ADAMS COUNTY SCHOOL DISTRICT 14
BOARD OF EDUCATION
AGENDA

Date: August 9, 2016

Adams County School District 14
Board of Education Room
5291 East 60th Avenue, Commerce City, CO

6:00 PM – Special Meeting

6:30 PM – Regular Meeting

I – PRELIMINARY

(Please turn all cellular phones off during the meeting.)

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. MOMENT OF SILENCE
D. ROLL CALL
E. APPROVAL OF THE MINUTES
   • June 28, 2016 1-8
   • June 30, 2016 9-10
   • July 7, 2016 11
   • July 13, 2016 12-13
   • July 22, 2016 14
F. APPROVAL OF AGENDA
G. RECOGNITIONS & CELEBRATIONS
H. AUDIENCE COMMENTS (Please complete a Comment Card available in the foyer of the board room or from the Board Secretary. Submit the card to the Board Secretary. Comments not to exceed 3 minutes per person.)
I. SUPERINTENDENT’S REPORT
   • Superintendent Overview
J. STUDENT BOARD OF EDUCATION REPORT

II – ROUTINE ITEMS

CONSENT ITEMS (asterisk* denotes consent item)

1.0 Personnel

1.1 Superintendent’s Recommendation
Personnel Actions (Attachment of record)*
Certified  
1st Year Probationary  
Resignation  

Classified | Support and Tech  
Appointment  
Rescind Appointment  
Resignation  
Student Workers  

Administrative  
Appointment  
Rescind Appointment  
Resignation  

2.0 Policy  

2 2.1 Superintendent’s Recommendation  
Policy Deletions  
Policy BGAB–Remove Discussion/Deletion  23-24  
Pattern and Practice Changes in the District  

Policy GDI–Remove Discussion/Deletion  25  
Support Staff Probation, Tenure and Seniority  

Policy GDJ–Remove Discussion/Deletion  26-27  
Support Staff Assignments  

Policy GDJA–Remove Discussion/Deletion  28  
Support Staff Job Classification  

Policy GDJA-R–Remove Discussion/Deletion  29  
Position Classification System  

Policy GDOA-E2–Remove Discussion/Deletion  30  
Addendum to Support Staff Deficiency Notice  

Policy GDOA-R–Remove Discussion/Deletion  31  
Procedure for Reporting Accountability of Support Staff  

Policy GDOB–Remove Discussion/Deletion  32  
Support Staff Due Process  

Policy GDOB-E–Remove Discussion/Deletion  33  
Support Staff Complaint Form  

Policy GDQC–Remove Discussion/Deletion  34  
Retirement of Support Staff  

III – BUSINESS  

1.0 Policy  

2 1.1 Superintendent’s Recommendation Discussion/1st Reading  35-38  
Entrance Age Requirements and Proof of Entrance Age  
Immediate Temporary Policy Implementation per Policy BG
Superintendent's Recommendation
Policy JLCDB–New
Administration of Medical Marijuana to Qualified Students

Superintendent's Recommendation
Policy KFA–Revised
Public Conduct on District Property

Superintendent's Recommendation
Policy JLCDB–Revised
Administering Medications to Students

Superintendent's Recommendation
Policy JICH–Revised
Drug and Alcohol Involvement by Students

Superintendent's Recommendation
Policy GDBC–Revised
Support Staff Supplementary Pay/Overtime

Other

Superintendent’s Recommendation
Approval of 2016-2017 Calendar of Board of Education Meetings and Posting Location

Superintendent's Recommendation
Approval to Purchase Professional Development Services for Secondary School Teachers to Ensure that Emerging Bilingual Students Simultaneously Attain the Rigor of Colorado State Academic Standards and Systemically Develop Language

Superintendent’s Recommendation
Approval of Vendors per Policy DJ

Superintendent’s Recommendation
Approval of Calendar Change for Lester Arnold High School

Superintendent’s Recommendation
Approval EARSS Grant-Funded Contract between Adams 14 School District and YESS Institute

Superintendent's Recommendation
Approval to Renew Software Licensing Fee for Plato Courseware Secondary and Electives Library

Superintendent’s Recommendation
Approval to Purchase Security Camera Equipment

Superintendent’s Recommendation
Approval to Utilize Teksystems to Fill Vacant Technology Services Positions

Superintendent’s Recommendation
Request for Approval of Contracting with Frontline Technologies in an Amount Not to Exceed $20,000.00

Superintendent’s Recommendation
Approval to Contract with Ann Ross, Teacher of the Deaf and Hard of Hearing for the 2016-2017 School Year
Superintendent’s Recommendation
Approval to Contract with Anne Hastings-Baker, Audiologist, to Provide Hearing Evaluations and Services for the 2016-2017 School Year

Superintendent’s Recommendation
Approval to Contract with Kids First to Provide the Adams 14 Community with Outreach and Medicaid Enrollment for the 2016-2017 School Year

Superintendent’s Recommendation
Approval to Contract with OLA Translations to Provide Interpreting and Translation Services for Adams 14 School District for the 2016-2017 School Year

Superintendent’s Recommendation
Approval to Contract with Westminster Schools to Provide Educational and Therapeutic Interventions for Students with Significant Emotional Disabilities for the 2016-2017 School Year

3.0 Discussion

1-5 3.1 Board Member Committee Assignments

1-5 3.2 Board Member School Assignments

1-5 3.3 District Accountability Advisory Committee (DAAC)

2,3 3.4 Tomorrow Makers

5 3.5 Commerce City Urban Renewal Authority Commissioners – Board Member Appointment

IV – COMMUNICATIONS
• General
• Other
(Calendars – Pg. 77)

V – EXECUTIVE SESSION

VI – ADJOURNMENT
SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, June 28, 2016 pursuant to notice by Mr. Rolla, President, at 4:39 p.m.

MOTION was made by Mr. Vashaw, seconded by Mr. Quintana to move into executive session under C.R.S. § 24-6-402(4)(g)-Consideration of Documents Protected; to discuss documents made confidential by Colorado’s Open Records Act. The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalists as defined by Colorado Revised Statute 24-72-204(3)(a)(XI).

Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye
MOTION CARRIED

Executive session commenced at approximately 4:39 p.m. with Board of Education Members Archuleta, Quintana, Rolla, Thomas, Vashaw, and Mark DeVoti from the Colorado Association of School Boards present.

Executive session adjourned at 5:37 p.m.

REGULAR MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, June 28, 2016 pursuant to notice by Mr. Rolla, President, at 6:30 p.m.

Roll Call
Present: Mr. Archuleta, Mrs. Quintana, Mr. Rolla, Mr. Thomas, Mr. Vashaw
Also Present: Walter Kramarz

MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve the minutes of June 14, 2016.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye
MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve the minutes of June 16, 2016.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye
MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve the minutes of June 20, 2016.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye
MOTION CARRIED
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to amend the agenda to add approval of Fred Applewhite as a consultant for the athletic director position under other business item 3.9.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, no; Mr. Vashaw, aye

MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve the agenda as amended.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

Recognitions & Celebrations
Board Secretary Archuleta—The English Language Development Department is very excited to share with the Adams 14 community about the successful and well attended summer migrant program at Hanson Elementary. For three weeks, nine of our kindergarten through second grade Adams 14 Bilingual teachers had the opportunity to exchange teaching experiences with three Mexican binational teachers from Guadalajara, Jalisco, and Cuernavaca, Morelos. For three weeks, our K-2 emerging bilingual students had the opportunity to receive math instruction, biliteracy instruction, Spanish and English language development, and were immersed in cultural activities. As a final project, teachers decided to organize a “kermes”, or a festival. All nine classrooms prepared presentations that included singing, dancing, and a student play. Teachers and students also prepared other activities such as “La Lotería”, bowling, face painting, and group projects exhibitions for our community to enjoy. Parents brought their family members to the festival, and cooked their traditional dishes to share. We had great participation from our parents, migrant families, and our community, it was a great success. The ELD Department and our families are very grateful for the support given by Janell Sueltz, Director of Student Achievement; the Metro Migrant Education Program staff; Anabel Rafoul, Summer Migrant Program Principal; the Hanson community; Adams 14 Bilingual teachers; and particularly to the participating binational teachers.

Audience Comments

Michael Sodgrass
Issue: Waiving Fees—Mr. Snodgrass asked the Board of Education for a follow-up on the previous request to waive facility usage fees for the Thornton Community Band rehearsals at Adams City High School and informed that he sent an email to the Board members as well.

Maria Gonzalez
Issue: District Accountability—Ms. Gonzalez expressed that there is a need for transparency and to understand what community is asking for. Ms. Gonzalez shared concerns regarding students being ready for work and college, the students deserve a better education and shared that the state needs to come in and review the district. Ms. Gonzalez ended by stating that in Adams 14 the students and community deserve a place where they feel honored and respected and for the Board to reconsider their position.

Gionni Thompson
Issue: Superintendent—Mr. Thompson informed the Board that he was a viable superintendent candidate and presented a copy of his resume.

Guillermo Serna
Issue: Education—Mr. Serna expressed that the event celebrated at Hanson Elementary was not the first time it happened, we had the Migrant Program here and we had teachers teaching here from Mexico. Mr. Serna asked not to leave these teachers out and use their strengths. Also requested for the Board not to be scared to meet with the community, ask what their strengths are, meet with the
Ricardo Rocha

Issue: Poor Education—Mr. Rocha expressed a concern regarding the poor education of our children, his friends, and the impact it is having on the city. Mr. Rocha informed that he had to complete two years of remediation after graduating from Adams 14. Mr. Rocha shared that he feels it is a disregard to the students, English Language Learners, and the entire community. The voice of the community has not been heard, the community demands a forum for dialog with the Board.

Responses to Prior Audience Comments

At the June 14, 2016 board meeting, the board heard from community member Ricardo Rocha during its public comment time. Mr. Rocha had some questions and made some comments needing a reply. The following should help provide answers and context to issues he raised. In his prepared remarks to the board, Mr. Rocha asked about who was responsible for engaging students in their own achievement. We believe everyone has a role in the success of our students. Whether one is a parent, grandparent, business leader, community member, elected official, school district employee, or taxpayer; we all benefit from a well-educated community and we all have a role to play to help support the success of all students. As elected school board members and school district staff, we all work hard to ensure a safe learning environment for all students, and to operate with transparency, honesty and truth. Will we always be perfect? No, but we will pledge to always be honest and straight-forward. We realize we must celebrate when our collaborative efforts have succeeded and we must double-down on our efforts to correct errors and weaknesses when we find those, too. We’re now engaged in the very important process of selecting a new superintendent for our district. We realize this is a very critical position and we’re taking our role very seriously as we vet candidates and seek public feedback on the finalists. We want and need the community’s insights on the candidates to ensure we find the very best fit for our unique district. Only with our collective wisdom will we be able to find the person who operates with integrity, unquestionable ethics and someone who has a strong vision of hope for the future that is a match for our community and schools. To this end, we’ve engaged the services of the Colorado Association of School Boards to lead us in a rigorous and thoughtful selection process of a new superintendent. With their guidance, we’ve invited a large number of community members, staff, parents, students, business leaders and others to be a part of our interview teams. Through this course, we expect to receive honest and essential feedback from all facets of our district and community which will inform the board’s decision on a successful candidate. We’re blessed to have a community that is committed to quality education and citizens that are willing to sharing their insights, priorities and values with us. That’s the first step in re-building our system as one based on high expectations for performance, strong integrity, mutual trust, and respect. Our aim is to emerge from this process with a collective inspired vision while owning our successes and weaknesses with a dedication to learning from our mistakes and a passion for continually improving in all aspects of our work. We know there’s an intense need for open dialogue and ongoing conversations. We want to cultivate a system that integrates those communication links into the daily operations of our district at all levels. This is essential to building trust and to keeping all of us on the same page, working together. As such, it takes time to build these systems, but the investment is well worth the effort and we’re committed to making that happen. On another note regarding policy and board process, this also serves as a good reminder that if we’re to follow the board’s policy “KE” regarding public concerns and complaints, persons addressing the board regarding employee concerns, are to try to resolve the issue with the person responsible for handling the area where the problem or complaint occurred. As a board and district, we cannot violate the rights of individuals on either side of the matter. Board policy says that complaints involving the reputation of any person connected with the district will not be heard by the board while sitting in public session. Instead, those complaints are to be referred through appropriate administrative channels before it is presented to the board for consideration or action. This policy protects the board, district staff and the complainant while being able to discuss personnel issues in the appropriate context and forum.
Superintendent’s Report

Lester Arnold High School Presentation—Lester Arnold High School Principal Paul Sandos presented information regarding Lester Arnold High School. From the start of the year, the staff at Lester Arnold has been focused on creating a culture of academic excellence through systemic structures, both academic and operational, that are driven by data. Our end goal is to create amazing learning environments that are standards driven and considerate of where our students' area of growth are. To that end, LAHS has implemented the following; final exams in every class that are driven by spiraled standards from the district interim, a reteach week, where teachers teach only the spiraled standards that were on the district interim, created a schedule that included a period for all students to work on the foundational skills as indicated by the STAR assessment, created an ACT Morning Work table, where there are always problems of the day in the areas of Science, Math, and Literacy, created STAR certificates for students who score in the SGP ranges of 60 and above, increased relationship with Goodwill that includes field trips to colleges and industry for all of our students. LAHS’s instructional priorities for 2015-2016 are to focus on the planning process and how it leads to better learning experiences in the classroom, align classroom curriculums with Common Core and College Readiness Standards, grade level classroom instruction that's supported by multiple layers of tiered support, creating standards map that aligns with LAHS unique instructional timeline, and aligning LAHS assessment practices with Driven By Data Model. LAHS’s culture priorities for 2015-2016 are tiered student behavior management system that creates shared responsibility and accountability between teachers and administration, openly celebrating student achievement through recognition initiatives, improving culture and attendance through relevant community connections and exposure for students, and creating equity/diversity team that has both students and staff. LAHS’s operational priorities for 2015-2016 are to establish an Instructional Leadership Team to drive instructional framework, establish shared leadership team meetings to drive and be accountable to the high leverage data points of our school, and establish and inventory and ordering system that allows for accountability to the school’s resources.

