person included in the proposed facility name engaged parents and others in meeting the needs of students.

   Strongly Agree   Agree   Neutral   Disagree   Strongly Disagree

Comments:

____________________________________________________________________________
____________________________________________________________________________

Adopted:

Adams 14, Colorado
Superintendent’s Recommendation

TOPIC: APPROVAL TO ACCEPT $20,000 FOR THE CLIMB HIGHER COLORADO GRANT TO SUPPORT ACADEMIC PARTNERSHIP BETWEEN SCHOOLS AND FAMILIES

Jesse Martinez, Manager of Family and Community Engagement requests approval to accept $20,000 in funding from Climb Higher Colorado to support academic partnership between schools and families.

The grant is intended to support the district and Adams 14 schools in building academic partnership opportunities with families in an effort to support student academic achievement. The period of the grant is from December 2016 through August 2017.

The funding from this grant will focus on building the capacity of family and community engagement in the district and our schools, in addition to, providing professional development training, deepening best practices, and piloting high impact family engagement activities that are linked to student achievement. This grant does allow funds to be used to support temporary employee(s) to build the necessary capacity in the district and schools and District administrative travel to the National Family and Community Engagement Conference.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education accepts $20,000 under the Climb Higher Colorado Grant for the Office of Family and Community Engagement which will be accounted for in the grant fund.
TOPIC: APPROVAL TO APPLY FOR AIM HIGH GRANT FROM THE NEW YORK LIFE FOUNDATION

Shelagh Burke, Director of Federal Programs within the Adams County School District 14, requests approval to submit an application to the Aim High Grant through the New York Life Foundation. The purpose of this grant would be to provide after school programming for transitioning 8th grade students to 9th grade in Adams 14 that can include but is not limited to: clubs of student interest, homework support, tutoring, and enrichment services. The amount of the grant would be $15,000 – 100,000.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education approves the application for the Aim High Grant through the New York Life Foundation. Funds received from this grant would be accounted for in a district wide grant fund.
TOPIC: APPROVAL TO APPLY FOR DIAGNOSTIC REVIEW GRANT FROM THE COLORADO DEPARTMENT OF EDUCATION

Shelagh Burke, Director of Federal Programs within the Adams County School District 14, requests approval to submit an application to the Diagnostic Review grant through the Colorado Department of Education. This grant would serve Kearney Middle School, Adams City Middle School and Adams City High school. The purpose of this grant would be to support The No Child Left Behind Act of 2001 which requires that states allocate resources for intensive and sustained support to schools designated as in need of improvement. This grant is made available to Title I schools with an Improvement, Priority Improvement or Turnaround plan type, in order to address the needs identified by a diagnostic review and support a focused approach to improvement and improvement planning. The amount of this grant would be $20,000 – 50,000

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education approves the application for the Diagnostic Review grant through the Colorado Department of Education. Funds received from this grant would be accounted for in a school specific grant fund.
TOPIC:  APPROVAL TO APPLY FOR EARLY LITERACY PROGRAM GRANT FROM THE COLORADO DEPARTMENT OF EDUCATION

Shelagh Burke, Director of Federal Programs within the Adams County School District 14, requests approval to submit an application to the Early Literacy Program grant through the Colorado Department of Education. This grant would serve kindergarten through third grade students. The purpose of this grant would be to provide the necessary assistance to grantees to establish instructional systems related to the teaching of reading for all students in kindergarten through third grade based on Scientifically Based Reading Research (SBRR). Support schools in implementing a multi-tiered system of support in an effort to reduce the number of students reading below grade level, including students identified as having a Significant Reading Deficiency. The amount of this grant would be from $20,000-2,000,000.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education approves the application for the Early Literacy Program grant through the Colorado Department of Education. Funds received from this grant would be accounted for in a district wide grant fund.
Superintendent's Recommendation

TOPIC:  APPROVAL TO APPLY FOR SCHOOL TURNAROUND LEADERS DEVELOPMENT PROGRAM GRANT FROM COLORADO DEPARTMENT OF EDUCATION

Shelagh Burke, Director of Federal Programs within the Adams County School District 14, requests approval to submit an application to the School Turnaround Leaders Development Program grant through the Colorado Department of Education. This grant would serve Alsup, Central, Dupont, Kemp, Monaco Elementary School, Adams City Middle School and Adams City High School and Adams County School District 14. The purpose of this grant would be to provide funds to support training and development of school turnaround leaders by partnering with identified Program Providers to develop outstanding school leaders with the competencies required to turn around low-performing public schools in the state. The amount of this grant would be from $50,000-1,900,000.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education approves the application for the School Turnaround Leaders Development Program grant through the Colorado Department of Education. Funds received from this grant would be accounted for in a district wide grant fund.
TOPIC: APPROVAL TO APPLY FOR TURNAROUND NETWORK GRANT FROM THE COLORADO DEPARTMENT OF EDUCATION

