ADAMS COUNTY SCHOOL DISTRICT 14
BOARD OF EDUCATION
AGENDA

Date: September 10, 2019
Adams County School District 14
Board of Education Room
5291 East 60th Avenue, Commerce City, CO

5:30 PM – Special Meeting
- Executive Session
  - C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters

6:30 PM – Regular Meeting
I – PRELIMINARY
(Please turn all cellular phones off during the meeting.)

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. MOMENT OF SILENCE
D. ROLL CALL
E. APPROVAL OF THE MINUTES
  - August 27, 2019
F. APPROVAL OF AGENDA
G. RECOGNITIONS & CELEBRATIONS
H. AUDIENCE COMMENTS (Please complete a Comment Card available in the foyer of the board room or from the Board Secretary. Submit the card to the Board Secretary. Comments not to exceed 3 minutes per person.)
I. SUPERINTENDENT’S REPORT
  - Cooperative Strategies Presentation

II – ROUTINE ITEMS
CONSENT ITEMS (asterisk* denotes consent item)

1.0 Personnel
1.1 Superintendent’s Recommendation
Personnel Actions (Attachment of record)*
Certified & Special Service Providers (SSP)
First Year Probationary
Resignation

Classified and Support & Tech
Appointment
Resignation

Administration
Appointment
2.0 Resolution
1-5 2.1 Board Action 7-8
Resolution Number 19-008
Authorizing Resolution

3.0 Grant
1-5 3.1 Superintendent Recommendation 9
Approval to Apply for the 21st Century Community Centers Grant from the Colorado
Department of Education

4.0 Policy
2 4.1 Superintendent's Recommendation 10-14
Policy AE and AE-R–Revised Discussion/1st Reading
Accountability/Commitment to Accomplishment
Immediate Temporary Policy Implementation per Policy BG

5.0 Other
1-3 5.1 Superintendent’s Recommendation 15
Approval to Contract and Purchase Naviance from Hobsons

3-5 5.2 Superintendent’s Recommendation 16
Approval to Enter into Agreement with Ninyo and Moore for Flammable Gas Monitoring,
Voluntary Clean Up Program and Materials Management Planning Activities

1-5 5.3 Superintendent’s Recommendation 17
Approval of Kids First Nursing Services Agreement for 2019-2020 School Year

III – COMMUNICATIONS
• General
• Other
  o (Calendars – Pg. 18)

IV – EXECUTIVE SESSION
• C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the
  purpose of receiving legal advice on specific matters

V – ADJOURNMENT
Minutes – August 27, 2019

SPECIAL MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, August 27, 2019 pursuant to notice by Mrs. Quintana, President, at 5:07 p.m.

MOTION was made by Mr. Moreno and seconded by Mr. Thomas to go into executive session under C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Executive session commenced at approximately 5:10 p.m. with Board of Education Members Martinez, Moreno, Quintana, Rolla, Thomas, Dr. Bull, Mr. Rangel and Attorney Jonathon Fero present. The Board received legal advice until 6:30 p.m. then exited executive session.

Executive session adjourned at approximately 6:11 p.m.

STUDY SESSION of the Adams County School District 14 Board of Education was called to order Tuesday, August 27, 2019 pursuant to notice by Mrs. Quintana, President, at 6:17 p.m.

Curriculum Adoption Overview–Executive Director Dr. Jeanette Patterson provided a presentation with information outlining the adoption process and details for the Board of Education.

Study session adjourned at approximately 7:02 p.m.

REGULAR MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, August 27, 2019 pursuant to notice by Mrs. Quintana, President, at 7:10 p.m.

Moment of Silence
The Adams 14 Board of Education held a moment of silence in memory of Lester Arnold High School Student, Daisy Munoz Rocha.

Roll Call
Present: Ms. Martinez, Mr. Moreno, Mrs. Quintana, Mr. Rolla, Mr. Thomas

MOTION was made by Mr. Moreno, seconded by Ms. Martinez to approve the minutes of August 13, 2019.

