

**ADAMS COUNTY SCHOOL DISTRICT 14
BOARD OF EDUCATION
AGENDA**

Date: December 17, 2019

Adams County School District 14
Board of Education Room
5291 East 60th Avenue, Commerce City, CO

5:00 PM – Special Meeting

Board of Education believes:

When the community, students and staff are involved, all students do learn and succeed.

Therefore, our goals are:

1. To ensure all students will be at or above grade level;
2. To continually review programs and policies to ensure students are prepared for the 21st Century;
3. To continue our commitment to sustainable fiscal management and accountability;
4. To recruit and maintain the best qualified and well-trained work force;
5. To embrace the community as partners in the success of our students.

I – PRELIMINARY

(Please turn all cellular phones off during the meeting.)

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF THE MINUTES
 - November 12, 2019 1-2
- D. APPROVAL OF AGENDA
- E. SUPERINTENDENT'S REPORT
 - Adams 14 Comprehensive Annual Financial Report (CAFR) Presentation
 - Adams 14 Financial Status Report

II – ROUTINE ITEMS

CONSENT ITEMS (asterisk* denotes consent item)

1.0 Personnel

- 1.1 Superintendent's Recommendation 3-6
Personnel Actions (Attachment of record)*

Certified & Special Service Providers (SSP)

First Year Probationary
Resignation
Transfer

Classified and Support & Tech

Appointment
Resignation
Termination
Transfer

Administration

Resignation

2.0 Resolution

- 2.1 Superintendent Recommendation 7
Resolution Number 19-014
Resolution Declaring Vacancy

	3.0	Other	
2-4	3.1	Superintendent's Recommendation Approval to Contract with Supplemental Health Care for the Professional Services of a Licensed School Social Worker	8
2, 3	3.2	Superintendent's Recommendation Approval of Travel and Overnight Competitive Field Trip by the Adams City High School Varsity Wrestling Team to Alamosa, CO on January 10-12, 2020	9
2-4	3.3	Superintendent's Recommendation Approval to Purchase Consulting Services for 2019-2020 School Year from Onward Education Consulting LLC	10
2-5	3.4	Superintendent's Recommendation Approval for Appointment of a Candidate to Serve on the District Accountability Committee for 2019-2020 School Year	11
2, 3	3.5	Superintendent's Recommendation Approval to Purchase Consulting Services from Amplified IT	12
1-3	3.6	Superintendent's Recommendation Approval to Renew Barracuda Service Contracts – Email Filtering and Archiving	13
3	3.7	Superintendent's Recommendation Approval of Fire Safety Repairs by Empire Fire & Safety, Inc.	14
	4.0	Grant	
3, 5	4.1	Superintendent's Recommendation Approval to Apply for Tony Grampsas Youth Services Grant from the Colorado Department of Human Resources to Support Adams City High School	15

III – COMMUNICATIONS

- General
- Other
 - (Calendars – Pg. 16)

IV – EXECUTIVE SESSION

- C.R.S. § 24-6-402(4)(b)-Legal Advice; Board to conference with an attorney for the purpose of receiving legal advice on specific matters

V – ADJOURNMENT

Minutes – November 12, 2019

REGULAR MEETING of the Adams County School District 14 Board of Education was called to order Tuesday, November 12, 2019 pursuant to notice by Mr. Thomas, Board Vice President/Secretary at 6:00 p.m.

Roll Call

Present: Ms. Martinez, Mr. Moreno, Mr. Rolla, Mr. Thomas

Absent: Mrs. Quintana

Approval of Agenda

MOTION was made by Mr. Moreno, seconded by Ms. Martinez to approve the agenda as presented.

Ms. Martinez, aye; Mr. Moreno, aye; aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Approval of the Minutes

MOTION was made by Mr. Moreno and seconded by Mr. Thomas to approve the meeting minutes dated October 8, 2019.

Ms. Martinez, aye; Mr. Moreno, aye; aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Recognitions & Celebrations

Jose Estrada, President of Interact Club at ACHS shared, along with his peers, information about Teen Mental Health Awareness. Community Reach, Community First Foundation, and Rotary members were in attendance.

Mr. Moreno thanked the group for taking on the project. Ms. Martinez would like to see it grow and include middle school. Mr. Rolla thanked Rotary. The Board took a photo with the Interact Club

Audience Comments

There were no audience comments.

Consent Items

MOTION was made by Mr. Moreno, and seconded by Mr. Rolla to approve consent items as presented.