Shelagh Burke, Director of Federal Programs within the Adams County School District 14, requests approval to submit an application to the Turnaround Network grant through the Colorado Department of Education. This grant would serve Monaco Elementary. The purpose of this grant would be to have The Colorado Turnaround Network accelerate student achievement for select schools through targeted support, resources, and flexibility. The Network will be a highly collaborative and accountable endeavor between local schools, their districts and the Colorado Department of Education. Schools in the Network will benefit from enhanced diagnostic reviews and planning support; personalized, professional learning opportunities with a cohort of peer schools; and additional resources through supplemental grant funding. The amount of this grant would be from $50,000-800,000.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education approves the application for the Turnaround Network grant through the Colorado Department of Education. Funds received from this grant would be accounted for in a school specific grant fund.
TOPIC: APPROVAL FOR OUT OF STATE TRAVEL TO ORLANDO, FL FOR COMMISSION ON ADULT BASIC EDUCATION CONFERENCE FROM APRIL 2-5, 2017

Chris Duran, Coordinator of Adult Education within the Adams County School District 14, requests approval to attend the Commission on Adult Basic Education conference along with three additional instructional staff (Sherry Romero, Dudley Fechner, and Richard Paiz). The COABE conference is April 2-5, 2017 in Orlando, FL. This conference is intended to bring adult education practitioners from across the nation to share best practices in the field of Adult Education in regards to all around programming for adult education services. Participants will also be receive professional development as it relates to both English as a Second Language and High School Equivalency preparation. This professional development opportunity is essential to the development of future programming for adult education in Adams 14 as content shared will be used to strengthen our programming. The cost break down is below.

The cost will come out of the grant fund account for adult education. The cost breakdown is listed below:

Registration: $650 x 4 participants = $2,600
Lodging: 4 nights x $225 per night x 4 participants = $3,600
Airfare: $500 per round trip x 4 = $2,000
Taxi, Shuttle, Baggage Fee: $ 75 x 4 participants = $300
Mileage: $17.71 x 4 participants = $70.84
Meals: $324.50 x 4 participants = $1,298

Grand total: $ 9,868.84

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education approves the out of state travel for Chris Duran, Sherry Romero, Dudley Fechner and Richard Paiz to attend the Commission on Adult Basic Education Conference in Orlando, FL on April 1-5, 2016.
TOPIC: APPROVAL FOR OUT OF STATE TRAVEL TO SEATTLE, WA FOR ANNUAL TEACHERS OF ENGLISH TO SPEAKERS OF OTHER LANGUAGES CONFERENCE FROM MARCH 21-24, 2017

Chris Duran, Coordinator of Adult Education within the Adams County School District 14, requests approval to send Blake Pendergrass, ESL Instructor, to Annual Teachers of English to Speakers of Other Languages conference March 21-24, 2017 in Seattle, WA. This meeting is intended to bring adult education practitioners from across the nation to share best practices in the field of Adult Education in regards to ESL Instruction. Participants will deepen their instructional reservoir in order to better reach the vast linguistic and cultural differences between learners that take classes at the Adult Learning Center. This professional development opportunity will reach other instructor across the program as well. The skills taught will contribute the continued success of the adult education program here in Adams 14. The cost break down is below.

The cost will come out of the grant fund account for adult education. The cost breakdown is listed below:

- Registration: $700
- Lodging: $675
- AirFare: $500.00
- Taxi, Shuttle, Baggage Fee: $ 75.00
- Mileage: $17.71
- Meals: $259.00

Grand total: $2,226.71

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education approves the out of state travel for Blake Pendergrass to attend the Annual Teachers of English to Speakers of Other Languages conference in Seattle, WA on March 21-24, 2017.
TOPIC: APPROVAL TO RENEW THE ADAMS 14 CONTRACT WITH DON JOHNSTON FOR CO-WRITER

The department of student services is requesting approval to renew our contract with Don Johnson for a district license of the product Co-Writer. Co-Writer is an assistive technology tool designed for students with a print reading/writing disability. This product allows students to have all digital text read to them and support speech to print technology. All students in Adams 14, regardless of their ability have access to this web based tool and will be an application available in all technologies in Adams 14. The renewed contract is set for one and half years, so that we can get the contract set for renewal at the end of each school year. This also allows for a discount pricing. This product went through an adoption process three years ago and was the only such product on the market. An additional product has since entered the market place. The Student Services team has thoroughly investigated the various products and found that Adams 14 is receiving the best product for a reasonable price.