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Moreno, seconded by Mr. Thomas to approve the agenda as presented.

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye
Minutes – August 27, 2019

MOTION CARRIED

Audience Comments
There were no audience comments.

Consent Items
MOTION was made by Mr. Thomas, seconded by Mr. Moreno to approve all consent items with exception of 3.1 and 3.7.

1.0 Personnel
1.1 Superintendent’s Recommendation
Personnel Actions (Attachment of record)*

Certified
Appointment
First Year Probationary
Leave of Absence
Resignation
Retirement

Classified and Support & Tech
Appointment
Resignation
Retirement
Transfer

Administration
Retirement
Appointment

2.0 Grant
2.1 Superintendent’s Recommendation
Approval to Apply for Funding from the Colorado Department of Education from the Retaining Teachers Grant Program

3.0 Other
3.2 Superintendent’s Recommendation
Approval to Purchase Natural Gas from Tiger Natural Gas Inc.

3.3 Superintendent’s Recommendation
Approval to Accept Procurement of Three New School Buses

3.4 Superintendent’s Recommendation
Approval for Assessment Department to use General Fund to Purchase Food and Beverages for Staff during the 2019-2020 School Year

3.5 Superintendent’s Recommendation
Approval to Amend the Amount Spent on Renaissance Licenses
3.6 Superintendent’s Recommendation
Approval to Amend the Amount Spent to Purchase Food for August 5-6, 2019 Teacher Professional Development

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Moreno, seconded by Ms. Martinez to approve item 3.1.

3.1 Superintendent’s Recommendation
Approval to Purchase ACHS Band Uniforms from Demoulin

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

MOTION was made by Mr. Moreno, seconded by Mr. Thomas to approve item 3.7.

3.7 Superintendent’s Recommendation
Approval to Purchase Reading Wonders from McGraw Hill

Ms. Martinez, aye; Mr. Moreno, aye; Mrs. Quintana, aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Communications
Board members shared out events attended.

It was consensus of the Board of Education to approve purchasing and giving out ice cream at the 58th Annual South Adams County Fire Department Spaghetti Dinner on Saturday, September 7.

The Board adjourned the meeting at 7:31 p.m. The next regular meeting of the Board of Education will be Tuesday, September 10, 2019. The Board will convene in the Board of Education room located at 5291 East 60th Avenue, Commerce City, CO.

________________________________________
Monica Aviña
Assistant Secretary to the Board of Education

Approved and Entered into Proceedings
September 10, 2019

________________________________________
Harvest Thomas
Vice President/Secretary, Board of Education

________________________________________
Connie Quintana
President, Board of Education
WHEREAS, Adams County School District 14 (the “District”) is a duly organized and validly existing school district, political subdivision and body corporate of the State of Colorado (the “State”); and

WHEREAS, pursuant to C.R.S. § 22-32-110(b) the Board of Education of the District (the “Board”) has determined in its judgment that it is in the best interests of the District and its inhabitants that the District undertake the development, design, and construction of a new school campus and facility for Alsup Elementary School (the “Project”); and

WHEREAS, the Colorado Board of Education approved the District for funding through the Building Excellent Schools Today (“BEST”) Grant Program for lease-purchase financing of the Project; and

WHEREAS, the Board anticipates that there will be various change orders and individual expenditures that will need to be authorized in an efficient and timely manner in the ordinary course of the design and construction of the Project; and

WHEREAS, the Board reposes full trust and confidence in its contracted lead management partner Adams 14 Schools Succeed, LLC, a wholly-owned subsidiary of MGT of America Consulting, LLC, (“A14SS/MGT”) and has determined in its judgment that it will be significantly more efficient and timely and in the best interests of the District and the public to issue the authorization contained in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE ADAMS COUNTY SCHOOL DISTRICT 14 BOARD OF EDUCATION:

Section 1: Approval of Change Orders. A14SS/MGT is hereby authorized to approve each Project change order or individual additional expense up to $75,000, and to do all acts and things and sign all documents and papers necessary and appropriate for the exercise of the authority herein granted. The authority granted herein extends to each separate change or expense, whether such items are listed on a single document or on separate documents. Either Dr. Harry Bull or Mr. Don Rangel may make an approval pursuant to this Resolution on behalf of A14SS/MGT. No other individual associated with A14SS/MGT is authorized to approve Project change orders or individual additional expenses pursuant to this Resolution.