OCR Agreement to Resolve Status-Community Report—Virginia Wilson-Cobble from the Office of Civil Rights provided the community with a status report on the agreement to resolve between Adams 14 and the Office of Civil Rights.

CU Bueno Center—University of Colorado Boulder BUENO Center Project Director Dr. Kathy Escamilla provided the Board of Education with an update on the partnership between CU and Adams 14.

Innovation Update—Daniel Archuleta, Manager of Strategy and Accountability presented an innovation update to the Board of Education. The district innovation zone taskforce continues to meet to develop and refine the district zone of innovation plan. Last week, we were joined, once again, by Lisa Medler, Executive Director of Improvement Planning for the Colorado Department of Education. Ms. Medler advised that we focus our time on building an immediate plan for the transition in district leadership. In July, the taskforce will create a list of innovation priorities and begin developing a professional development plan for literacy Kindergarten through fifth grade. Schools are continuing to work and plan for innovation. Some schools are bringing in teams to continue the work, while others will continue the work at the start of the school year.

Student Board of Education Report
There was not a Student Board of Education representative present.

Consent Items

MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve the consent items.

1.0 Personnel
1.1 Superintendent’s Recommendation
   Personnel Actions
2.0 Grant
2.1 Superintendent’s Recommendation
Approval to Submit Application for ESEA Consolidated Program Funds: Titles IA, IIA, and III

2.2 Superintendent’s Recommendation
Approval to Accept Funding from the Colorado Department of Education Building Excellent Schools Today (BEST) Program

2.3 Superintendent’s Recommendation
Approval to Accept Funding from the Mile High United Way Strategic Impact Grant for Pre-school Programs

2.4 Superintendent’s Recommendation
Approval to Accept Funding from the McKinney-Vento Homeless Education Grant

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

Business Items
1.0 Resolution
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve resolution item 1.1.

1.1 Superintendent’s Recommendation
Resolution Number 16-009
Appropriation Resolution

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve resolution item 1.2.

1.2 Superintendent’s Recommendation
Resolution Number 16-010
Authorizing the Use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

2.0 Personnel
MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve personnel item 2.1.

2.1 Superintendent’s Recommendation
Approval to Increase 3.0 TAP for Special Education Coordinators

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye
MOTION CARRIED

3.0 Other
MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.1.

3.1 Superintendent’s Recommendation
Approval for In-State Overnight Travel to Breckenridge, CO for Annual Adult Education Director's Meeting by Adult Education Coordinator

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.2.

3.2 Superintendent’s Recommendation
Approval to Contract with Steve Andrews, Science Coordinator

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.3.

3.3 Superintendent’s Recommendation
Approval to Contract with Excent to Use Enrich Software

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.4.

3.4 Superintendent’s Recommendation
Approval of the Selection of 2015-2016 Accountability Measures for Lester R. Arnold High School

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.5.

3.5 Superintendent’s Recommendation
Approval for In-State Overnight Travel to Breckenridge, CO for Annual Adult Education Director's Meeting by Adult Education Coordinator
Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Archuleta, seconded by Mr. Vashaw to approve other item 3.6.

3.6  Superintendent’s Recommendation
    Approval to Accept Replacement of the Educational Support Services North Parking Lot

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.7.

3.7  Superintendent’s Recommendation
    Approval to Contract with Gaggle

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.8.

3.8  Superintendent’s Recommendation
    Approval of Addendum to ATX Learning Contract for Bilingual Speech Language Pathologist

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

**MOTION CARRIED**

**MOTION** was made by Mr. Vashaw, seconded by Mr. Archuleta to approve other item 3.9 as amended.

3.9  Superintendent’s Recommendation
    Approve Fred Applewhite as a Consultant for Athletic Director from June 29 through September 30

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

**MOTION CARRIED**

**Communication**

Mr. Rolla brought the timeline for the superintendent search to the attention of the Board members.

It was consensus of the Board of Education to charge the Thornton Community Band $25.00 per session.

Mr. Rolla announced that Ms. Rotella would be the person in charge of the district.
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to adjourn.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

The Board adjourned the regular meeting at 8:02 p.m. The next regular meeting of the Board of Education will be Tuesday, August 9, 2016. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

________________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
August 9, 2016

________________________________________
Timio Archuleta
Secretary, Board of Education

________________________________________
David Rolla
President, Board of Education
SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order Thursday, June 30, 2016 pursuant to notice by Mr. Rolla, President, at 5:02 p.m.

Roll Call
Present: Mr. Archuleta, Mrs. Quintana, Mr. Rolla, Mr. Thomas, Mr. Vashaw

MOTION was made by Mr. Vashaw, seconded by Mr. Archuleta to approve the agenda.

Mr. Archuleta; aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye, Mr. Vashaw, aye
MOTION CARRIED

Executive Session
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to move into executive session under C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific legal questions and C.R.S. § 24-6-402(4)(g)-Consideration of Documents Protected; to discuss documents made confidential by Colorado’s Open Records Act. The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalists as defined by Colorado Revised Statute 24-72-204(3)(a)(XI).

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye
MOTION CARRIED

Executive session commenced at approximately 5:09 p.m. with Board of Education Members Archuleta, Quintana, Rolla, Thomas, Vashaw, and Special Legal Counsel Holly Ortiz present. Ms. Ortiz provided the Board with legal advice and responded to Board Member questions in that regard between 5:09 p.m. and 5:34 p.m., pursuant to C.R.S. 24-6-402(4)(b).

Ms. Ortiz departed the executive session at 5:34 p.m. Mr. DeVoti joined executive session telephonically at approximately 5:35 p.m.

Superintendent applications were reviewed by the Board Members, pursuant to C.R.S. 24-6-402(4)(g).

Executive session adjourned at 6:19 p.m.

Business
1.0 Resolution
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve resolution item 1.1.

1.1 Resolution Number 16-011
Declaring Finalists for Superintendent of Adams 14 School District

Mr. Archuleta; aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye, Mr. Vashaw, aye
MOTION CARRIED
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to adjourn.

Mr. Archuleta; aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye, Mr. Vashaw, aye

MOTION CARRIED

The Board adjourned the special meeting at 6:21 p.m. The next regular meeting of the Board of Education will be Tuesday, August 9, 2016. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

________________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved andEntered into Proceedings
August 9, 2016

________________________________________
Timio Archuleta
Secretary, Board of Education

________________________________________
David Rolla
President, Board of Education
SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order Thursday, July 7, 2016 pursuant to notice by Mr. Rolla, President, at 8:08 p.m.

Roll Call
Present: Mr. Archuleta, Mrs. Quintana, Mr. Rolla, Mr. Thomas, Mr. Vashaw

Executive Session
MOTION was made by Mr. Vashaw, seconded by Mr. Quintana to move into executive session under C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific legal questions.

Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

Executive session commenced at approximately 8:08 p.m. with Board of Education Members Archuleta, Quintana, Rolla, Thomas, and Vashaw present. Special Legal Counsel Holly Ortiz joined telephonically. Ms. Ortiz provided the Board with legal advice and responded to Board Member questions in that regard between 8:08 p.m. and 8:16 p.m., pursuant to C.R.S. 24-6-402(4)(b).

Executive session adjourned at 8:16 p.m.

The Board adjourned the special meeting at 8:16 p.m. The next regular meeting of the Board of Education will be Tuesday, August 9, 2016. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

________________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
August 9, 2016

________________________________________
Timio Archuleta
Secretary, Board of Education

________________________________________
David Rolla
President, Board of Education
SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order Wednesday, July 13, 2016 pursuant to notice by Mr. Rolla, President, at 6:01 p.m.

Roll Call
Present: Mr. Archuleta, Mrs. Quintana, Mr. Rolla, Mr. Thomas, Mr. Vashaw

MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve the agenda.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

Executive Session
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to go into executive session under C.R.S. § 24-6-402(4)(g) – Consideration of Documents Protected, to discuss documents made confidential by Colorado’s Open Records Act. The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalist as defined by Colorado Revised Statute 24-72-204(3)(a)(XI) and C.R.S. § 24-6-402(4)(e)(I), determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators – superintendent contract.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

Executive session commenced at approximately 6:10 p.m. with Board of Education Members Archuleta, Quintana, Rolla, Thomas, and Vashaw present.

Executive session adjourned at 7:50 p.m.

Business Items
1.0 Resolution
MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to approve resolution item 1.1.

1.1 Resolution Number 16-012
Appointing Finalist as Superintendent of Adams 14 School District; Dr. Javier Abrego

Mr. Archuleta; aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED

MOTION was made by Mr. Archuleta, seconded by Mr. Vashaw to adjourn.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye; Mr. Vashaw, aye

MOTION CARRIED
The Board adjourned the special meeting at 7:55 p.m. The next regular meeting of the Board of Education will be Tuesday, August 9, 2016. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

________________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
August 9, 2016

________________________________________
Timio Archuleta
Secretary, Board of Education

________________________________________
David Rolla
President, Board of Education
SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order
Friday, July 22, 2016 4:32 p.m.

Roll Call
Present: Mr. Archuleta, Mrs. Quintana, Mr. Rolla, Mr. Thomas
Absent: Mr. Vashaw

MOTION was made by Mr. Archuleta, seconded by Mrs. Quintana to go into executive session under
C.R.S. § 24-6-402(4)(b) legal advice; Board conference with an attorney for the purpose of receiving legal
advice on specific legal matters.

Mr. Archuleta, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Executive session commenced at approximately 4:35 p.m. with Board of Education Members Archuleta,
Quintana, Rolla, Thomas, and Special Legal Counsel Holly Ortiz present. Ms. Ortiz provided the Board
with legal advice and responded to Board Member questions in that regard between 4:35 p.m. and 6:45
p.m., pursuant to C.R.S. 24-6-402(4)(b).

Executive session adjourned at 6:45 p.m.

The Board adjourned the special meeting at 6:45 p.m. The next regular meeting of the Board of
Education will be Tuesday, August 9, 2016. The Board will convene in the Board of Education room
located at 5291 East 60th Avenue.

________________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
August 9, 2016

________________________________________
Timio Archuleta
Secretary, Board of Education

________________________________________
David Rolla
President, Board of Education
TOPIC: POLICY DELETIONS
POLICY BGAB – PATTERN AND PRACTICE CHANGES IN THE DISTRICT
POLICY GDI – SUPPORT STAFF PROBATION, TENURE AND SENIORITY
POLICY GDJ – SUPPORT STAFF ASSIGNMENTS
POLICY GDJA – SUPPORT STAFF JOB CLASSIFICATION
POLICY GDJA-R – POSITION CLASSIFICATION SYSTEM
POLICY GDOA-E2 – ADDENDUM TO SUPPORT STAFF DEFICIENCY NOTICE
POLICY GDOA-R – PROCEDURE FOR REPORTING ACCOUNTABILITY OF SUPPORT STAFF
POLICY GDOB – SUPPORT STAFF DUE PROCESS
POLICY GDOB-E – SUPPORT STAFF COMPLAINT FORM
POLICY GDQC – RETIREMENT OF SUPPORT STAFF

There is a need for the Board of Education to update the District policy book. Policy BGAB, GDI, GDJ, GDJA, GDJA-R, GDOA-E2, GDOA-R, GDOB, GDOB-E, and GDQC will be deleted and removed District Policy manual due primarily to their being obsolete or redundant.

Therefore, it is recommended...

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 delete policies BGAB, GDI, GDJ, GDJA, GDJA-R, GDOA-E2, GDOA-R, GDOB, GDOB-E, and GDQC.
PATTERN AND PRACTICE CHANGES IN THE DISTRICT

It is the policy of the Board to effectuate modifications in district pattern and practice in an orderly manner. Therefore, the following procedures shall be completed before implementation of changes to a district pattern or practice:

1. At any regular or special Board meeting or by written request, a Board member may request the Superintendent to submit an informational report to the entire Board regarding any pattern or practice of the district.