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the contract not to exceed 11,000.00 for the remainder of the 16-17 school year and the 17-18 school year, budgeted from general funds through the Exceptional Children’s Education Act allocations.
TOPIC: APPROVAL FOR LEARNING SERVICES TO USE FUNDS FOR FOOD/BEVERAGES

In collaboration with the Colorado Department of Education, Adams 14 is participating in the READing Foundations Academy, which provides K-3 teachers an opportunity to expand their knowledge of foundational reading skills to support their students in developing and advancing their reading ability. Trainings began January 2017 and will end August 2017.

The Instructional Department is requesting permission from the Board of Education to purchase refreshments from Nutrition Services for teachers who are attending eight (8) evening sessions. Currently, there are 137 teachers participating in the program.

The estimated cost of refreshments is $5,106 to be paid from the Learning Services General Fund budget.

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the expenditure in the amount of $5,016 from the Learning Services General Fund budget to purchase refreshments from Nutrition Services for teachers participating in the READing Foundations Academy program.
Superintendent's Recommendation

TOPIC: APPROVAL OF AUCTIONING INOPERABLE SERVICE VEHICLES

The Adams 14 Maintenance and Operations department would like to place inoperable white service vehicles on the public surplus auction site. There is a total of three vehicles that have been inoperable and were put in the service center yard. These vehicles have not been in service for approximately six years. These vehicles have been outdoors enduring harsh weather conditions and are deteriorating. The vehicles have been deemed to be in unsafe conditions with brake and engine harnesses chewed by rodents. The list of vehicles includes: 1994 Ford F350, 1990 Chevrolet Sports Van, and 1990 GMC 2500. Operations would like to use the funds from the winning bids to purchase a used service vehicle for the department.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the auctioning of such service vehicles and set aside funds for the purchase of a used service vehicle for the operations department…
Superintendent’s Recommendation

TOPIC: APPROVAL OF IRONWOOD EARTHCARE FOR DISTRICT TREE PRUNING AND REMOVAL

The Adams 14 Grounds department would like to hire the services needed to prune and remove large dead trees around the district for safety and aesthetic purposes.

The Procurement department received price quote using the Rocky Mountain Bid net, and found Ironwood Earthcare Inc. was the lowest quotes on removal and labor with a price of $16,482.00 for the work needed by the district.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the service of Ironwood Earthcare for the district for the total cost of $16,482.00 budgeted from the 2016-2017 Capitol Reserve Fund Budget.
Superintendent’s Recommendation

**TOPIC:** APPROVAL TO RENEW MAINTENANCE AGREEMENT FOR GENERAL LEDGER AND HUMAN RESOURCES SYSTEM (INFINITE VISIONS) WITH TYLER TECHNOLOGIES LLC

Adams County School District 14 Division of Finance wishes to renew the maintenance agreement with Tyler Technologies for an additional year (covers May 2017 to April 2016). The cost of this will be $41,204.10.

The Tyler Technologies maintenance agreement provides ongoing technical support ensuring our system meets all current requirements, is free of technical issues and providing daily assistance to staff as required to resolve technical issues.

Therefore, it is recommended...

**RECOMMENDATION:**

...that the Board of Education of Adams County School District 14 approve the expenditure of $41,204.10, funded by the Division of Financial Services Budget within the General Fund in Fiscal year 2016-17, to renew maintenance services from Tyler Technologies LLC.
TOPIC: APPROVAL FOR RENEWAL OF MEMORANDUM OF UNDERSTANDING (MOU) WITH KROENKE STADIUM SERVICES

Adams 14 has a need to establish alternate shelter site locations in the event an evacuation would become necessary.

Kroenke Stadium Services has the ability to provide shelter and assistance to students and staff, and will make every reasonable attempt to accommodate Adams 14 shelter needs in an emergency situation.

The MOU defines the responsibilities expected from each party. There are payment obligations under this MOU to reimburse Kroenke Stadium Services for any bona fide expenditure of personnel required to maintain the facility, however Adams 14 will not pay any operational or administrative fees to Kroenke Stadium Services.

Therefore, it is recommended…

RECOMMENDATION:

... that the Board of Education of Adams County School District 14 approve a Memo of Understanding with Kroenke Stadium Services to define the responsibilities of each party in providing an alternate shelter site location for the District.
TOPIC: APPROVAL OF IN-STATE OVERNIGHT TRAVEL FOR STUDENT LEADERSHIP ORGANIZATION, FBLA STATE CONFERENCE

Adams City High School is seeking approval for an overnight stay for Karen Sheff, FBLA club sponsor and Business Teacher, to chaperone the FBLA State qualifiers (10 students) to the State FBLA Leadership Conference April 14-16, in Avon, Colorado.