Section 2: Reporting to Board. A14SS/MGT shall report to the Board any change order or project-related expense that it approves pursuant to the authority granted herein, and it will provide a summary of all project-related actions by A14SS/MGT as part of the monthly Superintendent's Report to the Board given at each Board Meeting.

Section 3: Consultation with Advisors. In exercising the authority herein granted, A14SS/MGT shall consult with such legal, financial, land-use, environmental, and other professionals, including District staff, as necessary and appropriate and shall act in accordance with the advice thereby obtained.
Section 4: No Change to Current Policy. Nothing herein shall be construed to modify or limit existing District policies and procedures in regard to entering into contracts for goods and services without prior Board approval.

Section 5: Effective Date and Term. This Resolution shall be in full force and effect immediately upon adoption by the Board and shall be in effect until the final completion of the Project.

ADOPTED AND APPROVED this 10th day of September 2019.

____________________________________
Connie Quintana
President, Board of Education

(District Seal)

ATTEST:

____________________________________
Harvest Thomas
Vice President and Secretary, Board of Education

DATE: September 10, 2019
Superintendent's Recommendation

TOPIC: APPROVAL TO APPLY FOR THE 21st CENTURY COMMUNITY CENTERS GRANT FROM THE COLORADO DEPARTMENT OF EDUCATION

The Federal Programs Department is requesting approval to apply for the 21st Century Community Centers Grant from the Colorado Department of Education (CDE) in an amount up to $5,000,000 for the 2020-2027 school years.

The funding will provide before and after school enrichment opportunities for students from grades K-12. This grant will support improved student academic achievement, increased youth recreational activities, increased parent involvement, tutoring, and provide enrichment opportunities for students including field trips and other learning projects.

Therefore, it is recommended…

RECOMMENDATION:

... that the Board of Education of Adams County School District 14 approve the request to apply for the 21st Century Community Centers Grant in the amount up to $5,000,000 for the 2020-2027 school years.
Superintendent Recommendation

TOPIC: POLICY AE AND AE-R – ACCOUNTABILITY/COMMITMENT TO ACCOMPLISHMENT

There is an immediate need to update, adopt and implement policy AE and to immediately adopt and implement policy AE-R. These policies pertain to the District Accountability Advisory Committee and will allow the committee to function better to serve our students, our schools and the community; these changes will also conform and align the district with the Colorado Department of Education’s guidelines.

Therefore, it is recommended...

RECOMMENDATION:

… that the Board of Education of Adams County School District 14 discuss, implement and adopt the updates to policy AE and AE-R Accountability/Commitment to Accomplishment immediately.
Accountability/Commitment to Accomplishment

The Board accepts its ultimate responsibility for the academic accomplishments of district students. Consistent with this responsibility and as required by law, the Board shall adopt and maintain an accountability program to measure the adequacy and efficiency of the educational program.

In accordance with state law, the Board shall appoint or create a process for the election of a district accountability committee and shall determine if members shall be appointed or elected to building accountability committees. If elected, the Board shall create a process for the election of building accountability committees. See regulation AE-R. The district accountability committee and building accountability committees shall have those powers and duties prescribed by state law.

The Board and the district accountability committee shall, at least annually, cooperatively determine the areas and issues, in addition to budget issues, that the district accountability committee shall study and the issues on which it may make recommendations to the Board.

All district accountability committee meetings and building accountability committee meetings shall be open to the public. Meeting notices for district accountability committee meetings shall be posted in the same place and manner as notices of Board meetings. Notices for building accountability committee meetings shall be posted in the school.