2. Following the submission of the Superintendent's informational report, any Board member may move to direct the Superintendent to further investigate and make recommendations regarding modifications or alternatives to a pattern or practice. An affirmation by a majority of the Board shall be required to move forward on the motion.

3. A work session with the Board may be held to review the Superintendent's recommendation. The views of the public and staff may be considered.

4. At a regular or special Board meeting, the Board may consider the Superintendent's recommendation. A motion to adopt, reject or modify the Superintendent's recommendation may originate with a member of the Board. The adoption of any motion shall require a majority vote of the Board. Thereafter, the Superintendent shall administer the pattern or practice in accordance with the vote of the Board.

5. The Board may temporarily approve a modification to a pattern or practice to meet emergency conditions. However, the above procedure shall be required before a pattern or practice shall be considered permanent.
SUPPORT STAFF PROBATION, TENURE AND SENIORITY

A new classified employee, or a regular classified employee appointed to a new position, shall serve a probationary period of six working months, at which time the employee becomes a regular classified employee if continued in employment.

The performance of each probationary employee shall be evaluated once during the probationary period. A copy of the evaluation shall be signed by the employee and his/her supervisor and given to the employee. The supervisor shall discuss the standards of performance and behavior required of the new employee in the position to which he/she is appointed. The date the probationary period begins shall be provided to the employee.

Evaluations of classified probationary employees shall be sent to the up line executive by the supervisor under whom the employee is serving. The evaluation shall be reviewed by the up line executive in charge of the division and forwarded to the Division of Human Resources to be placed in the employee's personnel file.

A notice of dismissal shall be sent to an employee serving on probation if his/her performance does not meet the performance expectations for the position.

In no case shall a probationary period of an employee who was a regular employee in a different job be construed to allow the employee to return to that former job if he/she fails during the probationary period of the new job.

Adopted: 8/25/93
Revised: 6/10/08
AGSD-14, Colorado
SUPPORT STAFF ASSIGNMENTS

DEFINITIONS

Promotion

A regular employee moving from a lower classification to a higher classification, as determined by salary and/or responsibility.

Transfer

Movement of an employee from one work place to another work place or from one situation to another.

Reassignment

Movement of an employee to a different classification of job, which changes his salary to a lower amount.

Reclassification

Movement of an employee to a different classification of job which may or may not affect salary but changes responsibilities.

Promotion, Demotion, Reclassification, and Elimination of Position

Current employees may be promoted to positions of higher classification if they possess the necessary qualifications and make appropriate application for the positions. All promotional positions will be posted as vacancies. All applicants must be through the screening process.

When a position in the district is vacated by an employee, it may be filled internally by transfer or reassignment. In the areas of transportation, food service and operations, openings may be filled by a qualified individual from the substitute pools so long as other employees are given equal consideration for transfer to a parallel or less pay position upon request. Openings may also be filled as a result of consolidation or reorganization of one or more positions or departments. If a current employee is not selected for an opening, the district will declare the position “vacant” and advertise it as an employment opportunity.

An employee who has regular status may request demotion, transfer or reassignment to a classification with lower minimum qualifications and salary, subject to the approval of the Superintendent or his designee. Such an employee shall possess the minimum qualifications for the classification to which he transfers, being placed at the same step in the lower range (see transfers below).

A regular employee who is promoted shall be placed on the step of the new salary range, which is at least 5 percent more than the employee’s current salary.

A classified employee whose position is reclassified to a higher range shall maintain step status in the higher range, carrying the accrued time on the current step to the new range.

A classified employee whose position is reclassified to a lower range within the classified unit shall be placed in the lower range at an equal salary and shall progress to the maximum of the lower range. If the current salary of the employee is higher than the maximum of the lower range, the employee shall remain at the current salary until future increases raise the lower range high enough to allow progress on the new range.
A classified employee who is reassigned to a position in a lower range, either voluntarily or by demotion, shall be placed at the same step in the lower range. All salary reassignments shall become effective for salary purposes on the first day of reassignment.

Transfer of Classified Employees Within the School District

Classified employees may express their preference for a position and school to which they wish to be assigned. An effort will be made to comply with the wishes of employees insofar as it is appropriate. Classified employees should utilize the following procedure in initiating a request for transfer.

1. Employees seeking to transfer should discuss the need with their immediate supervisor. The employee should then fill out a transfer request form supplied by the Division of Human Resources. Requests will remain on file for one year at which time a new request must be made by the employee.

2. The receiving supervisor shall consider all transfer requests, making a recommendation to the Director of Human Resources to fill an opening internally or declare a vacancy.

3. When a school or unit is opened or closed, it may be necessary to transfer some classified employees from one or more of the established schools. Transfers may or may not be initiated by the employee and will be made on the basis of what is best for the most efficient operation of the school district as a whole.

4. The Superintendent shall recommend the transfer of classified employees to the Board for formal approval after the Director of Human Resources has conferred with the supervisor, principal, director, or other administrators involved.

Employment of Members of the Same Family

Members of the same family may be employed by the district provided that no more than one member of the same family shall be assigned to work at the same location without an exception granted by the Superintendent. The Board shall be notified of such exceptions.
SUPPORT STAFF JOB CLASSIFICATION

In organizations, specific job or job classifications often evolve to levels of greater complexity and responsibility over time. Personnel in these positions or classifications of employment have assumed duties of greater magnitude than can be accounted for in minor adjustments to job requirements that were originally developed. There are also situations when totally new classifications need to be developed to accommodate district operating functions.

To provide for an objective evaluation of job or job classification expansion, and in situations where new employment classifications are needed, the Superintendent is directed to develop a process to provide an adequate equity study. The process shall determine the need to recommend job reclassification and to place new classifications into comparative position with other district employment classifications.
When a position in the district evolves to the degree that the skills and knowledge required to perform the essential functions are no longer consistent with salary range placement or relative relationship of positions classified above and below the position’s classification, the appropriate supervisor or administrator may request a classification review.

**General Overview of the Reclassification Process**

In order for a position to be reclassified, the duties being performed must have changed significantly; factors to be considered include complexity of the work, nature of the work, skills required to perform the essential functions of the position, or a change in the level of decision-making. The supervisor requesting a review of the position must provide a new job description along with the request for classification or pay rate evaluation. All requests are to be submitted to the Division of Human Resources.

The new job description will be sent to Adams 14’s salary survey firm who will conduct a market review of similar positions in Adams 14’s comparable market as well as a review of internal positions to ensure appropriate internal alignment within the organization.

Based on the findings of the market review, the Chief Human Resource Officer shall forward a recommendation to the Superintendent to:

- a) Keep the reviewed position at current classification.
- b) Upgrade the reviewed position.
- c) Downgrade the reviewed position.
- d) Recommend a Discretionary Pay Differential (refer to Board Policy GCBC).

The Superintendent may, at his discretion, recommend a reclassification to the Board of Education.

Revised: 8/25/92, 9/9/08
ACSD-14, Colorado
ADDENDUM TO SUPPORT STAFF DEFICIENCY NOTICE
Submit to the Division of Human Resources

Name: ___________________________ Dept: __________________ Date: ______

Initial report filed on: ________________

Has the performance or conduct of the employee improved as indicated in the acceptable
standards section of the deficiency notice:

Yes [ ] No [ ] Questionable [ ]

Explain PROGRESS or LACK OF PROGRESS:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Further recommendations for action:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

This situation needs: NO FURTHER ACTION [ ] CONTINUED REVIEW [ ]

Next report to be filed on: ________________________________
PROCEDURE FOR REPORTING ACCOUNTABILITY OF SUPPORT STAFF

The administration of District 14 is responsible for documenting and carrying through disciplinary actions for classified employees whose conduct is in violation of expected performance or behavior as a district employee. District issues based on an assessment of the seriousness, tone, and documentation of a situation, with the administrator recommendation for action, shall be done on the appropriate forms available in the Division of Human Resources. Serious offenses, which warrant immediate discharge, shall be dealt with on an individual basis and recommended to the Superintendent by the administrator responsible for the division.
SUPPORT STAFF DUE PROCESS

A classified employee may file a complaint regarding an alleged violation of written policies of the Board or written administrative regulations.

The written complaint shall be submitted on forms provided by the school district. The forms shall first be presented to the person having direct administrative responsibility over the work of the complainant. If the up-line administrator is the subject of the complaint, the complainant may move to the next up-line administrator. The administrator shall render a written decision within ten working days.

If the complaint is not resolved at the first level, the employee may then present the complaint to the Superintendent. The Superintendent, or his designee, shall conduct a hearing within ten working days of receipt of a written complaint and shall render a decision within ten working days of the hearing. The decision of the Superintendent shall be final and binding on the parties.

Notwithstanding the above stated procedures, a classified employee may discuss any problem, at any time, with any administrator in the district.
SUPPORT STAFF COMPLAINT FORM

Name of Aggrieved Person: ________________________________

Date Complaint Occurred: ________________________________

Policy GDOB: A classified employee may file a complaint regarding an alleged violation of written policies of the Board or written administrative regulations.

Statement of Complaint: The complainant shall refer to the specific written policy of the Board or written administrative regulation allegedly violated and shall specify, in detail, the exact manner in which the alleged act or condition violated such article.

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Conditions leading to filing of complaint:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Relief requested:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

______________________________________________________________________________

Signature of Aggrieved Person ________________________________ Date

Decision of Administrator/Supervisor:

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

______________________________________________________________________________

Signature of Administrator/Supervisor ________________________________ Date
RETIREMENT OF SUPPORT STAFF

All classified personnel in District 14 shall participate in the Public Employees’ Retirement Association in accordance with Colorado statues.

The district shall comply with all requirements of state and federal law prohibiting discrimination based on age as a requirement for retirement.
Superintendent's Recommendation

TOPIC: POLICIES JEB – ENTRANCE AGE REQUIREMENTS AND JEB-R – PROOF OF ENTRANCE AGE

There is a need for the Board of Education to update the District policy book. The following policies have been revised and will be added in the District Policy manual once approved. Policy JEB and JEB-R provide guidance on entrance age requirements.

Therefore, it is recommended . . .

RECOMMENDATION:

…the Board of Education of Adams County School District 14 discuss policies JEB – Entrance Age Requirements and JEB-R – Proof of Entrance age on first reading.
Entrance Age Requirements

A child may enter kindergarten if five years old on or before October 1 of the year of enrollment. Younger students who do not meet the district’s entrance age requirement for kindergarten may be accepted if transferring from another kindergarten program, if the principal or designee determines that placement of the student in kindergarten is appropriate.

A child who is four years old on or before the district’s start date for kindergarten and has been identified as a highly advanced gifted student in accordance with applicable state law may enroll in kindergarten, if the principal or designee determines that placement of the student in kindergarten is appropriate.

Students enrolling in the first grade may enter if they are six years old on or before October 1 of the year of enrollment. Children whose fifth birthday falls between October 2 and December 1 of the current school year may be considered for early entrance into Kindergarten upon parental request. Decisions regarding early entrance shall be based on multiple criteria including, but not limited to, previous school experience, maturity, recommendations from other health or education professionals, and assessment of readiness. Such decisions shall be made solely by the principal or designee.

A student who is at least five years old on or before October 1 may be permitted to enroll in first grade if the student attended at least 120 days of kindergarten in another state.

A child who is five years old on or before the district’s start date for first grade and has been identified as a highly advanced gifted student in accordance with applicable state law may enroll in first grade, if the principal or designee determines that placement of the student in first grade is appropriate.

A legal birth certificate or other acceptable record shall be required for enrollment age certification. The principal or designee will make exceptions to these entrance age requirements in accordance with state law pertaining to the education of military children.

LEGAL REFS.: C.R.S. 22-1-115 (school age)

C.R.S. 22-20-204 (program plan requirements regarding highly advanced gifted children)

C.R.S. 22-32-119 (kindergarten)

C.R.S. 22-54-103 (sets October 1 date for funding)
C.R.S. 22-54-103 (10.5) (defines pupil enrollment count day)

C.R.S. 24-60-3402 (Interstate Compact on Educational Opportunity for Military Children)

1 CCR 301-8, 2220-R-12.00 (highly advanced gifted children)

CROSS REF.: JEA, Compulsory Attendance Ages

JEB-R Proof of Entrance Age Regulation

NOTE 1: While school boards are allowed to establish the entrance age requirement for the district, state law specifies that a district may count and receive funding only for students enrolled in the first grade who are six years old on or before October 1 of the applicable budget year, who are five years old on or before October 1 and attended at least 120 days of kindergarten in another state, or who are five years old on or before the district's start date and identified as highly advanced gifted students. C.R.S. 22-54-103 (10)(a)(IV)(A) & (B). Similarly, state law specifies that a district may count and receive funding only for kindergarten students who are five years old on or before October 1 of the applicable budget year or for kindergarten students who are four years old on or before the district's start date and identified as highly advanced gifted students. C.R.S. 22-54-103 (10)(a)(V)(A) & (B).

NOTE 2: The Interstate Compact on Educational Opportunity for Military Children, C.R.S. 24-60-3402 requires districts to enroll children of military families in kindergarten or first grade, regardless of the child's age if: (1) the child is transferring from another state and was enrolled in kindergarten or first grade in the other state; and (2) the child has a parent(s) who is active military. The Interstate Compact overrides the entrance age requirements of the School Finance Act, C.R.S. 22-54-103(10). Please contact CDE’s school finance unit for the audit requirements pertaining to this exception.