Fees associated with this conference are as follows:

- Lodging $1,800
- Transportation- A14 bus to Vail $1,477.00
- Registration: $ 1,115

Total $4,392

The FBLA/DECA students have worked hard to raise the money needed to participate in this prestigious enrichment opportunity. All expenses will be paid out of the Fund 74- ACHS FBLA activity account. Participation may lead to national qualification which will occur in the summer.

Therefore, it is recommended…

RECOMMENDATION

…that the Board of Education of Adams County School District 14 approves the overnight night trip for Karen Sheff and the (10) FBLA state qualifiers to participate in the State FBLA Leadership Conference. April 14-17, 2017. The costs will be paid from the Fund 74 DECA activity account.
TOPIC: APPROVAL TO ACCEPT EIDE BAILLY PAYROLL EXAMINATION

After a thorough competitive vetting process, the Board of Education previously awarded a financial review project to Eide Bailly on May 10, 2016. The firm was to complete a review of all school district expenditures for compliance with Board of Education policy, state and federal law, as well as appropriateness and accuracy of recording for the time period of July 1, 2014 to December 31, 2015. The award to Eide Bailly was not to exceed $112,000 from the General Fund per the Board’s prior expenditure approval on September 8, 2015.

On August 1, 2016, Eide Bailly notified the Board of Education that the overall transaction count was greater than anticipated and therefore requested an increase of $38,000 to the originally submitted proposal.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams 14 accepts expending $38,000.00 to Eide Bailly to perform an examination of the payroll disbursements for the time period of July 2014 through December 2015 from the 2016-2017 General Fund budget.
## Board of Education Committee Assignments 2016-2017

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>BOARD MEMBER</th>
<th>MEETS</th>
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<tbody>
<tr>
<td>Adams 14 Education Foundation</td>
<td>Alt. Mr. Thomas</td>
<td>4th Thursday of every month, 11:30 AM</td>
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<tr>
<td></td>
<td></td>
<td>Location: ESS</td>
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<tr>
<td>DAAC</td>
<td>Mr. Archuleta</td>
<td>1st Monday of every 3rd month, 6:00 PM</td>
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<td></td>
<td>Alt. Mr. Rolla</td>
<td>Location: ACHS</td>
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<tr>
<td>City Council</td>
<td>Mr. Thomas</td>
<td>Every Monday, 6:30 PM</td>
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<tr>
<td></td>
<td>Alt. Mr. Dreiling</td>
<td>Location: Council Chambers</td>
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<tr>
<td>Business &amp; Professional</td>
<td>Mr. Archuleta</td>
<td>Random - Meeting Invites Sent Via Email</td>
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<tr>
<td></td>
<td>Alt. Mr. Thomas</td>
<td>Location: CCHS</td>
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<tr>
<td>Community Health</td>
<td>Mrs. Quintana</td>
<td>3rd Tuesday every month, 8:30 AM</td>
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<tr>
<td></td>
<td>Alt. Mr. Rolla</td>
<td>Location: ESS</td>
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<tr>
<td>Legislative</td>
<td>Mrs. Quintana</td>
<td>TBD – CASB/Lobbyist</td>
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<tr>
<td></td>
<td>Alt. Mr. Archuleta</td>
<td>Location: State Capital Bldg.</td>
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<td>Area Boards</td>
<td>Mr. Archuleta</td>
<td>3rd Tuesday every 3rd month</td>
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<td></td>
<td>Alt. Mr. Dreiling</td>
<td>Location: TBA, Hosts Vary</td>
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<tr>
<td>Student Board of Education</td>
<td>Mr. Rolla</td>
<td>Every Friday, 2:45 PM</td>
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<td>Location: ACHS</td>
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<tr>
<td>Rotary</td>
<td>Mr. Rolla</td>
<td>Every Wednesday, 12:00 PM</td>
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<td>Alt. Mr. Archuleta</td>
<td>Location: El Jardin</td>
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<tr>
<td>Facility Review Committee</td>
<td>Mr. Dreiling</td>
<td>4th Tuesday of every month, 5:00 p.m.</td>
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<tr>
<td></td>
<td>Alt. Mr. Thomas</td>
<td>Location: ACHS Community Room</td>
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<tr>
<td>Calendar Committee</td>
<td>Mrs. Quintana</td>
<td>TBD, 8:00 a.m.-4:00 p.m.</td>
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<td></td>
<td>Alt. Mr. Archuleta</td>
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<td>Assignment Leader</td>
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<td>STARS</td>
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<td>Adams City Middle</td>
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<td>Adams City High School</td>
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<tr>
<td>Lester Arnold High School</td>
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