LEGAL REFS.: C.R.S. 22-2-117 (waivers from State Board of Education)  
C.R.S. 22-11-101 et seq. (Education Accountability Act of 2009)  
C.R.S. 22-11-301 and 302 (district accountability committee)  
C.R.S. 22-11-401 and 402 (building accountability committees)  
C.R.S. 24-6-402 (open meetings law)  
1 CCR 301-1, Rules 2202-R-1.00 et seq. (accreditation rules)

CROSS REFS.: AEA, Standards Based Education  
AED*, Accreditation  
AEE*, Waiver of State Law and Regulation  
DBD, Determination of Budget Priorities

The Board accepts its ultimate responsibility for the academic accomplishments of district students. Consistent with this responsibility and as required by law, the Board shall adopt and maintain an accountability program to measure the adequacy and efficiency of the educational program.
In accordance with state law, the Board shall appoint or create a process for the election of a district accountability committee and shall determine if members shall be appointed or elected to school accountability committees. If elected, the Board shall create a process for the election of school accountability committees. See the accompanying regulation. The district accountability committee and school accountability committees shall have those powers and duties prescribed by state law. The Board and the district accountability committee shall, at least annually, cooperatively determine the areas and issues, in addition to budget issues, that the district accountability committee shall study and the issues on which it may make recommendations to the Board.

All district accountability committee meetings and school accountability committee meetings shall be open to the public. Meeting notices for district accountability committee meetings shall be posted in the same place and manner as notices of Board meetings. Notices for school accountability committee meetings shall be posted in the school.

(Adoption date)

LEGAL REFS.: C.R.S. 22-2-117 (waivers from State Board of Education)

C.R.S. 22-11-101 et seq. (Education Accountability Act of 2009)

C.R.S. 22-11-301 and 302 (district accountability committee)

C.R.S. 22-11-401 and 402 (school accountability committees)

C.R.S. 24-6-402 (open meetings law)

1 CCR 301-1, Rules 2202-R-1.00 et seq. (accreditation rules)

CROSS REFS.: AEA, Standards Based Education

AED*, Accreditation

AEE*, Waiver of State Law and Regulation

DBD, Determination of Budget Priorities

Revised: 9/18/01; 9/22/15; 9/10/19

Adams 14, Colorado
District accountability committee

The district accountability committee (DAAC) DAC shall consist of at least:

- three eleven parents of students enrolled in district schools (1 parent representative per district school)
- one teacher employed by the district
- one school administrator employed by the district
- one person who is involved in business in the community within the district's boundaries

A person may not serve in more than one of the required membership roles on the DAAC DAC. A person who is employed by the district or related to a district employee shall not be eligible to serve as a parent on the DAAC DAC. "Related" means the person's spouse, son, daughter, sister, brother, mother or father. If, however, the district makes a good faith effort and is unable to identify a sufficient number of parents that meet these criteria, a person may serve as a parent on the DAAC DAC and also be employed by the district or related to a district employee.

The Board shall appoint persons to the DAAC DAC. In making these appointments, it shall ensure, to the extent practicable, that:

- the parents appointed reflect the student populations significantly represented within the district and the interests of the school that they are representing;
- at least one of the parents is a parent of a student enrolled in a district charter school authorized by the Board, if one exists; and
- at least one of the persons appointed has a demonstrated knowledge of charter schools.

If the Board chooses to increase the number of persons on the DAAC DAC, it shall ensure that the number of parents appointed exceeds the number of representatives from the group with the next highest representation. The ratio should be a 80/20 mix with 80% of the membership consisting of parent representatives and 20% of the membership from teachers, administration and the business community.

Members of the DAAC DAC will serve a 2-year terms of 1 year. The DAAC DAC shall select a parent representative to serve as chair and/or co-chair, who shall serve a 2-year terms of 1 year. The DAAC DAC shall also establish a schedule of meetings and adopt general standing rules for its operation.