Revised: 4/27/99, 6/10/08, 8/__/16

ACSD 14, Colorado
PROOF OF ENTRANCE AGE

Documentary Evidence of Date of Birth

Personnel enrolling students for the first school experience in the district shall request the parent or guardian to furnish a birth certificate or other evidence of the date of birth of the child. Parents or guardians shall be requested to present evidence of the students within two weeks from the time of enrollment. Enrollment shall be conditional and in accordance with the notice requirements of Board of Education Policy JF. If the evidence of birth date is not furnished the school within two weeks following the date of enrollment, the principal shall send a certified letter stating that the parent or guardian shall be given two additional weeks from the date of the parent’s/guardian’s receipt of the letter in which to present documentary evidence of the child's date of birth to the school principal.

Any parent or guardian, who subsequently fails to present documented evidence of the student's birth date within the timeframe specified above, shall be reported to the Superintendent or his/her designated representative for further action and possible exclusion of the child until proper evidence of the student's birth date has been presented and recorded. Parents/guardians shall be notified in writing of proposed exclusion/denial of admission, and further advised in writing of the due process rights, including the right to request a hearing, contained in Board of Education Policy JF.

All communications to parents/guardians pursuant to this Regulation shall be in the parent’s/guardian’s preferred language.

Revised: 8/25/92, 8/__/16

CROSS REF. Policy JF (Admission and Denial of Admission)

Policy JEB (Entrance Age Requirements)

ACSD 14, Colorado
Superintendent's Recommendation

**TOPIC:** POLICY JLCDB – ADMINISTRATION OF MEDICAL MARIJUANA TO QUALIFIED STUDENTS

There is a need for the Board of Education to consider adding this proposed new Policy JLCDB to the District policy book. This new policy is based on a recent change to Colorado law. As referenced in the draft policy, Colorado now requires school districts to accommodate in certain circumstances the administration of medical marijuana to qualified students. Policy JLCDB will be added in the District Policy manual if approved by the Board.

Therefore, it is recommended…

**RECOMMENDATION:**

…that the Board of Education of Adams County School District 14 discuss policy JLCDB – Administration of Medical Marijuana to Qualified Students on first reading.
NOTE: State law requires school districts to allow "primary caregivers" to administer medical marijuana to qualified students on school property, on a school bus or at a school-sponsored event. C.R.S. 22-1-119.3 (3)(d)(I). Federal law continues to regard any form of marijuana as an illegal controlled substance. While Colorado school boards are not legally required to adopt a policy on this subject, state law permits local boards of education to adopt a policy regarding "who may act as a primary caregiver" and establishing "reasonable parameters" on the administration and use of medical marijuana on school grounds, on a school bus and at a school-sponsored event. C.R.S. 22-1-119.3 (3)(d)(III). This sample policy contains the policy content/language that CASB believes best meets the intent of the law. CASB strongly recommends that the district consult with its own legal counsel prior to the local board's adoption of a policy on this issue.

Administration of Medical Marijuana to Qualified Students

The Board strives to honor families' private medical decisions while ensuring a learning environment free of disruption. To accomplish these goals, the district restricts the administration of medications, including medical marijuana, during school hours unless administration cannot reasonably be accomplished outside of school hours.

Administration of medical marijuana to qualified students shall be in accordance with this policy. Administration of all other prescription and nonprescription medications to students shall be in accordance with applicable law and the Board's policy concerning the administration of medications to students.

Definitions

For purposes of this policy, the following definitions shall apply:

1. "Designated location" means a location identified in writing by the school district in its sole discretion and may include a location on the grounds of the school in which the student is enrolled, upon a school bus in Colorado, or at a school-sponsored event in Colorado.

2. "Permissible form of medical marijuana" means nonsmokeable products such as oils, tinctures, edible products or lotions that can be administered and fully ingested or absorbed in a short period of time. Patches and other forms of administration that continue to deliver medical marijuana to a qualified student while at school may be appropriate for students who receive ongoing adult assistance or on a case-by-case basis as determined by the district when adequate protections against misuse may be made. Forms of medical marijuana not included in this definition may be proposed by the qualified student's primary caregiver to the superintendent, who may authorize such a request after consultation with appropriate medical personnel chosen by the district.

3. "Primary caregiver" means the qualified student's parent, guardian or other responsible adult over eighteen years of age who is identified by the student's parent/guardian as the qualified
student's primary caregiver. In no event shall another student be recognized as a primary
caregiver. Any primary caregiver seeking access to school or district property, a school bus or
school-sponsored event for purposes of this policy must comply with the Board's policy and/or
procedures concerning visitors to schools and all other applicable policies.

4. "Qualified student" means a student who holds a valid registration from the state of Colorado
/license issued by the Colorado Department of Public Health and Environment) for the use of
medical marijuana and for whom the administration of medical marijuana cannot reasonably be
accomplished outside of school hours.

Permissible administration of medical marijuana to a qualified student

A qualified student's primary caregiver may administer a permissible form of medical marijuana
to a qualified student in a designated location if all of the following parameters are met:

1. The qualified student's parent/guardian provides the school with a copy of the student's valid
registration from the state of Colorado authorizing the student to receive medical marijuana;

2. The qualified student's parent/guardian signs a written acknowledgement assuming all
responsibility for the provision, administration, maintenance and use of medical marijuana under
state law, and releases the district from liability for any injury that occurs pursuant to this policy;

3. The qualified student's parent/guardian or primary caregiver shall be responsible for
providing the permissible form of medical marijuana to be administered to the qualified student;

4. The district determines, in its sole discretion, that a location and a method of administration of
a permissible form of medical marijuana are available that do not create risk of disruption to the
educational environment or exposure to other students;

5. After administering the permissible form of medical marijuana to the qualified student, the
student's primary caregiver shall remove any remaining medical marijuana from the grounds of
the school, district, school bus or school-sponsored event; and

6. The district prepares, with the input of the qualified student's parent/guardian, a written plan
that identifies the form, designated location(s), and any protocol regarding administration of a
permissible form of medical marijuana to the qualified student. The written plan shall be signed
by the school administrator, the qualified student (if capable) and the qualified student's
parent/guardian.

Additional parameters

School personnel shall not administer or hold medical marijuana in any form.

This policy conveys no right to any student or to the student's parents/guardians or other primary
caregiver to demand access to any general or particular location on school or district property, a
school bus or at a school-sponsored event to administer medical marijuana.
This policy shall not apply to school grounds, school buses or school-sponsored events located on federal property or any other location that prohibits marijuana on its property.

Permission to administer medical marijuana to a qualified student may be limited or revoked if the qualified student and/or the student's primary caregiver violates this policy or demonstrates an inability to responsibly follow this policy's parameters.

Student possession, use, distribution, sale or being under the influence of marijuana inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

If the federal government indicates that the district's federal funds are jeopardized by this policy, the Board declares that this policy shall be suspended immediately and that the administration of any form of medical marijuana to qualified students on school property, on a school bus or at a school-sponsored event shall not be permitted. The district shall post notice of such policy suspension and prohibition in a conspicuous place on its website.

Adopted: 8/___/16

LEGAL REFS.: Colo. Const. Art. XVIII, Section 14 (establishing qualifications for use of medical marijuana)

C.R.S. 22-1-119.3 (3)(c), (d) (no student possession or self-administration of medical marijuana, but school districts must permit the student's primary caregiver to administer medical marijuana to the student on school grounds, on a school bus or at a school-sponsored event)

C.R.S. 22-1-119.3 (3)(d)(III) (board may adopt policies regarding who may act as a primary caregiver and to establish reasonable parameters on the administration and use of medical marijuana on school grounds, on a school bus or at a school-sponsored event)

CROSS REFS.: JICH, Drug and Alcohol Involvement by Students
JKD/JKE, Suspension/Expulsion of Students (and Other Disciplinary Interventions)
JLCD, Administering Medications to Students
JLCE, First Aid and Emergency Medical Care

NOTE: If the policy's provision for automatic suspension is triggered, the school district must post a statement on its website "in a conspicuous place" regarding its decision not to continue to implement this state law. C.R.S. 22-1-119.3 (3)(d)(IV).
TOPIC: POLICY KFA – PUBLIC CONDUCT ON DISTRICT PROPERTY

There is a need for the Board of Education to consider updating the District policy book. The following policy has been revised and will be added in the District Policy manual if approved. Policy KFA provides guidance for public conduct on district property.

This revision is based on a recent change to Colorado law. Colorado now requires school districts to accommodate in certain circumstances the administration of medical marijuana to qualified students.

Therefore, it is recommended . . .

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 discuss policy KFA – Public Conduct on District Property on first reading.
Public Conduct on District Property

Persons using or upon school district property, including all district buildings, parking lots, and any district vehicle used to transport students, shall not engage in the conduct described below.

Any person considered by the superintendent or designee to be in violation of this policy shall be instructed to leave district property and law enforcement may be contacted. Any person who has engaged or district officials reasonably believe will engage in conduct prohibited by this policy may be excluded from district property.

The following conduct by any person is prohibited:

1. Any conduct that obstructs, disrupts or interferes with or threatens to obstruct, disrupt or interfere with district operations or any activity sponsored or approved by the district.

2. Physical abuse or threat of harm to any person or school district property.

3. Damage or threat of damage to district property regardless of the location, or property of a member of the community when such property is located on district property.

4. Forceful or unauthorized entry to or occupation of district facilities, including both buildings and grounds.

5. Use, possession, distribution or sale of drugs and other controlled substances, alcohol and other illegal contraband on district property, at district or school-sponsored functions or in any district vehicle transporting students. For purposes of this policy, "controlled substances" means drugs identified and regulated under federal law, including but not limited to marijuana, cocaine, opiates, phencyclidine (PCP) and amphetamines (including methamphetamine).

[NOTE: The Board should choose one of the following options. Choose option 1 if the Board has adopted a policy regarding the administration of medical marijuana to qualified students. Choose option 2 if the Board has not adopted such a policy.]

[Option 1: If, however, the administration of medical marijuana is in accordance with the Board's policy on administration of medical marijuana to qualified students, such possession shall not be considered a violation of this policy.]

[or]

[Option 2: If, however, the administration of medical marijuana is in accordance with state law regarding the administration of medical marijuana to qualified students, such possession shall not be considered a violation of this policy.]
6. Distribution, manufacture or sale of controlled substances or the possession of controlled substances with intent to distribute them within 1,000 feet of the perimeter of school grounds.

7. Entry onto district buildings or grounds by a person known to be under the influence of alcohol or a controlled substance.

8. Unlawful use of any tobacco product.

9. Unlawful possession of a deadly weapon, as defined in state law, on school property or in school buildings.

10. Profanity or verbally abusive language.

11. Violation of any federal, state or municipal law or Board policy.

LEGAL REFS.: 21 U.S.C. 860 (crime to distribute or manufacture controlled substances within 1,000 feet of a school)

C.R.S. 18-1-901 (3)(e) (definition of deadly weapon)

C.R.S. 18-9-106 (disorderly conduct)

C.R.S. 18-9-108 (disrupting lawful assembly)

C.R.S. 18-9-109 (interference with staff, faculty or students of educational institutions)

C.R.S. 18-9-110 (public buildings - trespass, interference)

C.R.S. 18-9-117 (unlawful conduct on public property)

C.R.S. 18-12-105.5 (unlawful carrying/possession of weapons on school grounds)

C.R.S. 18-12-214 (3)(a) (person with valid concealed handgun permit may have a handgun on school property as long as hand gun remains in his or her vehicle and if, while the person is not in vehicle, the gun is kept in a compartment and the vehicle is locked)

C.R.S. 18-18-407 (2) (crime to sell, distribute or possess with intent to distribute any controlled substance on or near school grounds or school vehicles)

C.R.S. 22-1-119.3 (3)(c), (d) (no student possession or self-administration of medical marijuana, but school districts must permit the student's primary caregiver to administer medical marijuana to the student on school grounds, on a school bus or at a school-sponsored event)

C.R.S. 25-1.5-106 (12)(b) (possession or use of medical marijuana in or on school grounds or in a school bus is prohibited)
C.R.S. 25-14-103.5 (boards of education must adopt policies prohibiting tobacco and retail marijuana use on school property)

C.R.S. 25-14-301 (Teen Tobacco Use Prevention Act)

CROSS REFS.: ADC, Tobacco-Free Schools

GBEB, Staff Conduct (And Responsibilities)

GBEC, Alcohol and Drug-Free Workplace

JICH, Drug and Alcohol Involvement by Students

JICI, Weapons in School

KI, Visitors to Schools

NOTE: If the Board adopts a policy addressing the administration of medical marijuana to qualified students, a cross reference to the policy should be added here.