Ms. Martinez, aye; Mr. Moreno, aye; aye; Mr. Rolla, aye; Mr. Thomas, aye

MOTION CARRIED

Communications

Ms. Martinez shared about the Halloween event.

Mr. Moreno attended the social justice event and was pleased with the turnout.

Mr. Rangel wished everyone a Happy Thanksgiving. He also thanked the current Board members for making a difference and for their service.

Mr. Thomas congratulated the new board members on the election and thanked the community and staff for their support.

Dr. Bull thanked the Board for serving the district, parents, and making a difference in the lives of the children in the district.

The Board adjourned the regular meeting at 6:55 p.m. The next regular meeting of the Board of Education will be Tuesday, December 10, 2019. The Board will convene in the Board of Education room located at 5291 East 60th Avenue.

Debra K. Montoya
Executive Assistant Curriculum and Instruction

Approved and Entered into Proceedings
December 17, 2019

Regina Hurtado
Secretary, Board of Education

Ramona Lewis
President, Board of Education

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

RESOLUTION NUMBER 19-014

RESOLUTION DECLARING VACANCY

WHEREAS, on November 5, 2019, Adams County School District 14 Board of Education held an election that resulted in no applicants for the two year Board Director opening.

NOW, THEREFORE, BE IT RESOLVED by the Adams 14 Board of Education that, in accordance with state law, the Board declares a vacancy in this school director office that will be filled by appointment by the Board within 60 days in accordance with the following procedure:

1. Interested persons are invited to send a letter to the Board with a statement of interest and qualifications by January 21, 2020. Documentation may be submitted in hard copy form or electronically via email. It is recommended that the letter of interest address:
 - Educational background;
 - Knowledge of how a school district operates;
 - Knowledge of board duties;
 - Reason for interest in serving on the Board;
 - Contribution to the Board;
 - Community involvement and Adams 14 School District involvement;
 - A minimum of two letters of support (maximum of five), including one from a business leader and one from a civic leader.
2. The Board will host a community forum for prospective candidates on January 28, 2020, officially appoint a candidate for the vacancy on February 11, 2020 and additional special meeting dates may be scheduled if the Board in its discretion determines those to be necessary.
3. To be eligible for appointment, a candidate must be a registered elector of and residing in the Adams 14 School District for at least the last 12 consecutive months.
4. The appointee will serve until the next regular school biennial election in November 2021.

Applicants may deliver the required materials to Adams 14 Educational Support Services, Attention: Monica Avina, 5291 East 60th Avenue, Commerce City, CO 80022, or via email to meavina@adams14.org. With questions, please contact Monica Avina, assistant secretary to the Board of Education at 303.853.3205 or meavina@adams14.org.

ADOPTED AND APPROVED this 17th day of December 2019.

(District Seal)

Ramona Lewis
President, Board of Education

ATTEST:

Regina Hurtado
Secretary, Board of Education

DATE: December 17, 2019

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

TOPIC: APPROVAL TO CONTRACT WITH SUPPLEMENTAL HEALTH CARE FOR THE PROFESSIONAL SERVICES OF A LICENSED SCHOOL SOCIAL WORKER

The Federal Individual with Disabilities Education Act requires that students with disabilities receive special education and related services including mental health services provided by a licensed school social worker. The District has been unable to hire qualified staff to fill vacant positions for mental health providers. Due to a shortage of school social workers in the State of Colorado and the demand for these services in our district, we must secure these services for our students immediately. There is a need to contract with Supplemental Health Care to provide mental health services to students in Adams 14. This position will be funded through Student Services general funds.

Therefore, it is recommended....

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve the contract with Supplemental Health Care to provide federally required special education related services to students with disabilities to meet their related services educational needs for the 2019-2020 school year, not to exceed \$70,000 funded through Student Services general funds.

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

TOPIC: APPROVAL OF TRAVEL AND AN OVERNIGHT COMPETITIVE FIELD TRIP BY THE ADAMS CITY HIGH SCHOOL VARSITY WRESTLING TEAM TO ALAMOSA, CO ON JANUARY 10-12, 2020

Adams City High School wrestling is seeking approval for travel and an overnight competitive field trip. The trip will be to the 2020 Alamosa Invitational and Triangular Dual between Adams 14, Montezuma Cortez, and Alamosa at Alamosa High School. The tournament will provide us an opportunity to challenge ourselves against some of the best teams in the state, including the 2018 Class 3A State Champions, Alamosa High School. The trip is a distance of 246 miles each way and head coach Jared Deaguero will be taking up to 14 student wrestlers and 4 coaches. Transportation to the tournament will be by school district bus. We will need to stay overnight on Friday, January 10 to Saturday, January 12 and will be staying at the Rodeway Inn. School district bus will be transporting us to and from hotel and tournament site.