Building School accountability committees

Each school accountability committee (BAAC) (SAC) shall consist of at least:

- three parents of students enrolled in the school
- one teacher who provides instruction at the school
- the principal or the principal's designee
- one person from the community
- one adult member of an organization of parents, teachers and students recognized by the school
A person may not serve more than one of the required membership roles on the (BAAC) (SAC). If, after making good-faith efforts, a principal or an organization of parents, teachers and students is unable to find a sufficient number of persons who are willing to serve on the (BAAC) (SAC), the principal, with advice from the organization of parents, teachers and students, may establish an alternate membership plan for the (BAAC) (SAC). Such alternate plan shall reflect the required representation stated above as much as practicable.

Members of the (BAAC) (SAC) shall be appointed by the principal of each school. The principal shall ensure, to the extent practicable, that the persons appointed reflect the student populations significantly represented within the school.

If the principal chooses to increase the number of persons on any (BAAC) (SAC), the principal shall ensure that the number of parents appointed exceeds the number of representatives from the group with the next highest representation.

Members of the (BAAC) (SAC) shall serve a 2-year terms of 1 year. Vacancies shall be filled by majority action of the remaining members of the (BAAC) (SAC). The (BAAC) (SAC) shall select a parent representative to serve as chair or co-chair, who shall serve a 2-year terms of 1 year.

Adopted: 3/23/99

Revised: 9/22/15, 9/10/19

Adams 14, Colorado
TOPIC: APPROVAL TO CONTRACT AND PURCHASE NAVIANCE FROM HOBSONS

Student Intervention Services is requesting the purchase of Naviance for Adams City High School, Lester Arnold High School, Adams City Middle School, and Kearney Middle School. Naviance is a computer-based program that helps create, run, and house Individual Career and Academic Plans (ICAP).

Board of Education policy IHBK* Preparation for Postsecondary and Workforce Success states, “Beginning in 6th grade: District personnel shall assist students to develop and maintain individual career and academic plans (ICAP) in accordance with the requirements of state law.” This BOE policy is based on state law requirements found in C.R.S. 22-32-109 (1)(oo)(I) and C.R.S. 22-2-136.

The Individual Career and Academic Plan (ICAP) is a multi-year process that intentionally guides students and families in the exploration of career, academic and postsecondary opportunities. With the support of adults, students develop the awareness, knowledge, attitudes, and skills to create their own meaningful and powerful pathways to be career and college ready. Nearly 90% of school districts in Colorado use Naviance, and about 40% of schools nationwide use this program. The school districts include, Denver Public Schools, Aurora Public Schools, St. Vrain School District, Boulder Valley School District, Adams 12, District 27J, Cherry Creek School District, Douglas County School District, and Jefferson County School District.

Counselors met in July and determined that Naviance by Hobson is designed for students in grades 6-12 and helps them understand how their interests and strengths can lead to best-fit education and career paths. In addition, high school and middle school principals were asked their opinion over email and confirmed that they preferred Naviance. The district reviewed three vendors with quotes total. This recommendation is being requested based on our staff choosing the strongest program to strengthen our ICAP work in the district.

The cost of the program is $24,999/year and will be paid from Learning Services General Fund.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approve the contract and purchase of Naviance from Hobsons in the amount of $24,999 to be paid for from Learning Services General Fund.
Superintendent's Recommendation

TOPIC: APPROVAL TO ENTER INTO AGREEMENT WITH NINYO AND MOORE FOR FLAMMABLE GAS MONITORING, VOLUNTARY CLEAN UP PROGRAM AND MATERIALS MANAGEMENT PLANNING ACTIVITIES

The District’s owner’s representative on the new Alsup project has completed an RFP for work related to the VCUP and selected Ninyo and Moore. Ninyo and Moore completed Phase 1 and 2 Environmental Site Assessments were completed in September and November 2018 and January 2019. Based on the initial findings in these assessments Ninyo and Moore and the District’s owners representative Cooperative Strategies recommend additional environmental services.