NOTE: The exceptions in state law that permit possession of a deadly weapon on school property are that the person:

a. has legal authority to carry or possess a deadly weapon. C.R.S 18-12-105.5 (3).

b. is presenting an authorized public demonstration or exhibition for the school or an organized class. C.R.S. 18-12-105.5 (1).

c. is carrying out duties for the school district which require the use of a deadly weapon. C.R.S. 18-12-105.5 (1).

d. is participating in an authorized extracurricular activity or on an athletic team. C.R.S. 18-12-105.5 (1).

e. has possession of the weapon for use in an approved educational program which includes but is not limited to any course designed for the repair and maintenance of weapons. C.R.S. 18-12-105.5 (3)(h).

f. is a school resource officer or peace officer on duty. C.R.S. 18-12-105.5 (3)(e).

Revised: 3/9/99, 3/10/09; 9/22/15, 8/__/16
TOPIC: POLICY JLCD – ADMINISTERING MEDICATIONS TO STUDENTS

There is a need for the Board of to update the District policy book. The following policy has been revised and will be added in the District Policy manual once approved. Policy JLCD provides guidance on administering medications to students.

This revision is based on a recent change to Colorado law. Colorado now requires school districts to accommodate in certain circumstances the administration of medical marijuana to qualified students.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 discuss policy JLCD – Administering Medications to Students on first reading.
Administering Medications to Students

School personnel shall not administer prescription or nonprescription medications to students unless appropriate administration cannot reasonably be accomplished outside of school hours and the student’s parent/guardian is not available to administer the medication during the school day.

Medication may be administered to students by school personnel whom a registered nurse has trained and delegated the task of administering such medication. For purposes of this policy, the term "medication" includes both prescription medication and nonprescription medication, but does not include medical marijuana.

[NOTE: The Board should choose one of the following options. Choose option 1 if the Board has adopted a policy regarding the administration of medical marijuana to qualified students. Choose option 2 if the Board has not adopted such a policy.]

[Option 1: The administration of medical marijuana shall be in accordance with the Board's policy on administration of medical marijuana to qualified students.]

[or]

[Option 2: The administration of medical marijuana shall be in accordance with state law regarding the administration of medical marijuana to qualified students.]

The term "nonprescription medication" includes but is not limited to over-the-counter medications, homeopathic and herbal medications, vitamins and nutritional supplements.

Medication may be administered to students by the school nurse or other school designee only when the following requirements are met:

1. Medication shall be in the original properly labeled container. If it is a prescription medication, the student's name, name of the medication, dosage, how often it is to be administered, and name of the prescribing health care practitioner shall be printed on the container.

2. The school shall have received written permission to administer the medication from the student's health care practitioner with prescriptive authority under Colorado law.

3. The school shall have received written permission from the student's parent/guardian to administer the medication to the student.

4. The parent/guardian shall be responsible for providing all medication to be administered to the student.
Self-administration of medication for asthma, allergies or anaphylaxis

A student with asthma, a food allergy, other severe allergies, or a related, life-threatening condition may possess and self-administer medication to treat the student's asthma, food or other allergy, anaphylaxis or related, life-threatening condition. Self-administration of such medication may occur during school hours, at school-sponsored activities, or while in transit to and from school or a school-sponsored activity. Student possession and self-administration of such medication shall be in accordance with the regulation accompanying this policy.

Authorization for a student to possess and self-administer medication to treat the student's asthma, food or other allergy, anaphylaxis or other related, life-threatening condition may be limited or revoked by the school principal after consultation with the school nurse and the student's parent/guardian if the student demonstrates an inability to responsibly possess and self-administer such medication.

Use of stock epinephrine auto-injectors in emergency situations

The district shall have a stock supply of epinephrine auto-injectors for use in emergency anaphylaxis events that occur on school grounds. Any administration of a stock epinephrine auto-injector to a student by a district employee shall be in accordance with applicable state law, including applicable State Board of Education rules.

The district's stock supply of epinephrine auto-injectors is not intended to replace student-specific orders or medication provided by the student's parent/guardian to treat the student's asthma, food or other allergy, anaphylaxis or related, life-threatening condition.

Student possession, use, distribution, sale or being under the influence of medication inconsistent with this policy shall be considered a violation of Board policy concerning drug and alcohol involvement by students and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

LEGAL REFS.:  C.R.S. 12-38-132 (delegation of nursing tasks)
C.R.S. 22-1-119 (no liability for adverse drug reactions/side effects)
C.R.S. 22-1-119.5 (Colorado Schoolchildren's Asthma, Food Allergy, and Anaphylaxis Health Management Act)
C.R.S. 22-1-119.3 (3)(c), (d) (no student possession or self-administration of medical marijuana, but school districts must permit the student's primary caregiver to administer medical marijuana to the student on school grounds, on a school bus or at a school-sponsored event)
C.R.S. 22-2-135 (Colorado School Children's Food Allergy and Anaphylaxis Management Act)
C.R.S. 24-10-101 et seq. (Colorado Governmental Immunity Act)
1 CCR 301-68 (State Board of Education rules regarding student possession and administration of asthma, allergy and anaphylaxis management medications or other prescription medications)

6 CCR 1010-6, Rule 6.13 (requirements for health services in schools)

CROSS REFS.: JICH, Drug and Alcohol Involvement by Students

JKD/JKE, Suspension/Expulsion of Students (and Other Disciplinary Interventions)

JLCDA*, Students with Food Allergies

JLCE, First Aid and Emergency Medical Care

NOTE: If the Board adopts a policy addressing the administration of medical marijuana to qualified students, a cross reference to the policy should be added here.

NOTE: The Colorado Department of Education (CDE), in collaboration with various school districts and other organizations, has created numerous guidelines regarding medication administration in the school setting. These guidelines are available on CDE’s website.

Revised: 8/25/92, 11/8/05, 5/13/14, 3/22/16, 8/ /16
TOPIC: POLICY JICH – DRUG AND ALCOHOL INVOLVEMENT BY STUDENTS

There is a need for the Board of to update the District policy book. The following policy has been revised and will be added in the District Policy manual once approved. Policy JICH provides guidance on drug and alcohol involvement by students.

This revision is based on a recent change to Colorado law. Colorado now requires school districts to accommodate in certain circumstances the administration of medical marijuana to qualified students.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 discuss policy JICH – Drug and Alcohol Involvement by Students on first reading.
DRUG AND ALCOHOL INVOLVEMENT BY STUDENTS

Adams County School District 14 strictly enforces a drug and alcohol free environment on all school property, in all school facilities, and at all school related events. Adams County School District 14 shall promote a healthy environment for students by providing education, support and decision-making skills in regard to alcohol, drugs and other controlled substances and their abuse. In order to accomplish this goal, a cooperative effort must be made among the schools, parents/guardians, community and its agencies.

It shall be a violation of Board policy and considered to be behavior which is detrimental to the welfare or safety of other students or school personnel for any student to possess, use, sell, distribute or exchange or to be under the influence of alcohol, drugs or other controlled substances. The unlawful possession or use of alcohol or controlled substances is wrong and harmful to students.

For purposes of this policy, controlled substances include but are not limited to narcotic drugs, hallucinogenic or mind-altering drugs or substances, amphetamines, barbiturates, stimulants, depressants, marijuana, anabolic steroids, any other controlled substances as defined in law, or any prescription or nonprescription drug, medication, vitamin or other chemical substances not taken in accordance with the Board's policy and regulations on administering medications to students [NOTE: The Board should choose one of the following options to conclude this sentence: Choose option 1 if the Board has adopted a policy regarding the administration of medical marijuana to qualified students, or option 2 if the Board has not adopted such a policy.]

[Option 1: or the Board's policy on administration of medical marijuana to qualified students]

[or]

[Option 2: or state law regarding the administration of medical marijuana to qualified students]

This policy also includes substances that are represented by or to the student to be any such controlled substance or what the student believes to be any such substance.

This policy shall apply to any student on district property, being transported in vehicles dispatched by the district or one of its schools, during a school-sponsored or district-sponsored activity or event, off school property when the conduct has a reasonable connection to school or any district curricular or non-curricular event, or whose conduct at any time or place interferes with the operations of the district or the safety or welfare of students or employees.

Students violating this policy shall be subject to disciplinary sanctions which may include suspension and/or expulsion from school and referral for prosecution.
The Board should choose one of the following options regarding discipline for drug and alcohol violations:

[Option 1: Disciplinary sanctions and interventions for violations of this policy shall be in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.]

[Option 2: Disciplinary sanctions and interventions for violations of this policy shall be in accordance with this policy's accompanying regulation.]

Situations in which a student seeks counseling or information from a professional staff member for the purpose of overcoming substance abuse shall be handled on an individual basis depending upon the nature and particulars of the case. When appropriate, parents shall be involved and the school district shall use its best efforts to direct the substance abuser to sources of help.

The Board, in recognition that drug and alcohol abuse is a community problem, shall cooperate actively with law enforcement, social services or other agencies and organizations, parents/guardians and any other recognized community resources committed to reducing the incidents of illegal use of drugs and alcohol by school-aged youths.

Whenever possible in dealing with student problems associated with drug and alcohol abuse, school personnel shall provide parents/guardians and students with information concerning education and rehabilitation programs which are available.

Information provided to students and/or parents/guardians about community substance abuse treatment programs or other resources shall be accompanied by a disclaimer to clarify that the school district assumes no financial responsibility for the expense of drug or alcohol assessment or treatment provided by other agencies or groups unless otherwise required.

21 U.S.C. 812 (definition of "controlled substance")
C.R.S. 18-18-407 (2) (crime to sell, distribute or possess controlled substance on or near school grounds or school vehicles)
C.R.S. 22-1-110 (instruction related to alcohol and drugs)
C.R.S. 22-1-119.3 (3)(c), (d) (no student possession or self-administration of medical marijuana, but school districts must permit the student's primary caregiver to administer medical marijuana to the student on school grounds, on a school bus or at a school-sponsored event)
C.R.S. 22-32-109.1 (2)(a)(I)(G) (policy required as part of safe schools plan)

C.R.S. 22-33-106 (1)(d) (suspension or expulsion discretionary for the sale of a drug or controlled substance)

C.R.S. 25-1.5-106 (12)(b) (possession or use of medical marijuana in or on school grounds or in a school bus is prohibited)

C.R.S. 25-14-103.5 (boards of education must adopt policies prohibiting use of retail marijuana on school property)

CROSS REFS.: IHAMA, Teaching about Drugs, Alcohol and Tobacco

JHI, Student Interviews, Interrogations, Searches and Arrests

JK*-2, Discipline of Students with Disabilities

JKD/JKE, Suspension/Expulsion of Students (and Other Disciplinary Interventions)

JLCD, Administering Medications to Students

NOTE: If the Board adopts a policy addressing the administration of medical marijuana to qualified students, a cross reference to the policy should be added here.

[Revised: 2/23/99, 4/22/08, 8/13/13, 8/__/16]
Superintendent's Recommendation

TOPIC: POLICY GDBC – SUPPORT STAFF/SUPPLEMENTARY PAY/OVERTIME

There is a need for the Board of Education to update the District policy book. The following policy has been revised and will be added in the District Policy manual once approved. Policy GDBC relates to federal overtime pay requirements.

Therefore, it is recommended . . .

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 discuss policy GDBC on first reading.
SUPPORT STAFF SUPPLEMENTARY PAY/OVERTIME

**Overtime**

The administration shall determine which school district employees are subject to the minimum wage and overtime requirements of federal law. These non-exempt employees shall be paid overtime at the rate of one-and-one-half times the regular rate of pay for hours worked in excess of 40 in any work week.

Alternatively, in lieu of overtime compensation non-exempt employees may receive compensatory time off at a rate not less than one and one-half hours for each hour of employment for which overtime compensation is required.

An agreement and determination as to whether overtime shall be compensated by overtime pay or by compensatory time shall be made by the employee and supervisor prior to the employee's performance of the work.

An employee shall be permitted to use compensatory time within a reasonable period of time after making a request to the supervisor. Such requests shall be granted if the use of the compensatory time does not unduly disrupt the operations of the school district.

A non-exempt employee may accrue no more than 240 hours of compensatory time in accordance with federal law.

All overtime work shall require the advance approval of the employee's principal and/or other immediate supervisor. An effort shall be made whenever possible not to schedule non-exempt employees for more than 40 hours per week.

All hours worked shall be accurately recorded in the manner required by the employee's supervisor.

**Rates for supplementary services**

District employees who put in extra hours to supervise and/or serve community groups using school facilities shall be paid at the rate established by the Board for such contract services. Any supplementary pay shall be in accordance with federal law.