The purpose of this competitive field trip is to give the student athletes experience against some of the best competition the state has to offer, as well as exposing them to a wide variety of styles and techniques. They will also gain valuable life experience of learning to demonstrate their best competitive spirit, sportsmanship, citizenship, along with showcasing their talent and representing the Commerce City community in a positive manner at a state level.

Therefore, it is recommended...

RECOMMENDATION:

... that the Board of Education of Adams County School District 14 approve the overnight competitive field trip by the Adams City High School Varsity Wrestling Team to the Alamosa Invitational, in Alamosa, CO, on January 11-12, 2020. Travel will be by school district bus and the registration fee for the tournament, which is \$250 for the team, will come from the school wrestling athletic tournament account. The hotel and meals will come from parents and team fundraising.

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

**TOPIC: APPROVAL TO PURCHASE CONSULTING SERVICES FOR 2019-2020
SCHOOL YEAR FROM ONWARD EDUCATION CONSULTING LLC**

The Federal Programs Department is seeking approval to increase the spending limit for Onward Education Consulting LLC (OEC) from \$14,850 to \$29,725. There was a need to use Onward Education Consulting to support our diagnostic review for our EASI grant application for the 2019-2020 school year. Onward provided consulting services for \$14,850. They guided and supported the diagnostic reviews for 9 schools and served as lead reviewer for 2 schools. It became apparent early in the preparation of the EASI grant application that additional consulting services were needed from OEC to complete the EASI Grant application, especially since diagnostic reviews of the Preschool/Kindergarten programs was added. Besides a diagnostic review of our preschool/kindergarten program, OEC will meet with staff to consult on the planning and writing of the EASI Grant application, make diagnostic review recommendations and final report revisions, and a diagnostic review debrief PowerPoint. The cost of these additional services from OEC is \$14,875.

Therefore, it is recommended...

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve the additional purchase of consulting services from Onward Education Consulting LLC for the 2019-2020 school year in the amount of \$14,875 for a total of \$29,725 for this vendor. The cost of these additional services will be paid by using funds from the EASI Grant.

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

TOPIC: APPROVAL FOR APPOINTMENT OF A CANDIDATE TO SERVE ON THE DISTRICT ACCOUNTABILITY COMMITTEE FOR 2019-2020 SCHOOL YEAR

Pursuant to school board policy AE, please find below the second slate of candidates for appointment to serve on the District Accountability Committee.

Therefore, it is recommended...

RECOMMENDATION:

... that the Board of Education of Adams County School District 14 approve the candidates below for appointment to serve on the District Accountability Committee for the 2019-2020 school year. The list is below.

Name	Role
Nichole Long	Alsup – Parent Representative
Olga Mijares	Kemp – Grandparent (Alternate) Representative*
Paul Sandos	LAHS – Administrator Representative
Sylvia Cruz Rios	Dupont – Parent (Alternate) Representative*
Alicia Rodriguez	Central – Parent Representative

**An alternate representative is a non-voting member, but can vote if the primary representative is absent.*

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

TOPIC: APPROVAL TO PURCHASE CONSULTING SERVICES FROM AMPLIFIED IT

Adams 14 currently utilizes both Office 365 and GSuite. These systems are providing cloud based document and email services for the District. Currently staff utilize Office 365 for District business, and GSuite for student and classroom activities. In order to align our support with District goals, while maintaining a cost effective and efficient management of the overall infrastructure, Technology Services is planning a data migration from Office 365 to GSuite of all staff email and OneDrive data. AmplifiedIT will provide the tools and expertise to assist with this data migration.

Funding for this migration is included in the approved 2019 – 2020 General Fund budget.

Therefore, it is recommended...

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve consulting services from AmplifiedIT for \$12,075.00 using funds from the approved 2019 – 2020 General Fund.

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

**TOPIC: APPROVAL TO RENEW BARRACUDA SERVICE CONTRACTS - EMAIL
FILTERING AND ARCHIVING**

Adams 14 currently utilizes Barracuda Networks to secure the District's email infrastructure as well as provide email archiving services as required by Board Policy EGAEA and Title 24 - Article 80 of the Colorado Revised Statutes. As Adams 14 has migrated our email infrastructure to cloud hosted services, we have migrated our hardware service contracts to cloud hosted service contracts.