The cost of the additional services shall not exceed $82,100 including additional sampling planned by Ninyo and Moore. All project funds (Adams 14 funds and State matching) for the Alsup Construction project have been placed in escrow with the State of Colorado as required by the State of Colorado’s BEST program. Adams County School District 14 records these funds in its Capital Reserve Building Fund and payment of the $82,100 will come from these funds.

Therefore, it is recommended...

RECOMMENDATION:

... that the Board of Education of Adams County School District 14 approve the expenditure of $82,100 from the Capital Reserve Building Fund, for Contracted Services from Ninyo and Moore.
TOPIC: APPROVAL OF KIDS FIRST NURSING SERVICES AGREEMENT FOR 2019-2020 SCHOOL YEAR

Student Services is seeking approval to renew the contract with Kids First Health Care for the 2019-2020 school year for school nursing services, outreach and enrollment services, and operation of school based health centers, Adams District 14 shall pay KFHC, and KFHC shall accept from Adams District 14, in full payment for said services hereunder the total sum of $547,649 which has been budgeted for the 2019-2020 fiscal year in the General Fund.

Therefore, it is recommended…

RECOMMENDATION:

…that the Board of Education of Adams County School District 14 approves the Kids First Agreement for school nursing services, outreach and enrollment services, and operation of school based health centers for the 2019-2020 school year in the amount of $547,649 budgeted out of general fund dollars.
### Board of Education Committee Assignments 2019-2020

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>BOARD MEMBER</th>
<th>MEETS</th>
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<tr>
<td>Adams 14 Education Foundation</td>
<td>Alt. Mr. Thomas</td>
<td>4th Thursday of every month, 11:30 AM</td>
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<td></td>
<td>Alt. Mr. Rolla</td>
<td>Location: ESS</td>
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<tr>
<td>DAAC</td>
<td>Mr. Moreno</td>
<td>2nd Wednesday of every month, 5:30-7:30 PM</td>
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<td>Alt. Mr. Rolla</td>
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<td>City Council</td>
<td>Mr. Thomas</td>
<td>Every Monday, 6:30 PM</td>
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<td>Alt. Ms. Martinez</td>
<td>Location: Council Chambers</td>
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<td>Community Health</td>
<td>Mrs. Quintana</td>
<td>3rd Tuesday every month, 8:30 AM</td>
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<td>Alt. Mr. Rolla</td>
<td>Location: ESS</td>
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<td>Legislative</td>
<td>Mrs. Quintana</td>
<td>TBD – CASB/Lobbyist</td>
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<td>Alt. Mr. Moreno</td>
<td>Location: State Capital Bldg.</td>
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<td>Area Boards</td>
<td>Mr. Moreno</td>
<td>3rd Tuesday every 3rd month</td>
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<td></td>
<td>Alt. Ms. Martinez</td>
<td>Location: TBA, Hosts Vary</td>
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<tr>
<td>Rotary</td>
<td>Mr. Rolla-Member</td>
<td>Every Wednesday, 12:00 PM</td>
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<td>C.C. Urban Renewal Authority</td>
<td>Mr. Thomas</td>
<td>CCURA – Meetings Vary</td>
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<td>Aurora Urban Renewal Authority</td>
<td>Mr. Thomas</td>
<td>AURA – Meetings Vary</td>
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## Board of Education
### School Assignments
#### 2019-2020

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<th>School</th>
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<tr>
<td>STARS</td>
<td>Mr. Thomas</td>
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<td>Sanville</td>
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<td>Alsup</td>
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<td>Central</td>
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<td>Dupont</td>
<td>Mr. Thomas</td>
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<td>Hanson</td>
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<td>Kemp</td>
<td>Mrs. Quintana</td>
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<td>Monaco</td>
<td>Mr. Moreno</td>
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<td>Ms. Martinez</td>
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<td>Kearney</td>
<td>Mrs. Quintana</td>
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<td>Adams City Middle</td>
<td>Mr. Rolla</td>
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