29 C.F.R. Parts 510 to 794

CROSS REF.: KF, Community Use of School Facilities

**Revised:** 8/25/92, 4/10/12, 8/2/16

Adams 14, Colorado
BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO

August 9, 2016

Superintendent’s Recommendation

TOPIC: APPROVAL OF 2016-2017 CALENDAR OF BOARD OF EDUCATION MEETINGS AND POSTING LOCATION

Board of Education meetings are scheduled for the 2nd and 4th Tuesday of each month, with the exception of July and 4th Tuesday of December. The first regular meeting of the month begins at 6:30 p.m. with a 6:00 p.m. special meeting unless noted otherwise. The last meeting of the month has a 5:30 p.m. special meeting, a 6:00 p.m. study session followed by the 6:30 p.m. regular meeting unless noted otherwise. Additional tentative Special and/or Study Sessions may be scheduled and posted in the outside posting box at the entrance of the Educational Support Services building. All meetings take place in the Board of Education Room, Adams County School District 14, 5291 East 60th Avenue, Commerce City, CO, unless posted otherwise on the calendar and/or in the posting box.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approves the calendar for 2016-2017 meetings and the official posting location.
2016-2017
Board of Education Meeting Dates

- Tuesday, August 9, 2016
- Tuesday, August 23, 2016
- Tuesday, September 13, 2016
- Tuesday, September 27, 2016
- Tuesday, October 11, 2016
- Tuesday, October 25, 2016
- Tuesday, November 8, 2016
- Tuesday, November 22, 2016
- Tuesday, December 6, 2016
- Tuesday, January 10, 2017
- Tuesday, January 24, 2017
- Tuesday, February 14, 2017
- Tuesday, February 28, 2017
- Tuesday, March 14, 2017
- Tuesday, March 28, 2017
- Tuesday, April 11, 2017
- Tuesday, April 25, 2017
- Tuesday, May 9, 2017
- Tuesday, May 23, 2017
- Tuesday, June 13, 2017
- Tuesday, June 27, 2017
TOPIC: APPROVAL TO PURCHASE PROFESSIONAL DEVELOPMENT SERVICES FOR SECONDARY SCHOOL TEACHERS TO ENSURE THAT EMERGING BILINGUAL STUDENTS SIMULTANEOUSLY ATTAIN THE RIGOR OF COLORADO STATE ACADEMIC STANDARDS AND SYSTEMATICALLY DEVELOP LANGUAGE

EL Achieve is a professional learning company that provides educators with strategies to support the systematic development of English for elementary and secondary students. At the elementary level, Systematic ELD provides teachers with the foundation to teach English to students who have limited proficiency in English. It supports the 45 minutes English Language development block which is provided to all students who are in their trajectory to become proficient English speakers. Constructing Meaning (CM) for Secondary Teachers provides strategies for teachers to support both the systematic development of English while ensuring that students attain grade-level standards across all content areas.

In the 2016-2017 school year elementary school teachers will receive the training from our district certified trainers. The cost is solely for manuals and toolkits necessary for implementation.

In the 2016-2017 school year secondary teachers will receive the CM training. As teachers train in the Fall 2016, two secondary staff from ACHS and KMS will train to become certified trainers for the rest of the district. In the Spring 2017, secondary teachers will receive training from our district CM certified trainers. In the summer of 2017, a third teacher will train to become a certified trainer for Adams City Middle School.

Systematic ELD and Constructing Meaning includes five days of professional learning for teachers, support for school leaders in implementing the strategies, and other professional learning opportunities for teachers, coaches, and principal.

The purchase in the amount of $40,000 for the 2016-2017 year will be funded with 2016-2017 ELPA (English Language Proficiency Act) Grant Funds. This amount does not include additional cost for training materials, travel, or substitutes.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams 14 approve the purchase of the professional services at a cost of $40,000, in partnership with EL Achieve for the implementation of professional learning for teachers to ensure the rigor of Colorado State Standards are met by all students through the use of ELPA Grant Funds.
TOPIC: APPROVAL OF VENDORS PER POLICY DJ

Historical evidence indicates that certain vendors are used in which districtwide annual aggregate spend is in excess of $15,000