Funding for this renewal is included in the approved 2019 – 2020 General Fund.

Therefore, it is recommended...

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve the renewal of the Barracuda Networks Email Filtering and Archiving service contracts from The Root Group for \$26,101.85 using funds from the approved 2019 – 2020 General Fund.

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

TOPIC: APPROVAL OF FIRE SAFETY REPAIRS BY EMPIRE FIRE & SAFETY, INC.

Our annual South Adams County Fire Department (SACFD) inspections identified deficiencies in the fire alarm or fire suppression systems at the following schools: ACMS, ACHS, LAHS, Alsup, Hanson, Rose Hill and Central.

The deficiencies have been identified for our service provider, Empire Fire & Safety, Inc., to repair or replace components of the fire systems. The repairs must be effected for re-inspection by SACFD as soon as possible to resume fire code compliance.

The \$6,395.77 cost of the repairs exceeds the \$15,000 annual vendor threshold thus requiring board approval.

Therefore, it is recommended...

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve the \$6,395.77 expenditure for Empire Fire & Safety, Inc. to effect its repairs. Costs will be covered from the General Fund.

**BOARD OF EDUCATION
ADAMS COUNTY SCHOOL DISTRICT 14
COMMERCE CITY, COLORADO**

December 17, 2019

Superintendent's Recommendation

TOPIC: APPROVAL TO APPLY FOR TONY GRAMPSAS YOUTH SERVICES GRANT FROM THE COLORADO DEPARTMENT OF HUMAN SERVICES TO SUPPORT ADAMS CITY HIGH SCHOOL

The department of Federal Programs and Adams City High School is seeking approval to apply for the Tony Grampsas Youth Services (TGYS) grant in the amount of \$25,000-850,000 during a 3 year grant cycle. This grant has a 20% matching fund from the district seeking funds (Adams 14). This grant is being offered through the Colorado Department of Health and Human Services (CDHS), Office of Children Youth and Families (OCYF), and the Division of Child Welfare (DCW). The Tony Grampsas Youth Services (TGYS) Program was established in 1994 to provide state funding for effective, community-based programs that serve children, youth, and their families to prevent youth crime and violence. Since that time, the statute has evolved and now includes programs that prevent child abuse and neglect, marijuana use, and high school dropout.

Therefore, it is recommended...

RECOMMENDATION:

...that the Board of Education of Adams County School District 14 approve the request to apply for the Tony Grampsas Youth Services grant provided by the Colorado Department of Health and Human Services (CDHS), Office of Children Youth and Families (OCYF), and the Division of Child Welfare (DCW) in the amount of \$25,000-850,000 during a 3 year grant cycle.

Board of Education Committee Assignments 2019-2020

COMMITTEE	BOARD MEMBER	MEETS
Adams 14 Education Foundation	Miss Lovato Alt. _____	4th Thursday of every month, 11:30 AM Location: ESS
DAAC	Mrs. Hurtado Alt. _____	2 nd Wednesday of every month, 5:30-7:30 PM Location: ESS
City Council	Miss Lovato Alt. _____	Every Monday, 6:30 PM Location: Council Chambers
Community Health	Mrs. Lewis Alt. _____	3 rd Tuesday every month, 8:30 AM Location: ESS
Legislative	Mrs. Lewis Alt. _____	TBD – CASB/Lobbyist Location: State Capital Bldg.
Area Boards	Miss Lovato Alt. _____	3 rd Tuesday every 3 rd month, 11:30-1:00 PM Location: TBA, Hosts Vary
Rotary	Mrs. Hurtado	Every Wednesday, 12:00 PM Location: El Jardin
C.C. Urban Renewal Authority	Mrs. Lewis	CCURA – Meetings Vary
Aurora Urban Renewal Authority	Mrs. Lewis	AURA – Meetings Vary

Board of Education School Assignments 2019-2020

STARS	Mrs. Lewis
Sanville	Mrs. Lewis
Alsup	Mrs. Hurtado
Central	Mrs. Lewis
Dupont	Miss Lovato
Hanson	Mrs. Quintana
Kemp	Miss Lovato
Monaco	Mrs. Quintana
Rose Hill	Mrs. Hurtado
Kearney	Mrs. Hurtado
Adams City Middle	Miss Lovato
Adams City High School	Miss Lovato
Lester Arnold High School	Miss Lovato