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the estimated expenditures for the 2016-17 school year.
<table>
<thead>
<tr>
<th>OrderName</th>
<th>NonPOAmount</th>
<th>Tbal</th>
<th>PaidAmount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMY SPORTS TURF, LLC</td>
<td>$ -</td>
<td>-</td>
<td>$ 18,800</td>
<td>$ 18,800</td>
</tr>
<tr>
<td>ADAMS 12 FIVE STAR SCHOOLS</td>
<td>$ 160,661</td>
<td>-</td>
<td>$ 73,372</td>
<td>$ 234,033</td>
</tr>
<tr>
<td>ADAMS COUNTY HEAD START</td>
<td>$ 8,108</td>
<td>-</td>
<td>$ 63,882</td>
<td>$ 71,990</td>
</tr>
<tr>
<td>ADOLFSON &amp; PETERSON CONSTRUCTION</td>
<td>$ 15,185</td>
<td>-</td>
<td>-</td>
<td>$ 15,185</td>
</tr>
<tr>
<td>AMERICAN LOGISTICS COMPANY LLC</td>
<td>$ 11,520</td>
<td>-</td>
<td>$ 42,034</td>
<td>$ 53,554</td>
</tr>
<tr>
<td>AMERICAN PRODUCE LLC</td>
<td>$ 20,151</td>
<td>-</td>
<td>$ 315,443</td>
<td>$ 335,593</td>
</tr>
<tr>
<td>APPLE COMPUTER</td>
<td>$ -</td>
<td>-</td>
<td>$ 48,218</td>
<td>$ 48,218</td>
</tr>
<tr>
<td>ASO, INC</td>
<td>$ -</td>
<td>-</td>
<td>$ 21,007</td>
<td>$ 21,007</td>
</tr>
<tr>
<td>ATX LEARNING</td>
<td>$ 13,446</td>
<td>-</td>
<td>$ 111,469</td>
<td>$ 124,915</td>
</tr>
<tr>
<td>BELFOR ENVIRONMENTAL, INC</td>
<td>$ 27,346</td>
<td>-</td>
<td>-</td>
<td>$ 27,346</td>
</tr>
<tr>
<td>BELIEVE TO ACHIEVE</td>
<td>$ 6,225</td>
<td>-</td>
<td>$ 56,115</td>
<td>$ 62,340</td>
</tr>
<tr>
<td>BIGFOOT TURF, INC</td>
<td>$ -</td>
<td>-</td>
<td>$ 26,472</td>
<td>$ 26,472</td>
</tr>
<tr>
<td>BOOKSOURCE, THE</td>
<td>$ 15,705</td>
<td>-</td>
<td>-</td>
<td>$ 15,705</td>
</tr>
<tr>
<td>BOSSREADERS</td>
<td>$ 18,421</td>
<td>-</td>
<td>$ 31,890</td>
<td>$ 50,311</td>
</tr>
<tr>
<td>BOYS AND GIRLS CLUB OF METRO DENVER</td>
<td>$ -</td>
<td>-</td>
<td>$ 65,000</td>
<td>$ 65,000</td>
</tr>
<tr>
<td>BRIGHTON 27J</td>
<td>$ 28,329</td>
<td>-</td>
<td>-</td>
<td>$ 28,329</td>
</tr>
<tr>
<td>BRYANT, KIM</td>
<td>$ 33</td>
<td>-</td>
<td>$ 78,736</td>
<td>$ 81,769</td>
</tr>
<tr>
<td>C &amp; M GOLF &amp; GROUNDS EQUIPMENT</td>
<td>$ -</td>
<td>-</td>
<td>$ 62,400</td>
<td>$ 62,400</td>
</tr>
<tr>
<td>CAPITAL ONE PUBLIC FUNDING, LLC</td>
<td>$ 250,000</td>
<td>-</td>
<td>-</td>
<td>$ 250,000</td>
</tr>
<tr>
<td>CDW GOVERNMENT, INC.</td>
<td>$ -</td>
<td>-</td>
<td>$ 883,820</td>
<td>$ 883,820</td>
</tr>
<tr>
<td>CELEBRATE THE BEAT</td>
<td>$ -</td>
<td>-</td>
<td>$ 316,910</td>
<td>$ 316,910</td>
</tr>
<tr>
<td>CENGAGE LEARNING</td>
<td>$ 81,450</td>
<td>$ 2,947</td>
<td>$ 12,805</td>
<td>$ 97,202</td>
</tr>
<tr>
<td>CENTERPOINT ENERGY SERVICES, INC</td>
<td>$ -</td>
<td>-</td>
<td>$ 158,487</td>
<td>$ 158,487</td>
</tr>
<tr>
<td>CINTAS CORPORATION #66</td>
<td>$ -</td>
<td>-</td>
<td>$ 25,352</td>
<td>$ 25,352</td>
</tr>
<tr>
<td>CITY OF COMMERCE CITY</td>
<td>$ 64,357</td>
<td>-</td>
<td>$ 42,333</td>
<td>$ 106,690</td>
</tr>
<tr>
<td>COLORADO ASPHALT WORKS, INC</td>
<td>$ 74,319</td>
<td>-</td>
<td>-</td>
<td>$ 74,319</td>
</tr>
<tr>
<td>COLORADO COMMUNITY MEDIA</td>
<td>$ 8,649</td>
<td>-</td>
<td>$ 17,168</td>
<td>$ 25,817</td>
</tr>
<tr>
<td>COLORADO DOORWAYS, INC</td>
<td>$ -</td>
<td>$ 31,798</td>
<td>-</td>
<td>$ 31,798</td>
</tr>
<tr>
<td>COLORADO SCHOOL DISTRICTS SELF INSURANCE</td>
<td>$ 815,803</td>
<td>-</td>
<td>-</td>
<td>$ 815,803</td>
</tr>
<tr>
<td>COLORADO SCHOOL MEDICAID CONSORTIUM</td>
<td>$ -</td>
<td>-</td>
<td>$ 23,000</td>
<td>$ 23,000</td>
</tr>
<tr>
<td>COLORADO STATE TREASURER DEPT OF LABOR A</td>
<td>$ 94,184</td>
<td>-</td>
<td>-</td>
<td>$ 94,184</td>
</tr>
<tr>
<td>COLORADO WEST EQUIPMENT INC</td>
<td>$ 368,034</td>
<td>-</td>
<td>$ 8,536</td>
<td>$ 376,570</td>
</tr>
<tr>
<td>COLORADO YOUTH FOR A CHANGE</td>
<td>$ 60,000</td>
<td>-</td>
<td>-</td>
<td>$ 60,000</td>
</tr>
<tr>
<td>COMMUNITY COLLEGE OF DENVER</td>
<td>$ 3,000</td>
<td>-</td>
<td>$ 14,023</td>
<td>$ 17,023</td>
</tr>
<tr>
<td>COMMUNITY REACH CENTER</td>
<td>$ 4,258</td>
<td>-</td>
<td>$ 343,728</td>
<td>$ 347,986</td>
</tr>
<tr>
<td>COMPLETE BUSINESS SYSTEMS OF COLORADO IN</td>
<td>$ 93,763</td>
<td>-</td>
<td>$ 87</td>
<td>$ 93,850</td>
</tr>
<tr>
<td>COUNTER TRADE PRODUCTS, INC DBA CEWINC.C</td>
<td>$ 955</td>
<td>-</td>
<td>$ 17,959</td>
<td>$ 18,914</td>
</tr>
<tr>
<td>CR SUCCESS LEARNING, LLC</td>
<td>$ 10,097</td>
<td>-</td>
<td>$ 5,378</td>
<td>$ 15,475</td>
</tr>
<tr>
<td>DELL MARKETING LP</td>
<td>$ -</td>
<td>-</td>
<td>$ 103,938</td>
<td>$ 103,938</td>
</tr>
<tr>
<td>DENVER SYRUP</td>
<td>$ 4,711</td>
<td>-</td>
<td>$ 15,070</td>
<td>$ 19,781</td>
</tr>
<tr>
<td>DEVEREUX CLOE WALLACE</td>
<td>$ 2,923</td>
<td>-</td>
<td>$ 12,257</td>
<td>$ 15,181</td>
</tr>
<tr>
<td>DIDAX</td>
<td>$ 5,472</td>
<td>-</td>
<td>$ 20,913</td>
<td>$ 26,385</td>
</tr>
<tr>
<td>DORIAN STUDIO, INC</td>
<td>$ 17,136</td>
<td>-</td>
<td>$ 3,372</td>
<td>$ 20,507</td>
</tr>
<tr>
<td>DREAMCATHETER DIRECT INSTRUCTION CENTER</td>
<td>$ -</td>
<td>-</td>
<td>$ 33,725</td>
<td>$ 33,725</td>
</tr>
<tr>
<td>E.L. ACHIEVE</td>
<td>$ 4,500</td>
<td>-</td>
<td>$ 105,889</td>
<td>$ 110,389</td>
</tr>
<tr>
<td>EAGLE-NET ALLIANCE</td>
<td>$ 2,863</td>
<td>-</td>
<td>$ 31,493</td>
<td>$ 34,356</td>
</tr>
<tr>
<td>EASTBAY INC</td>
<td>$ -</td>
<td>-</td>
<td>$ 24,538</td>
<td>$ 24,538</td>
</tr>
<tr>
<td>EDMENTUM,INC</td>
<td>$ -</td>
<td>-</td>
<td>$ 42,463</td>
<td>$ 42,463</td>
</tr>
<tr>
<td>OrderName</td>
<td>NonPOAmount</td>
<td>Tbal</td>
<td>PaidAmount</td>
<td>Total</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>-------------</td>
<td>--------</td>
<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>ELLEVATION, LLC</td>
<td>$</td>
<td>$</td>
<td>$ 20,000</td>
<td>$ 20,000</td>
</tr>
<tr>
<td>EMPLOYERS COUNCIL SERVICES, INC</td>
<td>$ 17,990</td>
<td>$</td>
<td>$ 12,075</td>
<td>$ 30,065</td>
</tr>
<tr>
<td>FOLLETT SCHOOL SOLUTIONS, INC</td>
<td>$ 8,217</td>
<td>$</td>
<td>$ 10,205</td>
<td>$ 18,422</td>
</tr>
<tr>
<td>FOOD SERVICE OF AMERICA</td>
<td>$ 105,593</td>
<td>$ -</td>
<td>$ 1,084,044</td>
<td>$ 1,189,637</td>
</tr>
<tr>
<td>FRIE, ARNDT &amp; DANBORN PC ATTORNEYS AT LA</td>
<td>$ 10,790</td>
<td>$</td>
<td>$ 9,199</td>
<td>$ 19,990</td>
</tr>
<tr>
<td>GAGGLE</td>
<td>$ 21,196</td>
<td>$</td>
<td>$ -</td>
<td>$ 21,196</td>
</tr>
<tr>
<td>GOODWILL INDUSTRIES OF DENVER</td>
<td>$ 48,000</td>
<td>$</td>
<td>$ 48,000</td>
<td>$ 96,000</td>
</tr>
<tr>
<td>GOVCONNECTION, INC.</td>
<td>$ 1,341</td>
<td>$</td>
<td>$ 116,419</td>
<td>$ 117,760</td>
</tr>
<tr>
<td>HEARTLAND SCHOOL SOLUTIONS/MCS SOFTWARE</td>
<td>$ -</td>
<td>$</td>
<td>$ 15,883</td>
<td>$ 15,883</td>
</tr>
<tr>
<td>HEINEMANN</td>
<td>$ 9,600</td>
<td>$ -</td>
<td>$ 42,808</td>
<td>$ 52,408</td>
</tr>
<tr>
<td>HEWLETT-PACKARD COMPANY</td>
<td>$ 96,564</td>
<td>$ -</td>
<td>$ 3,843</td>
<td>$ 100,407</td>
</tr>
<tr>
<td>HOUGHTON MIFFLIN COMPANY</td>
<td>$ 3,302</td>
<td>$</td>
<td>$ 73,073</td>
<td>$ 76,375</td>
</tr>
<tr>
<td>HUTCHINSON BLACK AND COOK, LLC</td>
<td>$ 7,262</td>
<td>$</td>
<td>$ 11,000</td>
<td>$ 18,262</td>
</tr>
<tr>
<td>INFINITE CAMPUS, INC.</td>
<td>$ 67,030</td>
<td>$</td>
<td>$ 150</td>
<td>$ 67,180</td>
</tr>
<tr>
<td>INSPIRE</td>
<td>$ 20,500</td>
<td>$ 7,000</td>
<td>$ 40,000</td>
<td>$ 67,500</td>
</tr>
<tr>
<td>ITCONNECT INC</td>
<td>$ -</td>
<td>$</td>
<td>$ 25,575</td>
<td>$ 25,575</td>
</tr>
<tr>
<td>JOSHUA SCHOOL</td>
<td>$ 35,030</td>
<td>$</td>
<td>$ 154,009</td>
<td>$ 189,040</td>
</tr>
<tr>
<td>KARSTAEDET, CHERYL M.</td>
<td>$ 13,446</td>
<td>$</td>
<td>$ 36,288</td>
<td>$ 49,734</td>
</tr>
<tr>
<td>KIDS FIRST HEALTH CARE</td>
<td>$ 222,240</td>
<td>$ -</td>
<td>$ 220,607</td>
<td>$ 442,847</td>
</tr>
<tr>
<td>LAKESHORE DENVER</td>
<td>$ -</td>
<td>$</td>
<td>$ 15,286</td>
<td>$ 16,262</td>
</tr>
<tr>
<td>LITTLE GIANTS LEARNING CENTER</td>
<td>$ -</td>
<td>$</td>
<td>$ 92,875</td>
<td>$ 92,875</td>
</tr>
<tr>
<td>LYONS GADDIS KAHN &amp; HALL PC</td>
<td>$ 16,974</td>
<td>$</td>
<td>$ -</td>
<td>$ 16,974</td>
</tr>
<tr>
<td>MAINTENANCE CHEF LLC</td>
<td>$ 16,200</td>
<td>$</td>
<td>$ 31,322</td>
<td>$ 47,522</td>
</tr>
<tr>
<td>MEADOW GOLD DAIRIES</td>
<td>$ 14,793</td>
<td>$</td>
<td>$ 215,212</td>
<td>$ 230,004</td>
</tr>
<tr>
<td>MONDO PUBLISHING</td>
<td>$ -</td>
<td>$ 8,781</td>
<td>$ 13,758</td>
<td>$ 22,539</td>
</tr>
<tr>
<td>NATIONAL SCHOOL PRODUCTS</td>
<td>$ -</td>
<td>$</td>
<td>$ 19,487</td>
<td>$ 19,487</td>
</tr>
<tr>
<td>NEWCLOUD NETWORKS</td>
<td>$ 7,459</td>
<td>$</td>
<td>$ 47,607</td>
<td>$ 55,066</td>
</tr>
<tr>
<td>OFFICETEAM</td>
<td>$ -</td>
<td>$</td>
<td>$ 42,001</td>
<td>$ 42,001</td>
</tr>
<tr>
<td>OLA TRANSLATIONS LLC</td>
<td>$ 1,335</td>
<td>$</td>
<td>$ 13,710</td>
<td>$ 15,045</td>
</tr>
<tr>
<td>OVERMEYER, MARK KEVIN</td>
<td>$ -</td>
<td>$</td>
<td>$ 16,500</td>
<td>$ 16,500</td>
</tr>
<tr>
<td>PEARSON INCORPORATED</td>
<td>(305)</td>
<td>$</td>
<td>$ 16,473</td>
<td>$ 16,168</td>
</tr>
<tr>
<td>PITNEY BOWES</td>
<td>$ 40,000</td>
<td>$</td>
<td>$ -</td>
<td>$ 40,000</td>
</tr>
<tr>
<td>POLICY MATTERS, LLC</td>
<td>$ -</td>
<td>$</td>
<td>$ 16,667</td>
<td>$ 16,667</td>
</tr>
<tr>
<td>POSITIVE ENERGY COLORADO 4, LLC</td>
<td>$ 13,098</td>
<td>$</td>
<td>$ 97,002</td>
<td>$ 110,100</td>
</tr>
<tr>
<td>PRECISION SCHOOL IMPROVEMENT</td>
<td>$ 21,250</td>
<td>$ 6,200</td>
<td>$ 84,300</td>
<td>$ 111,750</td>
</tr>
<tr>
<td>PREMISYS SUPPORT GROUP, INC</td>
<td>$ -</td>
<td>$</td>
<td>$ 59,979</td>
<td>$ 59,979</td>
</tr>
<tr>
<td>RENAISSANCE LEARNING, INC</td>
<td>$ -</td>
<td>$</td>
<td>$ 74,135</td>
<td>$ 74,135</td>
</tr>
<tr>
<td>RIGGI OIL CO INC</td>
<td>$ 996</td>
<td>$</td>
<td>$ 73,100</td>
<td>$ 74,096</td>
</tr>
<tr>
<td>RIVERSIDE PUBLISHING</td>
<td>$ -</td>
<td>$</td>
<td>$ 44,301</td>
<td>$ 44,301</td>
</tr>
<tr>
<td>ROCKY MOUNTAIN DEAF SCHOOL</td>
<td>$ 28,683</td>
<td>$</td>
<td>$ -</td>
<td>$ 28,683</td>
</tr>
<tr>
<td>ROCKY MOUNTAIN SERVICE SOLUTIONS</td>
<td>$ 7,887</td>
<td>$</td>
<td>$ 16,787</td>
<td>$ 24,674</td>
</tr>
<tr>
<td>ROOT GROUP, THE</td>
<td>(2,794)</td>
<td>$</td>
<td>$ 25,402</td>
<td>$ 22,608</td>
</tr>
<tr>
<td>RUBIN BROWN LLP</td>
<td>$ 49,615</td>
<td>$</td>
<td>$ -</td>
<td>$ 49,615</td>
</tr>
<tr>
<td>SAM'S CLUB</td>
<td>$ 21,789</td>
<td>$</td>
<td>$ -</td>
<td>$ 21,789</td>
</tr>
<tr>
<td>SANTILLANA USA PUBLISHING CO, INC</td>
<td>$ -</td>
<td>$ 862</td>
<td>$ 38,047</td>
<td>$ 38,909</td>
</tr>
<tr>
<td>SCHOLASTIC CLASSROOM MAGAZINES</td>
<td>$ -</td>
<td>$ 11,423</td>
<td>$ 5,610</td>
<td>$ 17,033</td>
</tr>
<tr>
<td>SCHOLASTIC INC.</td>
<td>$ 24,684</td>
<td>$</td>
<td>$ 12,020</td>
<td>$ 36,703</td>
</tr>
<tr>
<td>SCHOOLDUDE.COM</td>
<td>$ 15,588</td>
<td>$</td>
<td>$ -</td>
<td>$ 15,588</td>
</tr>
<tr>
<td>OrderName</td>
<td>NonPOAmount</td>
<td>Tbal</td>
<td>PaidAmount</td>
<td>Total</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>-------------</td>
<td>------</td>
<td>------------</td>
<td>--------</td>
</tr>
<tr>
<td>SCHOOLWORKS LLC</td>
<td>$ 16,828</td>
<td></td>
<td></td>
<td>$ 16,828</td>
</tr>
<tr>
<td>SEMPLE FARRINGTON &amp; EVERALL P.C.</td>
<td>$ 16,592</td>
<td></td>
<td>$ 15,373</td>
<td>$ 31,964</td>
</tr>
<tr>
<td>SERVPRO OF DENVER EAST</td>
<td>$ 16,599</td>
<td></td>
<td></td>
<td>$ 16,599</td>
</tr>
<tr>
<td>SHILOH HOME INC</td>
<td>$ 27,282</td>
<td></td>
<td>$ 47,161</td>
<td>$ 74,443</td>
</tr>
<tr>
<td>SOUTH ADAMS COUNTY WATER &amp; SANITATION DI</td>
<td>$ 27,176</td>
<td></td>
<td>$ 279,281</td>
<td>$ 306,458</td>
</tr>
<tr>
<td>STEVE ANDREWS EDUCATIONAL CONSULTING</td>
<td>$ -</td>
<td></td>
<td>$ 78,000</td>
<td>$ 78,000</td>
</tr>
<tr>
<td>SUNSHARE, LLC</td>
<td>$ -</td>
<td></td>
<td>$ 95,404</td>
<td>$ 95,404</td>
</tr>
<tr>
<td>SUPPLYWORKS</td>
<td>$ 8,728</td>
<td></td>
<td>$ 42,692</td>
<td>$ 51,421</td>
</tr>
<tr>
<td>TENNYSON CENTER FOR CHILDREN</td>
<td>$ 12,317</td>
<td></td>
<td>$ 33,710</td>
<td>$ 46,027</td>
</tr>
<tr>
<td>TRANSLATIONLINKS</td>
<td>$ 4,380</td>
<td></td>
<td>$ 16,842</td>
<td>$ 21,222</td>
</tr>
<tr>
<td>TYLER TECHNOLOGIES, INC.</td>
<td>$ 72,359</td>
<td>$ 73,808</td>
<td>$ 23,025</td>
<td>$ 169,192</td>
</tr>
<tr>
<td>UNITE PRIVATE NETWORKS, LLC</td>
<td>$ 5,294</td>
<td></td>
<td>$ 58,238</td>
<td>$ 63,533</td>
</tr>
<tr>
<td>UNIVERSITY OF COLORADO DENVER</td>
<td>$ 28,473</td>
<td></td>
<td>$ 86,426</td>
<td>$ 114,898</td>
</tr>
<tr>
<td>UNIVERSITY OF DENVER</td>
<td>$ 23,473</td>
<td></td>
<td></td>
<td>$ 23,473</td>
</tr>
<tr>
<td>VIRCO MANUFACTURING</td>
<td>$ -</td>
<td>$ 71,448</td>
<td>$ 13,041</td>
<td>$ 84,489</td>
</tr>
<tr>
<td>WASTE CONNECTIONS INC.</td>
<td>$ 11,335</td>
<td></td>
<td>$ 64,025</td>
<td>$ 75,361</td>
</tr>
<tr>
<td>WAXIE SANITARY SUPPLY</td>
<td>$ 13,340</td>
<td></td>
<td>$ 214,719</td>
<td>$ 228,059</td>
</tr>
<tr>
<td>WORLD'S FINEST CHOCOLATE, INC</td>
<td>$ 24,165</td>
<td></td>
<td></td>
<td>$ 24,165</td>
</tr>
<tr>
<td>XCEL ENERGY</td>
<td>$ 62,478</td>
<td></td>
<td>$ 819,099</td>
<td>$ 881,577</td>
</tr>
<tr>
<td>ZONAR SYSTEMS</td>
<td>$ 8,006</td>
<td></td>
<td>$ 11,616</td>
<td>$ 19,623</td>
</tr>
</tbody>
</table>
TOPIC: APPROVAL OF CALENDAR CHANGE FOR LESTER ARNOLD HIGH SCHOOL

State law requires that the Board of Education approve any change in the adopted school calendar. Lester Arnold High School will make an adjustment to the school calendar to reflect the use of a quarter system. In order to meet the instructional needs of students attending Lester Arnold High School, the school will not conduct early release days throughout the 2016-17 school year. The following days are changed for Lester Arnold High School:

- With the exception of August 17, 2016, there will be no early release days on September 21, 2016, October 19, 2016, November 16, 2016, January 18, 2017, February 15, 2017, and April 5, 2017.

The current school calendar still exceeds the minimum number of hours of instruction required by the State after the hours lost to closure are deducted from the calendar. No further changes to the calendar are necessary at this time.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the calendar change for Lester Arnold High School.
TOPIC: APPROVAL FOR EARSS GRANT-FUNDED CONTRACT BETWEEN ADAMS 14 SCHOOL DISTRICT AND YESS INSTITUTE

The EARSS grant manager requests the approval of a contract between Adams 14 School District and YESS Institute in the amount of $70,000. The funds for this contract will be provided by the EARSS grant.

The contract will create a peer mentoring program within Adams City High School and Lester Arnold High School. The program is designed to build leadership through youth engagement in peer mentoring. The focus of the program is to turn students with academic and behavioral issues into successful high school graduates. This contract provides a staff person who will teach classes at both high schools. It also includes the staff training and monitoring throughout the school year as well as curriculum for the school year. Participating students (mentors and mentees) will receive elective credit for successful completion of the program.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education support this request for approval of an EARSS grant-funded contract of $70,000 between Adams 14 School District and YESS Institute.
Superintendent’s Recommendation

TOPIC: APPROVAL TO RENEW SOFTWARE LICENSING FEE FOR PLATO COURSEWARE SECONDARY AND ELECTIVES LIBRARY

Adams City High School and Lester Arnold High School would like to Renew Plato Courseware Secondary & Electives Library to be used for Credit Recovery in their academic interventions program throughout the school year.

The quote for purchase is $35,500.00 to be taken from the general fund budget. We are requesting the renewal of the licensing fee of the contract with Edmentum for the purchase of Plato Courseware Secondary & Electives Library for Academic Interventions and both LAHS and ACHS for 2016-2017 school year.

Therefore, it is recommended…

RECOMMENDATION:

…the Board of Education of Adams County School District 14 approve the Edmentum contract of $35,500 to be taken from the general fund budget.
TOPIC: APPROVAL TO PURCHASE SECURITY CAMERA EQUIPMENT

Safeguarding the wellbeing of all students and staff is a primary concern for schools today. School surveillance cameras have been shown to reduce threats of violence and vandalism drastically.

The school district has previously standardized on security camera equipment. There is an ongoing need to install additional security camera equipment and replace underperforming devices to bolster surveillance systems.

During the competitive solicitation process, 320 potential bidders were notified of the bidding opportunity and 9 Bidders responded. The lowest bid that met the District Standard is from Surveillance Video. The initial order is for $27,749.00 and the bidder has agreed to honor the unit pricing for future equipment needs through December 2016.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams 14 accepts expending $27,749.00 to Surveillance Video for current needs from the 2016-2017 Capital Project budget for security camera equipment plus possible future expenditures not to exceed budget availability.
Superintendent’s Recommendation

TOPIC: UTILIZE TEKSYSTEMS TO FILL VACANT TECHNOLOGY SERVICES POSITIONS

To respond to the growing and continuous needs of staff and technology users, Technology Services requests to utilize a temporary staffing company, TekSystems, to fill vacant technology positions as posting in the traditional manner has not produced a sufficient candidate pool. The funds for utilizing a temporary staffing company will come from Assessment and Technology general fund accounts not to exceed $50,000 during the 2016-17 fiscal year.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams 14 approve the utilization of TekSystems, a temporary staffing company, to fill vacant technology positions in the Technology Services division of Adams 14.
TOPIC: Request for approval of contracting with Frontline Technologies in an amount not to exceed $20,000.00

Adams County 14 School District Human Resources Department has two contracts with Frontline Technologies for application software (Applitrack) and our attendance software (AESOP) which combined will equal no more than $20,000 to maintain.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the request to contract with Frontline Technologies for up to $20,000, expenditures will be made from the Human Resource General Fund Budget, to manage applicants and absences within the District.
TOPIC: APPROVAL TO CONTRACT WITH ANN ROSS, TEACHER OF THE DEAF AND HARD OF HEARING FOR THE 2016-2017 SCHOOL YEAR

Students who qualify for special education services through the Individuals with a Disability Education Act with a hearing disability require the specialized services of a licensed teacher of the deaf and hard of hearing. Hearing disabilities are low incidence and Adams 14 has approximately 15 students who fall under this category. The low number of students doesn't justify a full time position. Ann Ross will work approximately one day a week serving this niche population.

Therefore, it is recommended...

RECOMMENDATION:

...that the board of education of Adams County School District 14 approve the contract with Ann Ross to provide services for students who are deaf or hard of hearing for the for 2016-17 school year, not to exceed $26,000, budgeted from the Exceptional Children's Education Act grant fund.
TOPIC: APPROVAL TO CONTRACT ANNE HASTINGS-BAKER, AUDIOLOGIST, TO PROVIDE HEARING EVALUATIONS AND SERVICES FOR THE 2016-2017 SCHOOL YEAR

The educational audiologist provides hearing evaluations for students' birth to 21 for students who have failed their hearing screenings. With early identification of possible hearing loss, students can receive aural habilitation at onset, thus improving student's outcomes. In addition, students who qualify for special education services through the Individuals with a Disability Education Act with a hearing disability require the specialized services of a licensed audiologist who monitors the hearing status and provide hearing assistive technology. Hearing disabilities are low incidence and Adams 14 has approximately 15 students who fall under this category and the number of failed hearing screenings are also low. The low number of students doesn't justify a full time position. Anne Hastings-Baker will work approximately one day a week serving this niche population.

Therefore, it is recommended...

RECOMMENDATION:

...that the board of education of Adams County School District 14 approve the contract with Anne Hastings-Baker to provide audiology services for students for the for 2016-17 school year, not to exceed $26,000, budgeted from the Exceptional Children's Education Act grant fund.
TOPIC: APPROVAL TO CONTRACT WITH KIDS FIRST TO PROVIDE THE ADAMS 14 COMMUNITY WITH OUTREACH AND MEDICAID ENROLLMENT FOR THE 2016-2017 SCHOOL YEAR

Many students who attend Adams 14 school district are eligible for special education services under the Individuals with a Disability Act and the Exceptional Children's Education Act are also eligible for Medicaid. Many students in General Education are also eligible for Medicaid. The Medicaid enrollment process is complex. 'Kids First' is able provide support for families to navigate the complex system of enrollment for Medicaid. This provides a significant support for Adams 14 as each student who has Medicaid can generate additional income as well as support more students with their health needs through the community based clinics located in the schools.

Therefore, it is recommended...

RECOMMENDATION:

...that the board of education of Adams County School District 14 approve the contract with Kids First for outreach and enrollment support for Medicaid for the 2016-2017 school year, not to exceed $24,686, budgeted from the Medicaid grant fund to provide health related services for Adams 14 students.
Adams 14 School District is obligated through numerous laws and regulations to provide communication to families in their preferred mode of communication. Under the Individuals with a Disability Act and the Exceptional Children’s Education Act, all special education documentation must be provided in a family’s preferred mode of communication. Currently, Adams 14 employs two district Spanish interpreters/translators for the Communication Department and the Student Services Department. Other languages are spoken in the school district, which requires the services of an outside agency for support.

Therefore, it is recommended...

RECOMMENDATION:

...that the board of education of Adams County School District 14 approve the contract with the OLA Translations for the 2016-17 school year, not to exceed $20,000, budgeted from general funds to provide translations/interpretation services.
TOPIC: APPROVAL TO CONTRACT WITH WESTMINSTER SCHOOLS TO PROVIDE EDUCATIONAL AND THERAPEUTIC INTERVENTIONS FOR STUDENTS WITH SIGNIFICANT EMOTIONAL DISABILITIES FOR THE 2016-2017 SCHOOL YEAR

For some students with emotional disabilities, the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. In that case, the District must ensure that a continuum of alternative placements is available to meet the needs of students. Placement decisions are made by a full IEP team, including the parents, when evaluation data, special education needs and placement options are considered. Sometimes, students are also placed into residential child care facilities by the courts. When alternate placements are made, the students must receive a Free and Appropriate Public Education, at no cost to the family. Westminster Schools Day Treatment program provided students with emotional disabilities who require intensive behavioral, communication, educational, and social/emotional supports. This population is a low incidence population and since Adams 14 School district is small in numbers, it would not be cost effective to provide the same level of services in district.

Therefore, it is recommended...

RECOMMENDATION:

...that the board of education of Adams County School District 14 approve the contract with the Westminster Schools for the 2016-17 school year, not to exceed $33,000, budgeted from the IDEA grant fund to provide educational and therapeutic professional services for students with significant emotional needs as determined by the IEP team.
# Board of Education Committee Assignments 2016-2017

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>BOARD MEMBER</th>
<th>MEETS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams 14 Education Foundation</td>
<td>Mr. Vashaw</td>
<td>4th Thursday of every month, 3:30 PM</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Thomas</td>
<td>Location: ESS</td>
</tr>
<tr>
<td>DAAC</td>
<td>Mr. Archuleta</td>
<td>1st Monday of every 3rd month, 6:00 PM</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Rolla</td>
<td>Location: ACHS</td>
</tr>
<tr>
<td>City Council</td>
<td>Mr. Thomas</td>
<td>Every Monday, 6:30 PM</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Archuleta</td>
<td>Location: Council Chambers</td>
</tr>
<tr>
<td>Business &amp; Professional</td>
<td>Mr. Archuleta</td>
<td>Random - Meeting Invites Sent Via Email</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Thomas</td>
<td>Location: CCHS</td>
</tr>
<tr>
<td>Community Health</td>
<td>Mrs. Quintana</td>
<td>3rd Tuesday every month, 8:30 AM</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Rolla</td>
<td>Location: ESS</td>
</tr>
<tr>
<td>Legislative</td>
<td>Mrs. Quintana</td>
<td>TBD – CASB/Lobbyist</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Archuleta</td>
<td>Location: State Capital Bldg.</td>
</tr>
<tr>
<td>Area Boards</td>
<td>Mr. Archuleta</td>
<td>3rd Tuesday every 3rd month</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Vashaw</td>
<td>Location: TBA, Hosts Vary</td>
</tr>
<tr>
<td>Student Board of Education</td>
<td>Mr. Rolla</td>
<td>Every Friday, 2:45 PM</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Vashaw</td>
<td>Location: ACHS</td>
</tr>
<tr>
<td>Rotary</td>
<td>Mr. Rolla</td>
<td>Every Wednesday, 12:00 PM</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Archuleta</td>
<td>Location: El Jardin</td>
</tr>
<tr>
<td>Facility Review Committee</td>
<td>Mr. Vashaw</td>
<td>4th Tuesday of every month, 5:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Thomas</td>
<td>Location: ACHS Community Room</td>
</tr>
<tr>
<td>Calendar Committee</td>
<td>Mrs. Quintana</td>
<td>Once a month, 8:00 a.m.-4:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>Alt. Mr. Archuleta</td>
<td>Nov. 17, Dec. 15, Jan. 19</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Location: ESS</td>
</tr>
<tr>
<td>School</td>
<td>Supervisor</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>STARS</td>
<td>Mr. Thomas</td>
<td></td>
</tr>
<tr>
<td>Sanville</td>
<td>Mr. Vashaw</td>
<td></td>
</tr>
<tr>
<td>Alsup</td>
<td>Mr. Rolla</td>
<td></td>
</tr>
<tr>
<td>Central</td>
<td>Mr. Rolla</td>
<td></td>
</tr>
<tr>
<td>Dupont</td>
<td>Mr. Vashaw</td>
<td></td>
</tr>
<tr>
<td>Hanson</td>
<td>Mr. Archuleta</td>
<td></td>
</tr>
<tr>
<td>Kemp</td>
<td>Mrs. Quintana</td>
<td></td>
</tr>
<tr>
<td>Monaco</td>
<td>Mr. Archuleta</td>
<td></td>
</tr>
<tr>
<td>Rose Hill</td>
<td>Mr. Thomas</td>
<td></td>
</tr>
<tr>
<td>Kearney</td>
<td>Mrs. Quintana</td>
<td></td>
</tr>
<tr>
<td>Adams City Middle</td>
<td>Mr. Rolla</td>
<td></td>
</tr>
<tr>
<td>Adams City High School</td>
<td>Mr. Rolla</td>
<td></td>
</tr>
<tr>
<td>Lester Arnold High School</td>
<td>Mr. Thomas</td>
<td></td>
</tr>
</tbody>
</table>